



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046  
AUGUST 23, 2021  
PUBLIC SESSION – BEGINS AT 7:30 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2021 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) RESOLUTIONS**

**7) SPECIAL PRESENTATIONS**

**8) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**9) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. Second Quarter 2021 Current Budget Report
- b. Second Quarter 2021 Water Budget Report and Second Quarter 2021 Sewer Budget Report
- c. Trust Balances
- d. Capital Account Balances

**10) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**11) ATTORNEY'S REPORT**

**12) MANAGER'S REPORT**

**13) ORDINANCES TO INTRODUCE**

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. R138-21, Authorizing the Payment of Bills
- b. R139-21, Authorizing Approval to Submit Grant Application and Execute Grant Contract with the New Jersey Department of Transportation for the Intervale Road Resurfacing Project

- c. *R140-21, Authorizing Approval to Submit Grant Application and Execute Grant Contract with the New Jersey Department of Transportation for the Morris Avenue Resurfacing Project*
- d. *R141-21, Appointing Special Police Officer*
- e. *R142-21, Authorizing the Award of Contract for North Glen Road Improvement Project*
- f. *R143-21, Authorizing the Redemption of Tax Title Lien 2019-003*

**\*APPROVAL OF MINUTES**

*7/26/21 (Regular)*

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. *Grace Gower and Frances LaMuraglia to the Historic Preservation Committee as student members*
- b. *Margaret Berei to the Shade Tree Commission as a student member*
- c. *Chirag Chandrani to the Woodlands Committee as a student member*
- d. *Eric Lee to the Environmental Commission as a student member*
- e. *Ryan Astrup to the Historic Preservation Committee as Alternate #1 with a term expiring 12/31/22*
- f. *Pierre Bay to the Woodlands Committee as Alternate #1 with a term expiring 12/31/22*

***All student member appointments begin in September and continue through the end of the school year.***

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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property Maintenance

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**

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**BOROUGH OF MOUNTAIN LAKES  
INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** Second Quarter 2021 Current Budget Report

**DATE:** August 2, 2021

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Attached is the second quarter budget report for the current fund budget:

**Summary:**

After reviewing the second quarter report the court revenue is the only revenue item at this time that I feel will fall short of the budgeted amount. The expenditure line items all seem to be within their budget amounts.

**Revenues:**

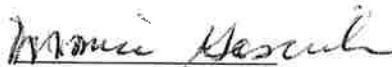
- Anticipated Surplus – This amount is taken from the 12/31/20 fund balance which was \$2,401,880.62.
- General Capital Surplus – This amount was transferred from the general capital bank account.
- Fees & Permits – Fees and Permits consists of revenue from various departments such as; planning board, zoning board, police department, smoke detectors, and parking permits to name a few. This amount can vary from year to year.
- Clerk's Fees & Permits – Collections for road opening permits are up compared to last year.
- Court Revenue – For the 2021 budget we were allowed to use a three-year average from the last three years. The court revenue has still not picked up to the level it was prior to the COVID pandemic. I believe there will be a shortfall in this account at year end.
- Interest on Investments – We have realized 83.42% of the budget primarily due to general capital funds not expended yet.
- Utility Fund Balances – This amount will be transferred from the water operating account.
- Recreation Fees & Income – There were increased sales in beach badges along with guest passes being sold during 2021.
- Board of Education Field Lease and Board of Education portion of Solid Waste fees – We should receive the first and second quarters from the Board of Education in August.
- Uniform Construction Code Fees – These fees are based on the number of building permits that are filed and that can vary from year to year. We have collected 87.59% of our budgeted amount, any excess will go to fund balance at year end.
- State Aid Revenue – We received a payment schedule from the State and the revenue will be received from July through December.
- Receipts Delinquent Tax – The delinquent tax balances as of 12/31/20 was \$355,462.61, an additional \$21,471.16 was added for the 6%-year end penalty. We collected \$186,610.35 through 6/30/21 leaving a balance of \$190,323.42.
- The tax collection percentage was 98.08% in the first quarter and 98.68% in the second quarter. This is approximately where the Borough was with collections in 2020. As of the end of the second quarter we have not seen a significant decline in tax payments.

**Expenditures:**

- Salary and Wages – All of the salary and wage line items have the first pay of July already recorded as an expenditure as of June 30, 2021 therefore, most of the line items are over 50% expended. The Clerk's salaries and wages seems a bit high. I will review it and adjust it accordingly. The Solid Waste salaries and wages expended is a little low but more hours will be worked during the fall for leaf collection. Recreation salaries and wages is primarily for the summer positions.

- Finance Other Expenses – The service contract for Municipal Software is paid for the entire year.
- Annual Audit – This budget amount is for the 2020 audit fees, which is complete.
- Tax Collection Other Expenses – Funds are available in the training and education, office supplies, and tax sale costs line items.
- Tax Assessor Other Expenses – Funds budgeted for review of tax maps has not been spent and the reassessment contract has not been encumbered yet.
- Reserve for Tax Appeals – This amount has been transferred into the Reserve account.
- Legal Other Expenses – The encumbrances are for the attorney's retainer for the entire year.
- Engineering Other Expenses – The engineering expenses are paid through April.
- Planning Board Other Expenses – The legal bills are paid through March and no funds have been spent for consultants so far.
- Board of Adjustment Other Expenses – The legal contract is encumbered for the entire year.
- Code Enforcement Other Expenses – This is a small budget that is used for miscellaneous items as needed.
- Group Insurance Plans – The life insurance and short-term disability policies are encumbered for the year.
- Health Benefit Waiver – The water and sewer budget amounts for the year have been transferred to the current fund budget and shown as a credit against the activity.
- Insurance – Unemployment Compensation – This amount will get transferred to the Unemployment Trust Account. Depending upon the unemployment claims filed during the year we might need to transfer more funds into this account later in the year.
- Police Other Expenses – There are encumbrances for the year for the lease on the police car, uniform purchases, and computer contracts.
- Traffic and Safety Committee Other Expenses – No requisitions have been put in so far this year.
- Interlocal Services MC Dispatch and Denville Court – The contracts are encumbered for the entire year.
- Emergency Management Other Expenses – Majority of their budget is for equipment that has not been purchased yet.
- Fire Department Other Expenses – The funds remaining in their budget are for testing of equipment and fire prevention education which are done later in the year.
- Fire Safety Other Expenses – The majority of the funds remaining are for training not yet taken.
- Streets and Roads Other Expenses – The majority of the funds remaining are for snow removal, curb and sidewalk repairs, and contracted pot hole repairs.
- Shade Tree Commission – The tree removal list has not been determined for the year yet therefore, no amount is encumbered.
- Solid Waste Other Expenses – The entire contract with Suburban Disposal is encumbered for the year.
- Recycling Tax – This tax is paid after we receive the invoice, as of 6/30/21 we are paid through March.
- Building & Grounds – Funds are encumbered as needed.
- Health Other Expenses – The service contract is encumbered for the entire year.
- Environmental Committee – The funds are encumbered as needed.
- Dog Regulation – The entire budget is transferred to the Animal Control Trust account where the expenses are paid from.
- Parks & Playgrounds Other Expenses – The fireworks is more than half of the budget and that has been spent. The trout derby already took place as well.
- Aid to Public Library – This is encumbered for almost the entire year.
- Accumulated Leave Compensation – Funds will be transferred to the trust account before year end.
- Celebration of Public Events – Due to the COVID pandemic only a small amount of the budget will be spent for the Memorial Day parade.
- Electricity & Street Lighting – As of June 30, 2021 we have paid the May street lighting bills and the May electrical bills. The bills are paid as we get the invoices.

- Telecommunications – With moving to the temporary facility the Borough switched telecommunications carrier which incurred some additional expense however, there will be a monthly cost savings through the end of the year. We should be within budget at year end but, I will monitor this account closely.
- Petroleum Products – The Board of Education will be billed their share of the petroleum costs which usually amounts to about \$8,000.00 and will be credited back to this account.
- PERS – The employers' bill was paid in full in April. The remaining funds are for the employers' PERS for the 2021 employee retros.
- PFRS – The employers' bill was paid in full in April. The remaining funds are for the employers' PFRS for the 2021 employee retros.
- LOSAP – The 2021 budget amount will be paid out in 2022 for volunteer fire fighters that qualify.
- Grant expenditures – These funds are transferred to the grant account and subsequently spent from there.
- Capital Improvement Fund – The entire budget amount was transferred to the General Capital account.
- Payment of Bonds and Notes Principal and Interest are paid according to a schedule of when they come due.
- Deferred Charges – This amount will be charged out by journal entry before year end for payment of 1/5 of the reassessment costs.
- Reserve for Uncollected Taxes – This amount is charged out by journal entry against the Amount to be Raised revenue line item.



Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison  
Current Fund - Revenue Budgets

Account Number	Description	Activity to 6/30/2021			Activity to 6/30/2020					
		Budget	Activity	Balance	% Received	Total Realized in 2020	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$6,862,370.53	\$1,520,628.53	\$5,341,742.00	22.16%	\$7,804,824.98	\$6,772,254.82	\$1,460,811.82	\$5,311,443.00	21.57%
01-192-08-101-000	ANTICIPATED SURPLUS	\$1,319,338.00	\$1,319,338.00	\$0.00	100.00%	\$1,354,338.00	\$1,354,338.00	\$0.00	\$1,354,338.00	0.00%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$43,841.00	\$43,841.00	\$0.00	100.00%	\$230,000.00	\$230,000.00	\$0.00	\$230,000.00	0.00%
01-192-08-103-000	LICENSES - LIQUOR	\$12,000.00	\$12,688.00	-\$688.00	105.73%	\$12,688.00	\$12,000.00	\$0.00	\$12,000.00	0.00%
01-192-08-104-000	OTHER LICENSES	\$2,000.00	\$1,465.00	\$535.00	73.25%	\$2,290.00	\$2,000.00	\$1,390.00	\$610.00	69.50%
01-192-08-105-000	FEES & PERMITS	\$41,500.00	\$17,916.00	\$23,584.00	43.17%	\$51,235.94	\$31,500.00	\$27,763.20	\$3,736.80	88.14%
01-192-08-106-010	CLERK'S FEES & PERMITS	\$3,500.00	\$7,820.00	-\$4,320.00	223.43%	\$8,220.00	\$3,500.00	\$1,306.00	\$2,194.00	37.31%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$20,000.00	\$5,034.00	\$14,966.00	25.17%	\$13,849.08	\$26,000.00	\$10,826.50	\$15,173.50	41.64%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$50,000.00	\$23,782.85	\$26,217.15	47.57%	\$82,021.98	\$43,000.00	\$27,058.22	\$15,941.78	62.93%
01-192-08-113-000	INTEREST ON INVESTMENTS	\$20,500.00	\$17,101.03	\$3,398.97	83.42%	\$26,505.63	\$20,500.00	\$10,543.65	\$9,956.35	51.43%
01-192-08-115-000	CABLE FRANCHISE FEES	\$17,323.00	\$17,322.99	\$0.01	100.00%	\$18,927.01	\$18,927.00	\$1,171.00	\$1,171.00	93.81%
01-192-08-116-000	UTILITY FUND BALANCES	\$37,250.00	\$0.00	\$37,250.00	0.00%	\$217,190.00	\$217,190.00	\$0.00	\$217,190.00	0.00%
01-192-08-118-000	RECREATION FEES & INCOME	\$60,000.00	\$86,633.00	-\$26,633.00	144.39%	\$61,477.70	\$60,000.00	\$24,665.00	\$35,300.00	41.11%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$38,192.00	\$19,669.08	\$18,522.92	51.50%	\$38,192.40	\$37,000.00	\$19,096.20	\$17,903.80	51.61%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$71,000.00	\$36,518.70	\$34,481.30	51.43%	\$71,164.68	\$67,500.00	\$35,114.16	\$32,385.84	52.02%
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$20,000.00	\$9,425.10	\$10,574.90	47.13%	\$22,290.81	\$19,000.00	\$10,980.69	\$8,019.31	57.79%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$45,000.00	\$0.00	\$45,000.00	0.00%	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00	0.00%
01-192-08-123-000	VERIZON GROUND LEASE	\$33,000.00	\$16,882.56	\$16,117.44	51.16%	\$33,027.57	\$31,500.00	\$20,293.68	\$11,206.32	64.42%
01-192-08-125-000	SOLID WASTE FEES	\$53,600.00	\$5,452.00	\$48,148.00	10.17%	\$57,331.76	\$53,600.00	\$1,020.00	\$52,580.00	1.90%
01-192-08-126-000	TRASH BAG RECEIPTS	\$188,000.00	\$84,500.00	\$103,500.00	44.95%	\$229,512.50	\$188,000.00	\$93,662.50	\$94,337.50	49.82%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$141,000.00	\$123,498.00	\$17,502.00	87.59%	\$235,908.00	\$183,000.00	\$132,367.00	\$50,633.00	72.33%
01192-08-227-000	RESERVE FOR DEBT SERVICE	\$0.00	\$0.00	\$0.00		\$10,331.00	\$10,331.00	\$0.00	\$10,331.00	0.00%
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$417,293.00	\$0.00	\$417,293.00	0.00%	\$417,293.00	\$417,293.00	\$0.00	\$417,293.00	0.00%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$15,546.17	\$15,546.17	\$0.00	100.00%	\$23,745.08	\$19,245.08	\$19,245.08	\$0.00	100.00%
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$325,000.00	\$186,610.35	\$138,389.65	57.42%	\$421,161.43	\$287,281.59	\$273,720.51	\$13,561.08	95.28%
01*192-18-001-000	CURRENT YEAR TAXES RECEIVED	\$0.00	\$16,170,435.35	-\$16,170,435.35		\$0.00	\$0.00	\$16,145,768.68	-\$16,145,768.68	
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$163,819.87	-\$163,819.87		\$0.00	\$0.00	\$28,359.97	-\$28,359.97	
TOTALS		\$9,837,253.70	\$19,905,977.58	-\$10,068,703.88		\$11,534,557.83	\$10,149,960.49	\$18,361,748.86	-\$8,211,823.37	



