



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

**MAY 9, 2022**

**EXECUTIVE SESSION – BEGINS AT 6:30PM**

**PUBLIC SESSION – BEGINS AT 7:30 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 4, 2022 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

- a. R110-22, Resolution to Enter an Executive Session – Litigation (Tax Appeals) & Attorney - Client Privilege (Approval of Executive Minutes)

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

- a. Solid Waste Advisory Committee Update

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. First Quarter 2022 Current Budget Report  
b. First Quarter 2022 Water Budget Report and First Quarter 2022 Sewer Budget Report  
c. Trust Balances  
d. Capital Account Balances

**9) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) RESOLUTIONS**

**13) ORDINANCES TO INTRODUCE**

- a. 4-22, Ordinance Amending Chapter 26 of the Revised General Ordinances of the Borough of Mountain Lakes Regarding the Establishment and Governance of the Department of Police

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. *R111-22, Authorizing the Payment of Bills*

**\*APPROVAL OF MINUTES**

4/11/22 (*Executive*)

4/25/22 (*Regular*)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property Maintenance

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 110-22**

**“RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION”**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

- Matters made confidential by state, federal law or rule by court
- Matters in which the release of information would impair the right to receive funds from the Government
- Matters involving individual privacy
- Collective bargaining
- Purchase or lease of property, setting of bank rates, investment of public funds if disclosure would harm the public interest
- Public safety
- Pending, ongoing or anticipated litigation or contract negotiation (Tax Appeals)
- Personnel matters
- Civil penalty or loss of license
- Attorney – Client Privilege (Approval of Executive Minutes)

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 9, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

# Solid Waste Advisory Committee

Recommendations to Borough Council  
May 9, 2022



# Agenda

- Solid Waste Advisory Committee Mission & Vision
- Overview of the Borough's Current Solid Waste Program
- Borough Solid Waste Costs and Revenues
- Scope of Committee Analysis
- Key Committee Activities
- Summary of Committee Recommendations
- Detail Supporting Recommendations
- Next Steps
- Appendix: Solid Waste Resident Survey Results

# Solid Waste Advisory Committee

## Mission & Vision

- The Solid Waste Advisory Committee (SWAC) kicked off in January 2022.
- Committee members include Borough Manager Mitchell Stern, DPW Director Doug Edler, Deputy Mayor Khizar Sheikh, Councilwoman Lauren Barnett, Councilman Dan Happer, Environmental Commission Chair Mimi Kaplan, and public members Glen Garvin, Ryan Gorman, and Chad Scherger.
- SWAC's mission is to thoroughly evaluate the Borough's residential waste and recycling programs in preparation for our next solid waste contract.
- SWAC's vision is to implement solid waste programs for collecting and disposing of residential waste and recyclables that meet the needs of the community, with sensitivity to quality and ease of service, cost of service, environmental impact, and community aesthetics.

# Overview of the Borough's Current Solid Waste Program

## Garbage

- Home-side pickup, once/week collection by hauler
- Green bag “pay-as-you-throw” program

## Recyclables

- Home-side pickup, once/week collection by hauler
- Recycling Yard drop-off. See the Borough's [Recycling Guidelines & More Brochure](#) for operating hours and what recyclables are collected.
- The Borough (not the hauler) owns its recyclables

## Bulk Trash

- Twice/year Bulk Trash Days – residents drop-off bulk trash at the Borough's Recycling Center

# Borough Solid Waste Costs and Revenues

## Costs

	2021	2022 budgeted
Contract Costs for Collection	\$ 432,000	\$ 438,000
Disposal "Tipping" Fees	127,645	130,000
Salaries & Wages	16,817	26,422
Recycle Yard Operations Including Brush Removal	31,430	43,050
Recycling	<u>6,934</u>	<u>17,200</u>
<b>Total Cost</b>	<b>\$ 614,826</b>	<b>\$ 654,672</b>

## Revenues

	2021	2022 budgeted
Net Green Bag Revenue	\$ 189,705	\$ 163,000
BOE fees	53,256	53,600
Grants and Other	8,525	7,851
Recycling	<u>12,950</u>	<u>-</u>
<b>Total Revenue</b>	<b>\$ 264,436</b>	<b>\$ 224,451</b>



## Scope of SWAC Analysis

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- Green bag or other “pay-as-you-throw” program for garbage collection – or eliminate this program
- Home-side vs. curb-side collection of garbage and recyclables
- Frequency of garbage collection
- Frequency of recyclables collection
- Dual stream vs. single stream recycling
- Borough vs. hauler ownership of recyclables
- Bulk trash services options
- Recycling Center operating hours

## **The Solid Waste Advisory Committee developed its recommendations based on several key activities**

- ✓ Review of the Borough's current solid waste contract
- ✓ Benchmarking of Borough services vs. those of other Morris County municipalities
- ✓ Review of other municipal solid waste contracts
- ✓ Interview with current hauler
- ✓ Site visit to Mount Olive Transfer Station