Borough of Mountain Lakes Budget Comparison													
Current Fund - Expenditure Budgets													
Activity to 6/30/2021													
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	% Expend. & Encumb.	Total Expended in 2020/2021	Budget	Activity	Encumbered	Balance	% Expended & Encumb.
01-201-26-306-020	RECYCLING TAX	\$4,700.00	\$870.18	\$0.00	\$3,829.82	18.51%	18.51%	\$3,813.48	\$4,700.00	\$1,469.34	\$0.00	\$3,230.66	31.26%
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$22,600.00	\$4,684.71	\$1,963.33	\$17,189.96	20.73%	21.60%	\$12,650.73	\$32,600.00	\$7,161.80	\$2,471.37	\$22,966.83	21.97%
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$54,000.00	\$20,487.75	\$8,218.42	\$25,293.83	37.94%	53.16%	\$48,095.43	\$53,000.00	\$22,048.92	\$2,151.47	\$28,799.61	45.66%
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$5,000.00	\$2,708.29	\$0.00	\$2,291.71	54.17%	54.17%	\$4,999.92	\$5,000.00	\$2,708.29	\$0.00	\$2,291.71	54.17%
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$26,985.00	\$6,646.25	\$19,938.75	\$0.00	25.00%	100.00%	\$26,192.00	\$26,192.00	\$6,548.00	\$19,644.00	\$0.00	100.00%
01-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXPENSE	\$1,625.00	\$375.00	\$0.00	\$1,250.00	23.08%	23.08%	\$2,757.40	\$9,400.00	\$679.48	\$3,722.25	\$5,498.27	7.23%
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$3,700.00	\$1,873.60	\$0.00	\$1,826.40	50.64%	50.64%	\$899.94	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%	100.00%	\$3,000.00	\$2,500.00	\$0.00	\$0.00	\$0.00	100.00%
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$109,953.00	\$19,229.16	\$0.00	\$90,723.84	17.49%	17.49%	\$97,720.46	\$93,366.00	\$17,047.20	\$0.00	\$76,318.80	18.26%
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$37,125.00	\$22,584.10	\$6,310.37	\$8,230.53	60.83%	77.83%	\$8,717.81	\$35,375.00	\$2,211.52	\$1,563.08	\$31,600.40	10.67%
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$135,959.00	\$32,445.71	\$40,673.71	\$62,239.58	23.97%	54.02%	\$118,743.15	\$155,750.00	\$35,475.79	\$47,524.66	\$72,749.55	22.78%
01-201-29-390-020	AID TO PUBLIC LIBRARY	\$303,706.00	\$179,961.90	\$101,236.00	\$22,510.10	59.25%	92.59%	\$298,015.00	\$298,015.00	\$173,842.06	\$124,172.94	\$0.00	58.33%
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$6,750.00	\$0.00	\$0.00	\$6,750.00	0.00%	0.00%	\$0.00	\$6,250.00	\$0.00	\$0.00	\$6,250.00	0.00%
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$55,025.00	\$9,945.06	\$228.73	\$42,851.21	18.76%	19.19%	\$41,159.63	\$63,025.00	\$16,150.46	\$205.81	\$36,668.73	30.46%
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$47,940.00	\$14,037.51	\$3,508.52	\$30,393.97	29.28%	36.60%	\$44,470.47	\$47,940.00	\$16,300.65	\$2,935.32	\$28,704.03	34.00%
01-201-31-437-020	NATURAL GAS	\$25,503.00	\$13,907.25	\$0.00	\$11,595.75	54.53%	54.53%	\$26,192.06	\$25,250.00	\$11,808.54	\$1,259.63	\$12,181.83	46.77%
01-201-31-440-020	TELECOMMUNICATIONS	\$22,725.00	\$11,637.61	\$6,931.04	\$4,156.35	51.21%	81.71%	\$21,132.15	\$22,725.00	\$11,655.83	\$8,216.12	\$2,853.05	51.29%
01-201-31-447-020	PETROLEUM PRODUCTS	\$35,000.00	\$7,600.34	\$13,111.61	\$14,288.05	21.72%	59.18%	\$9,918.32	\$37,875.00	\$13,098.33	\$11,022.27	\$13,754.40	34.58%
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%	0.00%	\$10,650.00	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%
01-201-36-471-020	PERKS	\$142,137.00	\$139,544.37	\$0.00	\$2,592.63	98.18%	98.18%	\$122,230.62	\$124,823.00	\$122,230.62	\$0.00	\$2,592.38	97.92%
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$116,728.00	\$59,636.26	\$0.00	\$56,591.74	51.31%	51.31%	\$107,743.37	\$112,357.00	\$68,265.95	\$0.00	\$44,091.05	60.76%
01-201-36-475-000	PFRS - CONTRIBUTION	\$500,238.00	\$499,538.00	\$0.00	\$700.00	99.86%	99.86%	\$442,664.00	\$443,314.00	\$442,664.00	\$0.00	\$650.00	99.85%
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%	\$16,100.00	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%
01-201-36-477-020	DCRP - EMPLOYER	\$8,500.00	\$4,931.25	\$0.00	\$3,568.75	58.01%	58.01%	\$6,881.17	\$6,500.00	\$3,288.59	\$0.00	\$3,211.41	50.59%
01-201-41-700-000	GRANT EXPENDITURES	\$15,546.17	\$15,546.17	\$0.00	\$0.00	100.00%	100.00%	\$23,745.08	\$19,245.08	\$19,245.08	\$0.00	\$0.00	100.00%
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$81,313.00	\$81,313.00	\$0.00	\$0.00	100.00%	100.00%	\$412,582.00	\$412,582.00	\$0.00	\$0.00	\$412,582.00	0.00%
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$690,000.00	\$355,000.00	\$0.00	\$335,000.00	51.45%	51.45%	\$1,020,000.00	\$1,020,000.00	\$200,000.00	\$0.00	\$820,000.00	19.61%
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$225,989.00	\$0.00	\$0.00	\$225,989.00	0.00%	0.00%	\$89,485.00	\$1,020,000.00	\$0.00	\$0.00	\$89,485.00	0.00%
01-201-45-930-020	INTEREST ON BONDS	\$152,863.00	\$77,762.50	\$0.00	\$75,100.50	50.87%	50.87%	\$191,225.00	\$191,225.00	\$96,362.50	\$0.00	\$94,862.50	50.39%
01-201-45-935-020	INTEREST ON NOTES	\$59,499.00	\$0.00	\$0.00	\$59,499.00	0.00%	0.00%	\$12,982.00	\$12,982.00	\$0.00	\$0.00	\$12,982.00	0.00%
01-201-46-880-020	DEFERRED CHARGES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	100.00%	\$20,885.59	\$20,885.59	\$0.00	\$0.00	\$20,885.59	0.00%
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$1,520,628.53	\$1,520,628.53	\$0.00	\$0.00	100.00%	100.00%	\$1,460,811.82	\$1,460,811.82	\$1,460,811.82	\$0.00	\$0.00	100.00%
TOTALS		\$9,837,253.70	\$5,794,755.69	\$804,387.58	\$3,238,110.43	58.91%	67.08%	\$9,558,942.22	\$10,149,960.49	\$5,184,120.47	\$844,657.89	\$4,121,182.13	51.08%
													59.40%



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**BOROUGH OF MOUNTAIN LAKES**  
**INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** Second Quarter 2021 Water Budget Report  
Second Quarter 2021 Sewer Budget Report

**DATE:** August 2, 2021

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Attached are the second quarter budget reports for the water operating and sewer operating budgets:

Revenue Summary:

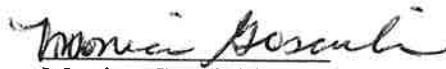
The water and sewer revenue collections will be affected this year because the Governor's Executive order to not charge penalties on utilities due to COVID which has been extended through December 31, 2021.

Water Operating:

- The total Water Operating budget for 2021 is \$894,786.00, of that amount \$840,073.00 is from water usage fees. Two quarters' revenue of the water usage fees would be \$420,036.50 as of June 30, 2021 we've received \$311,840.66. Our receipts for the second quarter were \$177,842.84. The Borough's biggest collections for water usage fees are in the third and fourth quarters because of the yard usage that is billed.
- The expenditures paid or charged as of 6/30/21 are approximately 44.70% of the total budget. The entire pension bill for the year has been paid.

Sewer Operating:

- The total Sewer Operating budget is \$897,229.00, of that amount \$824,000.00 is from sewer usage fees. Two quarters' revenue from the sewer operating fees would be \$412,000.00. As of June 30, 2021, we've received \$386,324.01. Our receipts for the second quarter were \$253,273.71.
- The expenditures paid or charged as of 6/30/21 are 73.79% of the total budget. They are in excess of 50% of the budget because there are a number of blanket purchase orders currently encumbered and the entire pension bill has been paid for 2021.



Monica Goscicki  
Chief Financial Officer

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**BOROUGH OF MOUNTAIN LAKES  
INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** Second Quarter 2021 Water Budget Report  
Second Quarter 2021 Sewer Budget Report

**DATE:** August 2, 2021

---

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- The expenditures paid or charged as of 6/30/21 are approximately 44.70% of the total budget. The entire pension bill for the year has been paid.

**Sewer Operating:**

- The total Sewer Operating budget is \$897,229.00, of that amount \$824,000.00 is from sewer usage fees. Two quarters' revenue from the sewer operating fees would be \$412,000.00. As of June 30, 2021, we've received \$386,324.01. Our receipts for the second quarter were \$253,273.71.
- The expenditures paid or charged as of 6/30/21 are 73.79% of the total budget. They are in excess of 50% of the budget because there are a number of blanket purchase orders currently encumbered and the entire pension bill has been paid for 2021.



Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes

Water Operating - Revenue Budgets

Account Number	Description	Activity to 6/30/2021				Total Realized in 2020	% Received	Activity to 6/30/2020					
		Budget	Activity	Balance	% Received			Budget	Activity	Balance	% Received		
05-192-08-501-000	ANTICIPATED SURPLUS	\$54,713.00	\$54,713.00	\$0.00	100.00%	\$105,650.00	\$0.00	\$105,650.00	0.00%				
05-192-17-000-000	WATER OPERATING REVENUES	\$840,073.00	\$255,727.85	\$584,345.15	30.44%	\$854,015.53	\$763,000.00	\$262,782.12	\$500,217.88	34.44%			
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$1,399.81	-\$1,399.81		\$10,804.49	\$0.00	\$9,993.89	-\$9,993.89				
TOTALS		\$894,786.00	\$311,840.66	\$582,945.34	34.85%	\$970,470.02	\$868,650.00	\$272,776.01	\$595,873.99	31.40%			

Water Operating - Expenditure Budgets

Account Number	Description	Activity to 6/30/2021				% Expended	Total Expended in 2020/2021	Activity to 6/30/2020				
		Budget	Activity	Encumbered	Balance			Budget	Activity	Encumbered	Balance	
05-201-55-510-001	Water Operating - Salary & Wages	\$434,773.00	\$219,048.47	\$0.00	\$215,724.53	50.38%	\$389,011.47	\$429,491.00	\$210,861.67	\$0.00	\$218,629.33	49.10%
05-201-55-520-520	Water Operating - Other Expenses	\$392,451.00	\$114,284.68	\$31,290.64	\$246,875.68	37.09%	\$317,949.91	\$374,352.00	\$113,666.94	\$43,501.52	\$217,183.54	41.98%
05-201-55-527-000	Water - Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
05-201-55-531-000	Water - Social Security	\$33,260.00	\$16,414.62	\$0.00	\$16,845.38	49.35%	\$28,759.93	\$32,856.00	\$15,241.91	\$0.00	\$17,614.09	46.39%
05-201-55-532-000	Water - P.E.R.S.	\$19,302.00	\$18,950.47	\$0.00	\$351.53	98.18%	\$16,599.22	\$16,951.00	\$16,599.22	\$0.00	\$351.78	97.92%
TOTALS		\$894,786.00	\$368,698.24	\$31,290.64	\$494,797.12	44.70%	\$752,320.53	\$868,650.00	\$356,369.74	\$43,501.52	\$468,778.74	46.03%

Borough of Mountain Lakes

Sewer Operating - Revenue Budgets

Activity to 6/30/2021

Activity to 6/30/2020

Account Number	Description	Budget	Activity	Balance	% Received	Total Realized in 2020	Budget	Activity	Balance	% Received
07-192-08-501-000	ANTICIPATED SURPLUS	\$53,229.00	\$53,229.00				\$18,566.00	\$0.00	\$18,566.00	
07-192-17-000-000	SEWER OPERATING REVENUES	\$824,000.00	\$386,324.01	\$437,675.99	46.88%	\$912,337.16	\$860,000.00	\$433,625.61	\$426,374.39	50.42%
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$20,000.00	\$3,004.67	\$16,995.33	15.02%	\$34,972.68	\$20,000.00	\$16,626.02	\$3,373.98	83.13%
		\$0.00	\$198.45	-\$198.45						
TOTALS		\$897,229.00	\$442,756.13	\$454,472.87	49.35%	\$947,309.84	\$898,566.00	\$450,251.63	\$448,314.37	50.11%

Sewer Operating - Expenditure Budgets

Activity to 6/30/2021

Activity to 6/30/2019

Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2020/2021	Budget	Activity	Encumbered	Balance	% Expended
07-201-55-510-001	Sewer Operating - Salary & Wages	\$240,016.00	\$116,550.48	\$0.00	\$123,465.52	48.56%	\$211,124.61	\$247,394.00	\$130,323.13	\$0.00	\$117,070.87	52.68%
07-201-55-520-520	Sewer Operating - Other Expenses	\$614,814.00	\$285,473.80	\$237,759.64	\$91,580.56	85.10%	\$594,247.03	\$608,787.00	\$219,507.98	\$221,725.04	\$167,553.98	72.48%
07-201-55-527-000	Sewer Operating - Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
07-201-55-531-000	Sewer Operating - Social Security	\$18,361.00	\$8,539.81	\$0.00	\$9,821.19	46.51%	\$15,366.29	\$18,926.00	\$9,563.52	\$0.00	\$9,362.48	50.53%
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$14,038.00	\$13,782.16	\$0.00	\$255.84	98.18%	\$12,072.16	\$15,071.00	\$14,855.36	\$0.00	\$215.64	98.57%
TOTALS		\$897,229.00	\$424,346.25	\$237,759.64	\$235,123.11	73.79%	\$832,810.09	\$900,178.00	\$374,249.99	\$221,725.04	\$304,202.97	66.21%

Borough of Mountain Lakes

Water and Sewer - Billing and Revenue

Second Quarter 2021

	April	May	June
<b>Water:</b>			
Beginning Balance	\$20,183.19	\$95,379.47	\$40,956.59
Adjustments (+/-)			
Billed - Including Adjustments	\$132,068.50	\$3,614.65	\$4,154.21
Receipts - Including Adjustments	-\$56,872.22	-\$58,037.53	-\$7,730.30
Ending Balance	\$95,379.47	\$40,956.59	\$37,380.50
<b>Sewer:</b>			
Beginning Balance	\$49,016.66	\$155,988.31	\$69,811.72
Adjustments (+/-)			
Billed - Including Adjustments	\$202,480.23	-\$959.33	\$1,664.33
Receipts - Including Adjustments	-\$95,508.58	-\$85,217.26	-\$8,656.84
Ending Balance	\$155,988.31	\$69,811.72	\$62,819.21

Water and Sewer Billing by Quarter 2014-2021  
In Gallons

	1Q		2Q		3Q		4Q		Total		Total Water & Sewer	Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
<b>2014</b>												
Residential	25,980,397.32	24,885,773.72	23,574,126.28	23,060,619.60	29,409,947.12	28,250,088.52	24,491,385.04	24,121,539.60	103,455,455.76	100,318,021.44	203,773,477.20	103,455,455.76
Yard	86,827.84	-	10,554,092.84	-	18,132,628.72	-	156,067.68	-	28,929,617.08	-	28,929,617.08	-
Commercial	3,456,495.96	3,617,343.96	1,949,776.00	3,445,730.20	4,214,470.00	4,198,476.88	2,319,416.00	3,874,224.80	11,940,155.96	15,135,775.84	27,075,931.80	11,940,155.96
	29,523,719.12	28,503,117.68	36,077,995.12	26,506,349.80	51,756,645.84	32,448,565.40	26,966,868.72	27,995,764.40	144,325,228.80	115,453,797.28	259,779,026.08	115,395,611.72
<b>2015</b>												
Residential	26,103,722.04	25,212,817.04	27,215,618.72	26,056,436.28	31,359,052.64	29,622,529.00	29,374,097.04	28,844,291.68	114,052,490.44	109,746,074.00	223,798,564.44	114,052,490.44
Yard	15,596.04	-	13,772,653.24	-	20,890,566.40	-	266,534.84	-	34,945,350.52	-	34,945,350.52	-
Commercial	3,700,402.04	3,862,147.04	4,061,678.84	2,626,488.12	6,871,637.44	4,717,580.00	3,437,850.28	3,615,369.68	18,071,568.60	14,821,584.84	32,893,153.44	18,071,568.60
	29,819,720.12	29,074,964.08	45,049,950.80	28,692,924.40	59,121,256.48	34,340,109.00	33,078,482.16	32,459,661.36	167,069,409.56	124,567,658.84	291,637,068.40	132,124,059.04
<b>2016</b>												
Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	29,951,456.80	24,309,167.04	104,314,988.72	102,824,847.64	207,139,836.36	104,314,988.72
Yard	29,381.44	-	19,739,595.16	-	22,901,957.24	-	178,372.04	-	43,244,438.08	-	43,244,438.08	-
Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	13,590,617.60	29,564,595.32	15,973,977.72
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,255,986.48	163,533,404.52	116,415,465.24	279,948,869.76	120,288,966.44
<b>2017</b>												
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95,390,968.04
Yard	155,968.52	-	13,855,956.68	-	16,339,274.68	-	178,372.04	-	30,529,571.92	-	30,529,571.92	-
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,170.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68	13,483,930.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56
<b>2018</b>												
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
Yard	33,709.00	-	12,321,982.44	-	17,198,510.32	-	19,100.00	-	29,573,301.76	-	29,573,301.76	-
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,953,749.80	3,068,505.36	3,229,948.96	17,831,778.12	14,499,271.16	32,331,049.28	17,831,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20
<b>2019</b>												
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08
Yard	-	-	9,717,477.60	-	17,016,834.56	-	4,488.00	-	26,738,800.16	-	26,738,800.16	-
Commercial	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16
	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24
<b>2020</b>												
Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04
Yard	-	-	12,723,972.08	-	19,910,212.16	-	233,414.04	-	32,867,598.28	-	32,867,598.28	-
Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	29,377,478.20	17,010,139.92
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96
<b>2021</b>												
Residential	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	98,194,165.72	96,870,314.04	195,064,479.76	98,194,165.72
Yard	41,074.96	-	15,409,320.48	-	19,910,212.16	-	233,414.04	-	15,450,395.44	-	15,450,395.44	-
Commercial	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	12,125,530.32	8,417,893.76	20,543,364.08	12,125,530.32
	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	77,146,903.52	57,041,021.72	134,187,925.24	61,696,508.08

\* Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year

Borough of Mountain Lakes  
2021 Reserve Accounts

	Balance 12/31/2020	1st Qtr 2021		2nd Qtr 2021		3rd Qtr 2021		4th Qtr 2021		Balance
		Increases	Decreases	Increases	Decreases	Increases	Decreases	Increases	Decreases	
Reserve for Tax Appeals	\$113,354.01			\$200,000.00	\$6,099.95					\$307,254.06
Reserve for Storm Recovery	\$201,948.80	\$1,403.55	\$24.94		\$2,000.00					\$201,327.41
Reserve for Accum. Absences	\$68,410.47		\$34,715.30							\$33,695.17
Reserve for Liability Insurance	\$50,000.00									\$50,000.00
Capital Improvement Fund	\$233,618.91			\$81,313.00	\$81,312.00					\$233,619.91
Premium on Bonds	\$42,564.11 *	\$7,107.06			\$43,841.00					\$5,830.17

\* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2020 is made up of \$3,722.97 for the premium from the 2017 bond sale and \$38,841.14 for the premium from the 2020 bond anticipation note sale.

Borough of Mountain Lakes

Fund Number	Capital and Trust Accounts	Cash Balance 6/30/2021
4	General Capital	\$ 3,355,139.03
	Subaccounts - Part of the cash balance	
	Capital Improvement Fund Balance	233,619.91
	Premium on Bonds - Part of Fund Balance	44,671.31
6	Water Capital	\$ 13,905.49
8	Sewer Capital	\$ 39,682.74
12	Payroll Agency	\$ 99,464.28
13	Animal Control	\$ 5,618.26
14	Unemployment	\$ 27,695.95
17	Developer's Escrow	\$ 92,359.80
18	Other Trust	\$ 301,637.23
	Subaccounts:	
	Reserve for Municipal Alliance	7,674.76
	Reserve for Parking Offenses Adj. Act	212.69
	Fire Marshall Trust	6,349.76
	Tax Sale Premiums **	1,900.00
	Video Systems for Police Cars	950.00
	Reserve for Accumulated Absences	33,695.17
	Reserve for Storm Recovery *	201,327.41
	Reserve for Liability Insurance	50,000.00
	Reserve for Road Opening - Gellert	1,000.00
	* Open purchase orders of \$49.63 taken out of the balance	
19	Police Outside Services	\$ 67,013.40
20	Affordable Housing	\$ 5,480.86
23	Police Forfeiture of Assets	\$ 3,131.08
26	Flexible Spending	\$ 6,574.74
32	Shade Tree Trust	\$ 19,736.07
33	Recreation	\$ 340,439.53
	Subaccounts:	
	Historic Preservation Comm.	27,432.86
	Mountain Lakes Centennial Comm.	15,997.97
	Spruce Edge Parks/Walkways	14,314.28
	Various Recreation Programs	282,694.42
49	Net Payroll	27.63



# Capital Ordinances

Activity to 06/30/2021

\*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>2012 Bond Ordinance 17-12</b>					
04-215-55-976-000					
04-215-55-976-010	Facility Improvements	202,000.00	201,930.00	-	-
04-215-55-976-011	Borough Computer	15,000.00	15,000.00	-	70.00
04-215-55-976-012	Road Resurfacing	285,000.00	285,000.00	-	-
04-215-55-976-013	Reconstruction of Curbs & Sidewalks	110,000.00	110,000.00	-	-
04-215-55-976-014	Stormwater Drainage System	65,000.00	65,000.00	-	-
04-215-55-976-015	Water Supply - Well #4, hydrants, shed	141,000.00	141,000.00	-	-
04-215-55-976-016	Equipment Purchases	93,425.00	93,425.00	-	-
		<b>911,425.00</b>	<b>911,355.00</b>		<b>70.00</b>
<b>2016 CAPITAL ORDINANCE 06-16</b>					
04-215-55-982-000					
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	32,458.76	-	5,541.24
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	23,550.75	-	31,449.25
04-215-55-982-015	Bldgs & Grds - Esplanade Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	9,176.82	-	7,923.18
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	-	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	574,527.74	14,288.70	52,533.56
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	616,951.17	485.00	98,813.83

# Capital Ordinances

Activity to 06/30/2021

\*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,189.05	-	4,210.95
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-
		<b>2,428,400.00</b>	<b>2,198,854.74</b>	<b>14,773.70</b>	<b>214,771.56</b>
<b>2017 CAPITAL ORDINANCE 05-17</b>					
04-215-55-983-000	Police - Dash Cam System	57,300.00	48,161.27	-	9,138.73
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	-	-
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	79,197.49	-	19,802.51
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
		<b>712,300.00</b>	<b>678,458.76</b>	-	<b>33,841.24</b>
<b>2018 CAPITAL ORDINANCE 4-18</b>					
04-215-55-984-000	Police Weapon Replacement	10,000.00	9,540.15	-	459.85
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	17,941.08	-	1,458.92
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	23,824.22	-	1,175.78
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	42,970.00	-	7,030.00

# Capital Ordinances

Activity to 06/30/2021

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Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,074.51	-	925.49
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
<b>2019 CAPITAL ORDINANCE 2-19</b>		<b>1,178,200.00</b>	<b>1,116,053.79</b>	<b>-</b>	<b>62,146.21</b>
04-215-55-985-000	POLICE LIVESCAN FINGERPRINT STATION	-	-	-	-
04-215-55-985-001	POLICE ELEC. SIGNBOARD/SPEED TRAILER	35,000.00	35,000.00	-	-
04-215-55-985-002	FIRE PERSONAL PROTECTIVE EQUIPMENT	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE OTHER EQUIPMENT	28,800.00	28,458.73	-	341.27
04-215-55-985-004	PUBLIC WORKS VEHICLE LIFT	4,900.00	4,817.47	-	82.53
04-215-55-985-005	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS CURBS AND SIDEWALKS	428,966.00	428,966.00	-	-
04-215-55-985-007	MANAGER SUNSET LAKE DAM	141,000.00	141,000.00	-	-
04-215-55-985-008	PUBLIC WORKS DUMP TRUCK	2,100,000.00	17,603.13	13,550.00	2,068,846.87
04-215-55-985-009	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	195,000.00	195,000.00	-	-
04-215-55-985-010	PARKS TENNIS COURT SURFACE REPAIRS	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS TENNIS COURT FENCE	14,000.00	-	-	14,000.00
04-215-55-985-012	PARKS MIDVALE PARK AED INSTALL	21,000.00	-	-	21,000.00
04-215-55-985-013	ENGINEERING - SECTION 20 COSTS	6,500.00	-	-	6,500.00
04-215-55-985-014	FINANCE - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	50,086.82	5,000.00	28,568.18
<b>2019 CAPITAL ORDINANCE 2-19</b>		<b>3,185,956.00</b>	<b>1,027,872.42</b>	<b>18,550.00</b>	<b>2,139,533.58</b>

# Capital Ordinances

Activity to 06/30/2021

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Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>04-215-55-986-000</b>	<b>2019 CAPITAL ORDINANCE 10-19</b>				
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
		<b>610,000.00</b>	<b>610,000.00</b>	-	-
<b>04-215-55-987-000</b>	<b>2020 CAPITAL ORDINANCE 4-20</b>				
04-215-55-987-001	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS HYDRANT REPLACEMENT	15,000.00	-	-	15,000.00
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	100,504.71	-	10,742.29
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	-	-	10,000.00
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	14,205.00	-	795.00
04-215-55-987-008	FIRE COMMAND VEHICLE	40,000.00	-	-	40,000.00
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	-	-	10,000.00
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	17,314.80	-	13,256.20
04-215-55-987-013	PUB WKS CONDIT ROAD	250,000.00	78,133.24	169,657.11	2,209.65
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
		<b>882,166.00</b>	<b>610,505.74</b>	<b>169,657.11</b>	<b>102,003.15</b>
<b>04-215-55-988-000</b>	<b>2020 CAPITAL ORDINANCE 7-20</b>				
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	-	-	6,000.00
		<b>6,000.00</b>	-	-	<b>6,000.00</b>
<b>04-215-55-989-000</b>	<b>2020 CAPITAL ORD. 8-20 BORO HALL RENOV.</b>				
04-215-55-989-012	SECTION 20 COSTS - ENGINEER	-	-	-	-
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	4,184.90	-	15,815.10
04-215-55-989-102	B.H. S&W DEMOLITION-UPPER LEVEL	20,000.00	20,808.75	-	(808.75)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	2,820.44	-	7,179.56

# Capital Ordinances

## Activity to 06/30/2021

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Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-106	B.H S&W FOOTING-EXCAVATION	15,000.00	22,496.16	-	(7,496.16)
04-215-55-989-108	B.H S&W FOOTING-SLABS	30,100.00	16,948.14	-	13,151.86
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	18,611.34	-	1,388.66
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	31,600.00	13,177.70	-	18,422.30
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	-	-	27,600.00
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	51,989.17	-	48,590.83
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,698.00	-	-	100,698.00
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	-	-	4,820.00
04-215-55-989-115	B.H. S&W TPO ROOF	104,000.00	-	-	104,000.00
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	-	-	114,462.00
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	-	-	7,000.00
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	-	-	96,231.00
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	2,196.06	-	7,203.94
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	-	-	74,300.00
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	-	-	61,200.00
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	-	-	82,250.00
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	-	-	35,250.00
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	-	-	33,500.00
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	-	-	48,600.00
04-215-55-989-126	B.H. S&W DOORS	16,550.00	-	-	16,550.00
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	-	-	3,000.00
04-215-55-989-128	B.H. S&W GARAGE DOOR	2,800.00	-	-	2,800.00
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	-	-	46,300.00
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	-	-	25,000.00
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	2,583.60	-	157,416.40
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	5,011.11	-	119,988.89
04-215-55-989-134	B.H. S&W HVAC	165,000.00	-	-	165,000.00
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	-	-	21,200.00
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	40,500.00	-	-	40,500.00
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	7,215.24	-	83,884.76
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	-	-	53,600.00
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	17,501.20	-	2,498.80
04-215-55-989-146	B.H. S&W MILLWORK	58,700.00	-	-	58,700.00
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	22,500.00	409.07	-	22,090.93
04-215-55-989-148	B.H. S&W CORRINATION OF WORK	34,000.00	30,378.83	-	3,621.17
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	-	6,588.18	-	(6,588.18)

# Capital Ordinances

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Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	9,473.19	-	10,526.81
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	-	-	10,109.82
04-215-55-989-204	B.H. O/E DEMOLITION - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITION - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	569.00	2,475.00	2,956.00
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	15,140.71	1,894.69	(1,245.40)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDITY	6,000.00	6,817.29	-	(817.29)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	3,359.94	1,106.83	8,908.23
04-215-55-989-211	B.H. O/E FOUNDATION - WALLS - ENTRANCE	14,600.00	1,455.25	710.06	12,434.69
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	4,273.44	2,402.81	11,523.75
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	-	246.00	12,604.00
04-215-55-989-214	B.H. O/E WATERPROOFING FOUNDATION WALL	4,400.00	-	-	4,400.00
04-215-55-989-215	B.H. O/E TPO ROOF	93,010.00	550.19	-	92,459.81
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	1,375.00	4,565.00	29,360.00
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL	28,006.00	1,375.00	4,565.00	22,066.00
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	-	-	28,000.00
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	-	-	14,800.00
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	-	-	53,350.00
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	-	-	12,100.00
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	2,762.00	-	29,658.00
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	-	-	8,100.00
04-215-55-989-226	B.H. O/E DOORS	94,250.00	-	-	94,250.00
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	-	-	7,000.00
04-215-55-989-228	B.H. O/E GARAGE DOOR	4,000.00	-	-	4,000.00
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	-	-	144,000.00
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	-	-	80,000.00
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	-	-	110,000.00
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	1,515.83	16,662.47	202,030.90
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	2,107.96	-	69,981.04
04-215-55-989-234	B.H. O/E HVAC	220,000.00	-	-	220,000.00
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	-	-	24,299.98
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	-	-	35,000.00
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	27,539.00	-	-	27,539.00
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	5,844.38	14,263.87	59,491.75
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	-	-	31,400.00
04-215-55-989-242	B.H. O/E SITE WORK	20,000.00	9,063.27	-	10,936.73

# Capital Ordinances

Activity to 06/30/2021

\*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE	120,000.00	11,022.38	5,048.18	103,929.44
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	1,122.40	-	10,877.60
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	7,352.23	323.37	117,324.40
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	-	-	15,000.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	-	109,950.37	(46,889.37)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	-	-	81,100.00
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	379.55	-	68,620.45
04-215-55-989-251	B.H O/E OTHER/RELOCATION/GENERATOR	108,000.00	85,505.63	18,602.87	3,891.50
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	128,527.50	42,472.50	-
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	10,049.81	-	14,950.19
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	3,115.07	-	26,884.93
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
<b>4,463,000.00</b>		<b>542,613.11</b>	<b>225,289.02</b>	<b>3,695,097.87</b>	

### 2021 CAPTIAL ORDINANCE 10-21

04-215-55-991-000	ARMORED PLATE CARRIERS	10,511.00	-	-	10,511.00
04-215-55-991-002	AIR PACK REPLACEMENTS	76,951.00	-	76,704.10	246.90
04-215-55-991-003	TWO SALTERS	10,000.00	-	-	10,000.00
04-215-55-991-004	CHIPPER	55,000.00	-	57,639.56	(2,639.56)
04-215-55-991-005	TRACK HOE	150,000.00	-	85,784.21	64,215.79
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	15,000.00	-	-	15,000.00
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	228,901.00	11,681.60	-	217,219.40
04-215-55-991-008	ROAD REPAVING - OTHER	180,561.00	-	-	180,561.00
04-215-55-991-009	DRAINAGE IMPROVEMENTS	100,000.00	-	-	100,000.00
04-215-55-991-010	RETROFIT POLICE VEHICLE	15,000.00	-	15,000.00	-
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	104,000.00	-	-	104,000.00
04-215-55-991-012	ENGINEERING GRUNDENS POND	59,570.00	-	-	59,570.00
04-215-55-991-013	WATER METER REPLACEMENT PROG.	745,000.00	-	-	745,000.00
04-215-55-991-014	ENGINEERING - SECTION 20	10,000.00	-	-	10,000.00
04-215-55-991-015	FINANCE - SECTION 20	73,743.00	-	-	73,743.00
<b>1,834,237.00</b>		<b>11,681.60</b>	<b>235,127.87</b>	<b>1,587,427.53</b>	

# Capital Ordinances

Activity to 06/30/2021

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>TOTALS</b>					
		16,211,684.00	7,707,395.16	663,397.70	7,840,891.14





# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of August 23, 2021.  
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

**Mountain Lake Swim Area - High Bacteria Reading** – For the second time in the last two weeks, testing has revealed a high bacteria count in the swim area at Island Beach. Once again, the swim area has been closed and will remain closed until bacteria counts return to acceptable levels. Retesting will occur daily and residents will be notified when the swim area has been reopened.

We continue to believe the cause of the high counts to be Canada geese and swans that are spending considerable time on the island and in the water immediately surrounding it.

Our Shared Service partner, the United States Department of Agriculture (USDA) has begun efforts to move the swans and geese away from the beach area. Tactics to accomplish the goal may involve the use of kayaks, small pyrotechnics and radio-controlled watercraft. It is important to note that none of the actions taken by USDA will cause physical harm to the birds.

**Required Mask Wearing in School Facilities** – Last week, Governor Murphy issued an emergency order requiring masks to be worn while inside of school facilities. As such, everyone attending Borough Council, Planning and Zoning Board meetings will be required to wear a mask while inside of school facilities

As always, I encourage anyone with questions or concerns to reach out to me.

**Mitchell**

**RESOLUTION AND ORDINANCE REVIEW FOR THE AUGUST 23, 2021 MEETING**

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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***RESOLUTIONS***

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**R139-21, AUTHORIZING APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE INTERVALE ROAD RESURFACING PROJECT** - this resolution formally approves the grant application for the Intervale Road resurfacing project and authorizes the Borough Engineer to submit an electronic grant application to the NJDOT on behalf of the Borough.

**R140-21, AUTHORIZING APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MORRIS AVENUE RESURFACING PROJECT** - this resolution formally approves the grant application for the Morris Avenue resurfacing project and authorizes the Borough Engineer to submit an electronic grant application to the NJDOT on behalf of the Borough.

**R141-21, APPOINTING SPECIAL POLICE OFFICER** – this resolution appoints a Class I Special Police Officer. The Officer will assist and augment police manpower as deemed appropriate by the Chief of Police.

**R142-21, AUTHORIZING THE AWARD OF CONTRACT FOR NORTH GLEN ROAD IMPROVEMENT PROJECT** - this resolution authorizes the Borough Manager to enter into a contract with Onorati Construction Corp. in the amount of \$178,274.08 for the North Glen Road Improvement Project. The Borough Engineer and Borough Attorney reviewed bids that were submitted and have recommended the award.

**R143-21, AUTHORIZING THE REDEMPTION OF TAX TITLE LIEN 2019-003** - this resolution, requested by the Tax Collector, authorizes the redemption of tax lien 2019-003 on Block 128 Lot 6, also known as 17 Woodland Avenue, for delinquent property taxes and/or water and sewer charges. Reimbursement is in the amount of \$8,449.72.

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***ORDINANCES TO INTRODUCE***

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None

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***ORDINANCES TO ADOPT***

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None

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 138-21**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **August 23, 2021** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 23, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 08/23/2021 For bills from 07/23/2021 to 08/18/2021

Check#	Vendor	Description	Payment	Check Total
19103	219 - ACCESS	PO 23403 CUST# 156NFY04790- APR THRU DEC 2021 BLA	61.33	61.33
19104	3852 - ALEXANDER LAURENZI	PO 23934 Jazz on the Beach 6/24/21 & 8/12/21	800.00	800.00
19105	189 - ANCHOR ACE HARDWARE	PO 22915 POLICE DEPT: ACCT # 001413 - 2021 BLANKE	142.77	142.77
19106	189 - ANCHOR ACE HARDWARE	PO 23688 DPW - DEPARTMENT SUPPLIES - BLANKET	324.82	
		PO 23877 BOROUGH HALL/ POLE BARN MOVE	133.25	458.07
19107	102 - ANDERSON & DENZLER ASSOC., INC	PO 23923 JUNE 2021 PROFESSIONAL SERVICES	166.55	
		PO 23923 JUNE 2021 PROFESSIONAL SERVICES	999.30	
		PO 23923 JUNE 2021 PROFESSIONAL SERVICES	1,459.16	2,625.01
19108	102 - ANDERSON & DENZLER ASSOC., INC	PO 23923 JUNE 2021 PROFESSIONAL SERVICES	7,351.51	
		PO 23947 MARCH 2021 PROFESSIONAL SERVICES - UNDER	1,487.20	8,838.71
19109	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	3,009.20	3,009.20
19110	2685 - ASSOCIATION OF NJ RECYCLERS	PO 23903 DPW - DUES & FEES - RECYCLING	95.00	95.00
19111	3103 - BENEFIT ANALYSIS, INC.	PO 23656 2021 FLEXIBLE SPENDING ACCOUNTS - BLANKE	450.00	450.00
19112	427 - CALIFORNIA BEACH HUT	PO 23939 2021 LIFEGUARD EQUIPMENT	336.00	336.00
19113	2775 - CAPITOL SUPPLY CONSTRUC PROD, INC	PO 23894 WATER DEPARTMENT - TOOLS & EQUIPMENT - B	415.20	415.20
19114	2147 - CCTMO LLC	PO 23928 AUGUST 2021 - CELL TOWER REIMBURSEMENT C	1,941.55	1,941.55
19115	440 - CDW GOVERNMENT	PO 23982 NETWORKING EQUIP - ORDER# LZZV654- UNPAI	285.95	285.95
19116	4135 - CGP&H, LLC	PO 24012 COAH - JULY 2021 PROF. SERVICE	689.00	689.00
19117	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 23998 JULY 2021 LABOR ATTORNEY SERVICES	990.40	990.40
19118	431 - COUNTY CONCRETE CORP.	PO 23888 BH RENO: CONCRETE	1,128.37	
		PO 23896 BH RENO: CONCRETE SUPPLIES	1,015.00	
		PO 23911 BH:RENOVATION	1,403.00	3,546.37
19119	506 - DAN COMO & SONS, INC	PO 23395 SOLID WASTE - LEAF/BRUSH REMOVAL - BLANK	2,800.00	2,800.00
19120	2971 - DIRECT ENERGY BUSINESS	PO 24005 ACCT#: 614054 - 936656 -JULY 2021	3.96	3.96
19121	4138 - EASTERN CONCRETE MATERIALS, INC	PO 23910 BH:RENOVATIONS	625.80	625.80
19122	4092 - EXCELSIOR LUMBER CO.	PO 23739 BH: RENOVATION	256.88	256.88
19123	1170 - FERGUSON ENTERPRISES #501	PO 23969 BH: RENOVATION	32.92	32.92
19124	2517 - FF1 FIREFIGHTER ONE, LLC	PO 23588 FIRE DEPT: AIR PACKS	76,704.10	
		PO 23743 FIRE DEPT: ENGINE 1 AND 2 MAINTENANCE	3,158.13	
		PO 23881 FIRE DEPT: ANNUAL SERVICE	1,820.00	
		PO 23937 FIRE DEPT: HELMET SHIELDS	339.00	82,021.23
19125	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 23711 RECREATION - SIGNS	69.78	69.78
19126	815 - GATES FLAG & BANNER CO. INC	PO 23480 DPW - DEPARTMENT SUPPLIES - BLANKET	267.00	267.00
19127	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 23405 ACCT# 01QA0220 - 2021 BLANKET APR-DECEMB	65.00	65.00
19128	152 - HD SUPPLY CONST & INDUST- WHITECAP	PO 23887 BH RENO: CONSTRUCTION SUPPLIES	930.05	
		PO 23919 BH RENO: SUPPLIES	1,512.02	
		PO 23968 BH: RENOVATION	332.96	2,775.03
19129	911 - HOME DEPOT CREDIT SERVICES	PO 23712 WATER DEPT - EQUIPMENT & TOOLS - BLANKET	243.90	
		PO 23714 ISLAND BEACH - SEASONAL PREP	844.67	
		PO 23929 BH: RENOVATIONS - POLE BARN - JUNE INVOI	1,365.48	2,454.05
19130	1072 - JACK DOHENY COMPANIES, INC.	PO 23363 WATER DEPARTMENT - VEHICLE REPAIRS	748.38	748.38
19131	4234 - JAG CAR WASH HOLDINGS, LLC	PO 23766 POLICE: CAR WASHES - 2021 Blanket	180.00	180.00
19132	859 - JCP&L	PO 23915 ACCT#100 141 241 693 / BILL PRD: 6/22/21	49.16	
		PO 23927 ACCT#100 075 505 725 - BILL PRD: 6/23 -	3.10	
		PO 23949 MASTER ACCT# 200 000 569 000 - JULY 23,	3,513.42	
		PO 23950 ACCT#100 050 702 156 - BILL PRD: 6/26 -	4.70	
		PO 23974 MAST ACCT# 200 000 021 275 / BILL DATE:	1,989.91	
		PO 23980 MASTER ACCT#200 000 574 000/ BILL DATE:	51.97	5,612.26
19133	859 - JCP&L	PO 23981 M/A #200 000 054 011/ BILL DATE: AUG 5,	1,025.72	
		PO 24006 M/A #200 000 020 764: BILL DATE: AUGUST	237.53	1,263.25
19134	1066 - JOHNSON TRUCK ACCESSORIES, INC	PO 23638 DPW - EQUIPMENT REPAIR - TRAILER - BLAN	139.98	139.98
19135	812 - JOSEPH GARTLAND, INC.	PO 23904 DPW - DEPARTMENT SUPPLIES	126.70	126.70
19136	1074 - JW PIERSON CO.	PO 23410 DPW - DIESEL FUEL - BLANKET	664.22	664.22
19137	4002 - KAREN BRENNFLECK	PO 23944 REIMBURSEMENT	34.13	34.13
19138	1090 - KENVIL POWER MOWER	PO 23238 DPW - EQUIPMENT REPAIRS - BLANKET	92.75	92.75
19139	1199 - LAWREN SUPPLY COMPANY OF NJ, INC	PO 23490 POLICE: BODY ARMOR	1,009.98	1,009.98
19140	4061 - LIBERTY BUILDING PRODUCTS	PO 23907 BH: RENOVATIONS	1,787.50	1,787.50
19141	1441 - MAJOR POLICE SUPPLY	PO 23416 POLICE: LOCK BOX	3,700.20	3,700.20
19142	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 23951 FIRE: TRAINING	1,000.00	1,000.00
19143	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 23901 JUNE 2021 PROFESSIONAL SERVICES - PB	297.50	297.50
19144	3926 - MITCHELL STERN	PO 24013 REIMBURSEMENT FORAMAZON	259.97	
		PO 24014 REIMBURSEMENT FOR 2021 ICMA REGISTRATION	720.00	979.97
19145	3648 - MONMOUTH TELECOM	PO 23400 2021 TELEPHONE SERVICES / ACCT# 36289 -	1,396.45	1,396.45
19146	2714 - MORRIS CO. LEAGUE OF MUNICIPALITIES	PO 23962 2021 BOROUGH MUNICIPALITY DUES	100.00	100.00
19147	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 23709 SOLID WASTE DISPOSAL - BLANKET	12,213.52	12,213.52
19148	4196 - MOUNTAIN LAKES REALTY, LLC	PO 23293 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
19149	3099 - MTN LAKES MEDICAL CENTER, LLC	PO 23892 POLICE: NEW HIRE PHYSICALS	250.00	250.00
19150	1394 - MTN. LAKES PUBLIC LIBRARY	PO 23357 2021 MTN LAKES PUBLIC LIBRARY AID - BLAN	25,319.00	25,319.00
19151	1472 - MURPHY MCKEON P.C.	PO 23356 2021 LEGAL/ RETAINER FEES - BLANKET	4,166.66	

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 08/23/2021 For bills from 07/23/2021 to 08/18/2021

Check#	Vendor	Description	Payment	Check Total
19152	881 - NCK	PO 23954 JULY 2021 LEGAL SERVICES - COAH/TAX APPE	435.00	4,601.66
19153	4235 - NET2PHONE, INC.	PO 22972 ADMIN: 2021 DNS HOSTING / ACCT# GTI - BL	21.95	21.95
19154	3367 - NEW JERSEY EZ PASS	PO 23867 DEDICATED EFAX LINE - ACCT# 954962 - BLA	9.52	9.52
19155	1553 - NEW JERSEY NATURAL GAS	PO 22919 POLICE: TOLLS - ACCT# 2000 1214 1640 8 -	1.00	1.00
19156	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 24010 JULY - AUG 2021 SERVICE	703.70	703.70
19157	4221 - NORTH JERSEY BOBCAT, INC.	PO 23945 POLICE: SPEAKER SERIES	100.00	
		PO 23967 POLICE: SEMINAR	130.00	230.00
		PO 23618 DPW - TRACK HOE PURCHASE	85,784.21	
		PO 23920 BH RENO: CONSTRUCTION	1,025.00	86,809.21
19158	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 23377 2021 DENTAL PREMIUMS - GROUP 1624 - APR	2,632.00	2,632.00
19159	2727 - ONE CALL CONCEPTS, INC.	PO 22991 ACCT# 12-BML / 2020 JAN - DEC BLANKET	92.59	92.59
19160	2968 - OPTIMUM	PO 22929 2021 DPW INTERNET SERVICES ACCT# 07876-6	146.18	146.18
19161	2968 - OPTIMUM	PO 22930 DPW: 2021 CABLE BOXES ACCT# 07876-41456	11.74	11.74
19162	4213 - OPTIMUM	PO 23504 BORO (TEMP SPACE) INTERNET SVCS. ACCT# 0	156.23	156.23
19163	3032 - PARK FINANCE II, LLC	PO 23999 LIEN REDEMPTION FURRER TSC# 2019-003 RES	1,900.00	
		PO 23999 LIEN REDEMPTION FURRER TSC# 2019-003 RES	6,549.72	8,449.72
19164	4143 - PITNEY BOWES GLOBAL FINANCIAL	PO 24009 POSTAGE MACHINE 2021 LEASE - ACCT# 33129	448.05	448.05
19165	1714 - POWER PLACE, INC.	PO 23946 DPW - EQUIPMENT REPAIR	188.66	188.66
19166	1787 - R & J CONTROL, INC.	PO 23477 QUARTERLY GENERATOR MAINTENANCE - BLANKE	700.00	700.00
19167	1734 - READYREFRESH BY NESTLE	PO 23926 ACCT# 0016496903 - 2021 BLANKET (6 MONTH	105.22	105.22
19168	3990 - RICH TREE SERVICE, INC.	PO 23813 DPW - TREE REMOVAL- 8 LAUREL HILL RD	900.00	
		PO 23836 DPW - TREE REMOVAL - 159 KENILWORTH	1,200.00	2,100.00
19169	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 22975 DPW / POLICE - VEHICLE REPAIRS - BLANKET	83.29	
		PO 23715 POLICE DEPT/ FIRE DEPT - VEHICLE REPAIR	272.77	
		PO 23895 DPW - VEHICLE REPAIRS - BLANKET	555.09	911.15
19170	4250 - RONALD & JENNIFER ASTRUP	PO 23958 REFUND OF WATER UTILITIES - RESOLUTION#	913.53	913.53
19171	3330 - RUTGERS UNIVERSITY	PO 23870 PLANNING/ZONING SECRETARY CERTIFICATE	25.00	25.00
19172	1825 - RUTGERS, STATE UNIVERSITY OF NJ	PO 23921 DPW - TRAINING & EDUCATION	145.00	145.00
19173	285 - SHAWN BENNETT	PO 23899 REIMBURSEMENT	35.99	35.99
19174	1948 - SHEAFFER SUPPLY, INC.	PO 23116 DPW - EQUIPMENT & TOOLS - BLANKET	136.40	
		PO 23898 BH RENO: SUPPLIES	284.86	421.26
19175	1884 - SIRCHIE FINGER PRINT LABS, INC	PO 23774 POLICE: SUPPLIES	103.45	103.45
19176	114 - SOLITUDE LAKE MANAGEMENT	PO 23349 2021 LAKE MANAGEMENT - BLANKET - CUST# M	6,631.00	6,631.00
19177	4232 - SOUNDVIEW PROMOTIONAL	PO 23744 2021 TROUT DERBY APPAREL	594.00	594.00
19178	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 22918 POLICE: OFFICE SUPPLIES - 2021 BLANKET	248.84	248.84
19179	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 23913 MULTI DEPT ORDER: 7335909938	460.92	460.92
19180	1963 - STATE TOXICOLOGY LABORATORY	PO 22922 POLICE: MANDATORY TESTING - 2021 BLANKET	45.00	45.00
19181	1981 - SUBURBAN DISPOSAL, INC	PO 23476 2021 SOLID WASTE / RECYCLING COLLECTION	36,659.99	36,659.99
19182	3861 - SYNCE/AMAZON	PO 23812 RENOVATIONS ORDER:112-2245670-6872204	448.90	
		PO 23822 BH: ORDER# 112-5793305-6957006 112-16	202.13	
		PO 23832 ORDER# 112-0543059-2988240	106.71	
		PO 23852 ADMIN: ORDER# 112-6735034-8917059	174.92	
		PO 23861 POLICE - ORDER: 112-9767902-3858611	97.98	1,030.64
19183	3861 - SYNCE/AMAZON	PO 23865 RECREATION ORDER: 112-2473963-2265018 /	108.14	
		PO 23866 POLICE: ORDER# 112-1243215-0913057	199.99	308.13
19184	3903 - TCF EQUIPMENT FINANCE	PO 23399 POLICE CAR LEASE / CUST# 730289 - 2021 B	2,247.19	2,247.19
19185	2037 - TJ'S SPORTWIDE TROPHY & AWARDS, INC	PO 23818 CLERK: NAME PLATES	98.00	98.00
19186	2079 - TREASURER, STATE OF NEW JERSEY	PO 23924 APR - JUN 2021 MARRIAGE LICENSE FEES	100.00	100.00
19187	2876 - TREASURER-STATE OF NEW JERSEY	PO 23943 WATER DEPARTMENT - FEES & DUES	720.00	720.00
19188	4088 - TURN OUT UNIFORMS, INC	PO 23316 POLICE: NEW HIRE UNIFORMS	4,921.51	
		PO 23885 POLICE: UNIFORMS	1,017.59	
		PO 23959 POLICE: SPECIAL UNIFORMS- TOM TREPASSO	107.49	6,046.59
19189	4088 - TURN OUT UNIFORMS, INC	PO 23970 POLICE: UNIFORMS	107.49	
		PO 23986 POLICE: UNIFORMS CACCIABEVE	183.98	
		PO 24000 POLICE: UNIFORMS	271.94	563.41
19190	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 23381 2021 SEWER MAINTENANCE CHARGES - BLANKET	39,416.77	39,416.77
19191	1062 - UNITED SITE SERVICES	PO 22776 BH:TEMPORARY FENCING /BLANKET	122.50	
		PO 23562 MAY - DECEMBER 2021 BLANKET - CUST# 1401	833.39	955.89
19192	2749 - VERIZON	PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	52.33	126.99
19193	2135 - VERIZON WIRELESS	PO 24007 ACCT# 882388054-00001 / JUL 05 - AUG 04,	800.73	800.73
19194	2186 - W.E. TIMMERMAN CO., INC	PO 23936 DPW - EMERGENCY EQUIPMENT REPAIRS	1,538.24	1,538.24
19195	832 - W.W. GRAINGER, INC	PO 23908 DPW - DEPARTMENT SUPPLIES - BLANKET	330.51	330.51
19196	2161 - WELDON ASPHALT, INC.	PO 23834 STREETS & ROADS - POTHoles - BLANKET	420.60	420.60

TOTAL

384,778.25

## List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 08/23/2021 For bills from 07/23/2021 to 08/18/2021

Check#	Vendor	Description	Payment	Check Total	
<b>Summary By Account</b>					
ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	2,608.80			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	100.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	98.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	186.72			
01-201-20-140-020	COMPUTER SERVICES	242.25			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	12.81			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	5,592.06			
01-201-20-165-020	ENGINEERING SERVICES	1,459.16			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	310.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	12.50			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	7.89			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	3,082.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	10,192.22			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	1,339.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	6,853.53			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	51,673.51			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	105.22			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	5,889.28			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	1,901.90			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	7,572.53			
01-201-29-390-020	AID TO PUBLIC LIBRARY	25,319.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,320.21			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,513.42			
01-201-31-437-020	NATURAL GAS	707.66			
01-201-31-440-020	TELECOMMUNICATIONS	2,206.70			
01-201-31-447-020	PETROLEUM PRODUCTS	664.22			
01-260-05-100	DUE TO CLEARING			0.00	141,561.86
01-279-55-000-001	RESERVE FOR THE REDEMPTION OF TTL'S			6,549.72	
01-290-55-000-002	DUE TO NJ - MARRIAGE LIC. FEES			100.00	
01-290-55-000-005	DUE TO T-MOBILE - SPRINT FEES			1,941.55	
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>132,970.59</b>	<b>0.00</b>	<b>8,591.27</b>	<b>141,561.86</b>
02-200-40-000-002	RESERVE - DDEF			1,132.65	
02-200-40-700-300	Body Armour Grant			1,009.98	
02-200-40-700-420	DRUNK DRIVING ENFORCEMENT GRANT			2,567.55	
02-260-05-100	DUE TO CLEARING			0.00	4,710.18
<b>TOTALS FOR</b>	<b>FEDERAL AND STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>4,710.18</b>	<b>4,710.18</b>
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			1,137.82	
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			582.92	
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20			2,653.07	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			20,835.66	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			165,563.98	
04-260-05-100	DUE TO CLEARING			0.00	190,773.45
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>190,773.45</b>	<b>190,773.45</b>
05-192-17-000-000	WATER OPERATING REVENUES			913.53	
05-201-55-520-520	Water Operating - Other Expenses	5,246.61			
05-260-05-100	DUE TO CLEARING			0.00	6,160.14
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>5,246.61</b>	<b>0.00</b>	<b>913.53</b>	<b>6,160.14</b>
07-201-55-520-520	Sewer Operating - Other Expenses	39,672.62			
07-260-05-100	DUE TO CLEARING			0.00	39,672.62
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>39,672.62</b>	<b>0.00</b>	<b>0.00</b>	<b>39,672.62</b>

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
18-260-05-100	Due to Clearing			0.00	1,900.00
18-300-70-000-203	TAX SALE PREMIUMS			1,900.00	
<b>TOTALS FOR</b>	<b>Other Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>1,900.00</b>	<b>1,900.00</b>

Total to be paid from Fund 01 Current Fund	141,561.86
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	4,710.18
Total to be paid from Fund 04 General Capital	190,773.45
Total to be paid from Fund 05 Water Operating	6,160.14
Total to be paid from Fund 07 Sewer Operating	39,672.62
Total to be paid from Fund 18 Other Trust	1,900.00
	=====
	384,778.25

Checks Previously Disbursed

19102	TOWNSHIP OF DENVILLE	PO# 23918	3Q21 PROPERTY TAXES - TOWPATH	1,128.87	7/28/2021
19101	NJMVC	PO# 23912	NJ CAIR PROGRAM - DRIVER HISTORY A	150.00	7/28/2021
19100	MOUNTAIN LAKES REALTY, LLC	PO# 23293	BH: LEASE PAYMENTS FOR TEMP BORO H	2,500.00	7/27/2021
				-----	
				3,778.87	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund QUALITY CUSTOM HOMES	3,778.87		<b>3,778.87</b>
Fund 01 Current Fund	150.00	141,561.86	<b>141,711.86</b>
Fund 02 FEDERAL AND STATE GRANTS		4,710.18	<b>4,710.18</b>
Fund 04 General Capital	2,500.00	190,773.45	<b>193,273.45</b>
Fund 05 Water Operating	1,128.87	6,160.14	<b>7,289.01</b>
Fund 07 Sewer Operating		39,672.62	<b>39,672.62</b>
Fund 18 Other Trust		1,900.00	<b>1,900.00</b>
			-----
BILLS LIST TOTALS	7,557.74	384,778.25	<b>392,335.99</b>
			=====

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 139-21**

**“RESOLUTION AUTHORIZING APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE GRANT CONTRACT  
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE INTERVALE ROAD RESURFACING  
PROJECT”**

**BE IT RESOLVED** that the Borough Council of the Borough of Mountain Lakes formally approves the grant application for the **Intervale Road Resurfacing Project**.

**BE IT FURTHER RESOLVED** that the Borough Engineer is hereby authorized to submit an electronic grant application, identified as **2022-MA-00049** for the Intervale Road Resurfacing Project, to the New Jersey Department of Transportation on behalf of the Borough of Mountain Lakes.

**BE IT FURTHER RESOLVED** that the Borough Manager and Deputy Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Mountain Lakes and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 23, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
<b>Happer</b>						
<b>Korman</b>						
<b>Lane</b>						
<b>Richter</b>						
<b>Sheikh</b>						
<b>Barnett</b>						
<b>Menard</b>						



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 140-21**

**“RESOLUTION AUTHORIZING APPROVAL TO SUBMIT GRANT APPLICATION AND EXECUTE GRANT CONTRACT  
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MORRIS AVENUE RESURFACING  
PROJECT”**

**BE IT RESOLVED** that the Borough Council of the Borough of Mountain Lakes formally approves the grant application for the **Morris Avenue Resurfacing Project**.

**BE IT FURTHER RESOLVED** that the Borough Engineer is hereby authorized to submit an electronic grant application, identified as **2022-MA-00405** for the Morris Avenue Resurfacing Project, to the New Jersey Department of Transportation on behalf of the Borough of Mountain Lakes.

**BE IT FURTHER RESOLVED** that the Borough Manager and Deputy Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Mountain Lakes and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 23, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
<b>Happer</b>						
<b>Korman</b>						
<b>Lane</b>						
<b>Richter</b>						
<b>Sheikh</b>						
<b>Barnett</b>						
<b>Menard</b>						

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 141-21**

**“RESOLUTION APPOINTING SPECIAL POLICE OFFICER”**

**WHEREAS**, the Chief of Police has recommended and the Borough Manager has approved the following individual to be appointed to serve as Special Police Officer as identified below:

Class I Special Police Officer                      **Christian Seugling**

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey that said officer has been duly appointed for the remainder of the 2021 calendar year in accordance with N.J.S.A. 40A: 14-140, and 146.10.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 23, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
<b>Happer</b>						
<b>Korman</b>						
<b>Lane</b>						
<b>Richter</b>						
<b>Sheikh</b>						
<b>Barnett</b>						
<b>Menard</b>						

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 142-21**

**“RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR NORTH GLEN ROAD IMPROVEMENT PROJECT”**

**WHEREAS**, the Borough published specifications and solicited bids for the North Glen Road Improvement project; and

**WHEREAS**, nine (9) bids were received on August 12, 2021; and

**WHEREAS**, the lowest conforming bid was submitted by Onorati Construction Corp., Boonton, New Jersey in an amount of \$178,274.08; and

**WHEREAS**, the low bid is within the budgeted amount for this project and has been reviewed and recommended by the Borough Engineer; and

**WHEREAS**, the Certified Finance Officer has determined that sufficient funds are available as evidenced by the Certification attached hereto; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that Onorati Construction Corp. of Boonton New Jersey, shall be awarded the Contract for the North Glen Improvement project in an amount of \$178,274.08; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to return the bid bonds submitted by the unsuccessful bidders immediately and the bid bond of the successful bidder upon receipt of a fully executed contract, performance guarantee, and other required documents.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 23, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**CERTIFICATION OF THE AVAILABILITY OF FUNDS**

04-215-55-991-007 Road Repaving, N. Glen \$178,274.08

A handwritten signature in blue ink, appearing to read "Monica Goscicki", written over a horizontal line.

Monica Goscicki, CFO

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 143-21**

**“RESOLUTION AUTHORIZING THE REDEMPTION OF TAX TITLE LIEN 2019-003”**

**WHEREAS**, the Tax Collector has received payment for the redemption of **Tax Title Lien No. 2019-003**, representing 2018 Property Tax and/or Water and Sewer Utility charges on **Block 128 Lot 6 17 Woodland Avenue**, and assessed to Ann & Eric Furrer; and

**WHEREAS**, reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To: PARK FINANCE II, LLC  
PO BOX 109  
CEDAR KNOLLS, NJ 07927

Redemption Amount:	Tax Title Lien #2019-003	\$	6,549.72
	Tax Premium	\$	<u>1,900.00</u>
Total from Current Fund:		\$	8,449.72

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the Borough Treasurer is authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer and Tax Collector.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on August 23, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**BOROUGH OF MOUNTAIN LAKES  
DEPARTMENT OF PUBLIC WORKS**

**Department Activity**

**July 2021**

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

• DPW

• Tree maintenance

Roadside cutting throughout town  
Tree removal – Maple Way  
Crane Rd.  
Briarcliff Park  
Sunset

• DPW

Equipment towing trailer refurbished  
Built new sign post and frame for rain garden  
Blacktop repair – Morris, Overlook, N. Glen  
Generator at Borough garage painted  
Basin repair – Littlewood  
Basin cleanout – train tressle  
Street sign repairs

• Shade Trees

Maintenance watering

• Water Dept.

Monthly sampling – total coliform and chlorine  
Well 3 sampling for radiologicals  
Various meter and reader installs  
Daily well maintenance  
Various water/sewer markouts  
Various water service shut offs

• Recreation

Firework event prepared and worked  
JIF compliance completed at playground at Birchwood and Taft Field  
Boat slip tags installed at Island Beach  
Dock boards repaired at Birchwood  
Bluestone repaired at Birchwood  
Ladder repaired at Birchwood dock  
Installed signs at Fanny Field dugout  
Birchwood Beach bicycle rack repair



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlyfd.com](mailto:info@mlyfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Borough Manager Mitchell Stern  
DATE: 8/18/21  
SUBJECT: July 2021 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of July 2021:

## FIRE CALLS (14)

LOCATION	DATE	TIME	DESCRIPTION
15 Cobb Road	7/6	7:29	Residential Structure Fire. Assisted at the scene by Boonton FD, Boonton Twp FD, Rainbow Lakes FD, Mt Tabor FD, Parsippany EMS. Investigation by the fire Marshall determined the cause of the fire electrical in nature and accidental. A Junior Firefighter was treated at the scene by EMS for heat exhaustion. Parents notified and responded to the scene.
Birchwood Lake	7/6	6:35 PM	Assist the Police Dept with search for missing persons
150 Laurel Hill Rd	7/6	8:25 PM	Wire Fire
15 Tower Hill Rd	7/8	6:07 PM	Fire Alarm- Set off by thunderstorm
415 Boulevard	7/9	11:02 AM	Electrical Fire
158 Lake Drive	7/11	5:10 PM	CO Alarm- high readings of CO in the House. Stove Malfunction. NJNG responded.
15 Melrose RD	7/13	11:50 PM	Fire Alarm- Steam from shower
11 Valley Rd BT	7/14	9:36 AM	Assist Boonton Twp
39 Condit Road	7/14	4:21 PM	Fire Alarm- Set off by contractor
Bldv and Oakland	7/15	2:58 PM	Tree down with wires
Princess Nails- Rt 46	7/15	2:17 PM	Fire Alarm- Malfunction
182 Kingsland Rd	7/19	1:50 PM	Assist Boonton Twp
31 Sherwood DR	7/21	12:15 PM	CO Alarm. High Readings of CO detected in house. House was ventilated and NJNG responded to the scene.

91 Crestview RD      7/22                      12:08 PM      Contractor struck gas line

**DRILLS**

<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>
-----------------	-------------	-------------	--------------------

No Senior Drills during July

Borough	7/9	3:00 PM	Driver Training
Firehouse	7/13	7:00 PM	JFD Training
Firehouse	7/20	7:00 PM	JFD Training

**ANNOUNCEMENTS:**

I am pleased to announce that the following members of the Junior Fire Department recently completed Firefighter 1 training at the Fire Academy. Junior Chief Nate Horowitz, Deputy Chief Adam Lalani, Asst Chief Ryan DeNooyer and Captain Thomas Rankin. We are proud of their dedication and commitment to the department

**Total Manhours: 310**



# *Borough of Mountain Lakes*

## BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046  
Telephone: (973) 334-3131 • Fax: (973) 402-5595



### July

#### Health Department Report

This monthly report provides a narrative overview of Health Officer, Health Department and staff activities during the past month. Additional supplemental reports from Environmental, Nursing, and Health Education are provided.

This past month we have experienced continued changes in the level of COVID-19, due to New Jersey's decreasing cases in the beginning of the month and increases near months end. Various Executive Orders and State Department of Health modifications to previous requirements such as several masking and distancing rules have been relaxed or extended.

Vaccine requests are very low at the present time. We are in the process of offering clinics either free standing or in conjunction with other programs such as back to school programs. We are also in the process of discussing with the school system any needs they may have for vaccination for return to school.

We have been in continued contact with the Superintendents of schools and nurses, during the summer months with summer activities reviewed for guidance.

We are planning the details of the Vaccination Grant that was effective July 1, 2021 and will begin to implement as we receive information from community leaders.

General guidance provided to businesses, schools and municipal government agencies.

- The CDC made changes in its recommendations for masking in areas of the country with "high" or "substantial" transmission in an effort to slow the spread of the Delta variant.
  - "To maximize protection from the Delta variant and prevent possibly spreading it to others, wear a mask indoors in public if you are in an area of substantial or high transmission." This advice applies to both unvaccinated AND fully -vaccinated individuals over the age of 2.
  - As per the CDC, Essex and Union counties are identified as areas of "substantial" transmission; Morris county is still in the "moderate" category.
- Governor Murphy and NJDOH Commissioner Persichilli announced the recommendation that both vaccinated and unvaccinated residents wear masks in indoor settings when there is increased risk.

Examples of such situations include:

- Crowded indoor settings
  - Indoor settings involving activities with close contact with others who may not be fully vaccinated
  - Indoor settings where the vaccine status of other individuals in the setting is unknown
  - Where an individual is immunocompromised or at increased risk for severe disease
- Also, the CDC changed its [recommendation for mask-wearing in schools](#). It is now recommending universal masking in all K-12 schools, regardless of vaccination status. NJDOH assures us that the updated K-12 guidance documents are in final review. We anticipate that the NJ guidance will reflect the CDC recommendation shift, but it is unclear whether masks in K-12 schools will be mandated like last year.

All individuals 12+ have become eligible to receive vaccine. Vaccine scheduling and walk-ins is easy to accomplish. Pfizer has been approved for those 12 and up.

**Please see the link below for the current out of state guidance for quarantine timelines.**

<https://covid19.nj.gov/faqs/nj-information/travel-and-transportation/are-there-travel-restrictions-to-or-from-new-jersey>

We continue to participate in weekly Zoom and Teams meetings with State Department of Health, County Agencies, LINCS and Health Officers in order to best implement state guidance. Activities decreased compared to the previous months.

The Nursing Department continues to investigate COVID cases on COMM CARE and in CDRSS. Our nurses along with local and state funded staff are continuing to contact trace cases, as they occur.

Currently Mt. Lakes has 0 cases with a 7-day look back.

#### **Activities**

- Review ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.
- Provided weekly COVID report each Thursday with State updates and Charts.
- Continue to inform and discuss with residents, business owners and agencies various employment questions and issues they have.

- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)
- Begin to monitor increased Delta Variant virus transmission

**Testing Site:**

Counties continue to operate Testing Sites. Visit the county COVID website for up to date information.

Stay Well.

Respectfully Submitted,

F. Michael Fitzpatrick, Health Officer

**Time Used/Overtime by Month**

	<b>Sick Time Hours</b>												<b>Vacation/Comp Hours/Per Day/Betwene</b>												<b>Court Overtime</b>					<b>Department Overtime</b>				
	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021						
Jan	106	58	236	216	79	588	324	64	127.5	72	15	14	0	42	\$0	\$0	\$0	\$158	\$0	\$154	\$0	\$2,989	\$3,164	\$2,998	\$4,159	\$4,348	\$9,570	\$7,154						
Feb	104	142	226	252	86	444	266	34	11	84	104	220	111	189.5	\$0	\$0	\$0	\$0	\$210	\$258	\$0	\$4,641	\$7,750	\$7,009	\$4,927	\$2,138	\$4,789	\$21,810						
March	82	82	238	310	110	332	180	96	139	198	148.5	168	74.5	81	\$0	\$0	\$151	\$0	\$0	\$0	\$0	\$6,541	\$7,689	\$12,822	\$29,829	\$6,254	\$4,081	\$7,510						
April	72	46	209.5	0	106	456	240	218	138	154	250	265.5	0	226	\$271	\$0	\$0	\$0	\$422	\$0	\$263	\$8,942	\$4,657	\$5,999	\$12,146	\$27,385	\$3,930	\$12,820						
May	188	69	128	204	96	564	204	322	192	254	178	169	36	681	\$0	\$0	\$0	\$0	\$993	\$0	\$0	\$11,708	\$16,276	\$12,700	\$24,263	\$29,828	\$5,202	\$18,415						
June	144	85	140	130	106	540	312	152	299	268	208	254	194	727.5	\$0	\$0	\$0	\$193	\$0	\$0	\$0	\$18,386	\$6,362	\$17,917	\$21,572	\$32,632	\$21,692	\$25,194						
July	128	140	318	152	47	442	420	428	592	518	524	84.5	551	877	\$0	\$0	\$0	\$158	\$0	\$0	\$0	\$27,256	\$31,896	\$31,018	\$24,005	\$27,180	\$26,802	\$32,344						
August	114	182	272	94	246	312		585	528	606	682	748	708		\$0	\$0	\$140	\$183	\$0	\$0	\$0	\$30,377	\$20,059	\$21,042	\$18,754	\$34,709	\$22,125							
Sept	71.5	92	276	94	180	256		228	364.5	294	375.5	222.5	389		\$0	\$354	\$0	\$0	\$0	\$0	\$0	\$13,746	\$12,484	\$21,047	\$16,316	\$22,108	\$20,166							
Oct	82	94	332	106	154	314		302	414	125	208	216	292		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,914	\$15,755	\$12,876	\$14,514	\$15,865	\$17,041							
Nov	96.5	188	346	148	426	302		145	164	274.5	235.5	176	287		\$0	\$0	\$0	\$246	\$0	\$0	\$0	\$8,770	\$11,241	\$18,359	\$15,103	\$17,554	\$10,442							
Dec	121	392	392	254	600	424		157.5	217.5	171	346.5	144.5	376		\$0	\$0	\$302	\$0	\$0	\$0	\$0	\$5,481	\$19,991	\$18,360	\$20,920	\$21,126	\$25,206							
<b>Total</b>	<b>1309</b>	<b>1570</b>	<b>3114</b>	<b>1960</b>	<b>2236</b>	<b>4974</b>	<b>1946</b>	<b>2731.5</b>	<b>3186.5</b>	<b>2968.5</b>	<b>3275</b>	<b>2682</b>	<b>3018.5</b>	<b>2824</b>	<b>\$271</b>	<b>\$584</b>	<b>\$589</b>	<b>\$947</b>	<b>\$1,625</b>	<b>\$412</b>	<b>\$263</b>	<b>\$155,753</b>	<b>\$157,266</b>	<b>\$181,548</b>	<b>\$206,506</b>	<b>\$241,128</b>	<b>\$171,846</b>	<b>\$125,247</b>						

**June**

<u>Total Overtime</u>
<u>Hours Paid</u>
<b>352.25</b>

<u>Total</u>		
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>% of Hrs Equating to</u>
<b>727.5</b>	<b>244</b>	<b>OT</b>
		<b>33.54%</b>

<u>Total Sick Time</u>		
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>% of Hrs Equating to</u>
<b>312</b>	<b>60</b>	<b>OT</b>
		<b>19.23%</b>

- Two Officer's out on Injury/Disability accounted for 252 of the 312 hours of sick time.
- Three Officers out on terminal leave prior to retirement accounted for 468 of 727.50 hours of vacation/comp time.
- Throughout the month operating with 8 to 10 Officers.
- 3.75 hours of Investigations/arrests
- 9 hours community policing details
- 6 hours mandatory drug testing
- 21 hours of traffic details:

  - AAA crosswalk enforcement and MLHS Graduation.
  - Cost of the AAA enforcement is reimbursed to the Borough by the AAA.

- 8.5 Hours of Mandatory Training

**July**

<u>Total Overtime</u>
<u>Hours Paid</u>
\$32,343.63

<u>Total</u>			
<u>Total</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
<u>Vaca/Comp Hrs</u>	<u>Creating OT</u>		
877	244		27.82%

<u>Total Sick Time</u>			
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
420	158		37.62%

Two Officer's out on Injury/Disability accounted for 228 of the 420 hours of sick time.  
 Three Officers out on terminal leave prior to retirement accounted for 492 of 877 hours of vacation/comp time.  
 Throughout the month operating with 8 to 10 Officers.  
 Two Officers required to quarantine due to COVID during July.  
 3.75 hours of Investigations/arrests  
 28 Hours related to moving from Borough Hall to Trailer and Pole Barn  
 22.25 hours 4th of July Fireworks

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 6/1/2021 To Date : 6/30/2021

Report Date : 8/19/2021 9:36 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX		3	0	0	0	0	0	0	0
XX		0	0	0	0	0	0	0	0
XX		18	5	2	0	0	0	0	7
XX		7	0	2	0	0	0	0	2
XX		0	0	0	0	0	0	0	0
XX		55	8	3	0	0	0	0	11
XX		0	0	0	0	0	0	0	0
XX		4	2	0	0	0	0	0	2
XX		45	8	4	0	0	0	0	12
XX		0	0	0	0	0	0	0	0
XX		0	0	0	0	0	0	0	0
<b>Total:</b>		132	23	11	0	0	0	0	34

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 7/1/2021 To Date : 7/31/2021

Report Date : 8/19/2021 9:40 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX		0	0	0	0	0	0	0	0
XX		5	2	0	0	0	0	0	2
XX		40	6	10	0	0	0	0	16
XX		0	0	0	0	0	0	0	0
XX		59	6	4	0	0	0	0	10
XX		1	0	0	0	0	0	0	0
XX		1	0	0	0	0	0	0	0
XX		9	2	0	0	0	0	0	2
XX		45	10	2	0	0	0	0	12
XX		0	0	0	0	0	0	0	0
XX		1	0	0	0	0	0	0	0
<b>Total:</b>		161	26	16	0	0	0	0	42



# MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 6/1/2021 To Date: 6/30/2021

Report Date: 8/19/2021 9:45:00 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
1100	Fraud	5	0	3	2
1400	Malicious Mischief	1	0	1	0
2000	Family Offense	2	0	1	1
2400	Disorderly Conduct	8	3	3	2
2600	All Other Offenses	4	0	2	2
4000	Non Criminal Investigations	24	3	7	14
4100	Fire Related	7	1	4	2
5000	Lost Found Property	2	0	2	0
5500	Animal Complaints	11	0	3	8
6000	Traffic Accidents	11	2	4	5
6300	Traffic Enforcement	166	5	107	54
6500	Parking Enforcement	2	0	2	0
6600	Traffic Services	10	0	8	2
7000	Public Services	361	111	101	149
7500	Assist other Agency	41	9	15	17
8000	Warrants	1	0	1	0
8100	Warrants Other	2	0	0	2
9000	Administrative	403	122	179	102
	<b>Total:</b>	1061	256	443	362

**MOUNTAIN LAKES BORO POLICE DEPARTMENT**

Agency Activity Report

By CFS Classification

From Date: 7/1/2021 To Date: 7/31/2021

Report Date: 8/19/2021 9:45:44 AM

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2359</b>
0600	Theft	3	0	3	0
1100	Fraud	1	0	1	0
1400	Malicious Mischief	1	1	0	0
2000	Family Offense	2	0	1	1
2100	Liquor Laws Drunk Driving	1	0	0	1
2400	Disorderly Conduct	11	3	3	5
2600	All Other Offenses	3	0	1	2
4000	Non Criminal Investigations	15	4	8	3
4100	Fire Related	11	1	6	4
5000	Lost Found Property	2	0	2	0
5500	Animal Complaints	8	1	5	2
6000	Traffic Accidents	4	0	3	1
6300	Traffic Enforcement	195	20	86	89
6500	Parking Enforcement	2	0	1	1
6600	Traffic Services	12	2	5	5
7000	Public Services	398	137	100	161
7500	Assist other Agency	23	5	9	9
9000	Administrative	324	95	109	120
	<b>Total:</b>	1016	269	343	404

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity July 2021**

The Recreation Commission met on July 14<sup>th</sup>. The Commission discussed the crowded beaches. The Commission is hoping to put forth recommendations in the fall for supervising the entrances to the beaches.

- Regularly toured all recreational facilities weekly throughout the summer season including: Midvale Playground, Midvale Boat Launch, Taft Field, Wilson Basketball Courts, Tennis Courts, Birchwood and Island Beaches, Esplanade and Cove in order to maintain the areas for resident use. Worked with DPW to keep facilities ready for resident use.
- Worked with the new DPW Beach Worker Dan to help keep beaches clean.
- Finalized efforts with the DPW, Police, Fire Departments, Mountain Lakes Club, town volunteers and Beach Manager for the annual Fourth of July races and fireworks. All ran smoothly this year. Well attended.
- Continued planning and hosting summer events including: concerts (5) and movie night.
  - Attendance at first 2 were well attended: Brother Wisdom, Denville String Band, Alex Laurenzi. Alex Laurenzi Quartet is also scheduled in August.
- ML Sailing Association had their Bon Fire on same night as Denville String Band. Attendees from both events appreciated seeing each other. Young and Old enjoyed music and S'mores!
- ML Sailing also held a Pizza Party, Regatta, Night Sail.
- ML Sailing re-instituted Adult Sail Lessons on Sunday mornings. Very Successful.
- Assisted our Mountain Lakes HUB Lakes Adult Sports League Representatives including: volleyball (men's, women's and coed), softball, table tennis, bowling, golf, tennis and attended HUB Lakes meeting. Managed equipment and facility requests for HUB Lakes summer league teams.
  - Cornhole will be a new trial this year.
  - Women's Golf Won again.
  - Track was cancelled due to no Lake being able to host.
- Set up online registration and program details for Fall Recreation Field Hockey program and Fall Cross Country.
- Updated Mountain Lakes Website with details of summer programs and events.
- Scheduled Fall Lakers 55 programs. All on website.
- Met with Beach Director on a regular basis to discuss beach usage, staffing and swim lessons.
- Provided customer service, camp information and registration assistance to residents for all summer programs.
- Assisted residents with various facilities requests.
- USSI Tennis Camps and Multi Sport Camps (Taft) well attended.
- New Basketball Camp at Wilson Court well attended.
- New Baseball Camp at Briarcliff Field (TriTown).
- Ongoing meetings with camp directors and site checks for all camps: Sailing, Tennis, Teen Camp and Summer Recreation Camp. Every week of every camp sold out.



LOCATION	DATE	PASS/FAIL
11 Crystal Rd	7/8	Pass
96 Lookout Rd	7/8	Pass
65 Melrose RD	7/8	Pass
154 Intervale	7/8	Pass
101 Blvd	7/8	Pass
2 Warwick Rd	7/8	Pass
39 Briarcliff Rd	7/9	Pass
20 Pollard Rd	7/14	Pass
1 Sunset Rd	7/16	Pass
249 Morris Ave	7/26	Pass
81 Hanover Rd	7/28	Pass
19 Ronarm Dr	7/28	Pass
10 Hillcrest Rd	7/28	Pass
148 Lookout Rd	7/28	Pass
1 Briarcliff Rd	7/29	Pass
22 Park Place	7/29	Pass
105 Briarcliff Rd	7/29	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance. Several signs removed from the Borough Right away.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.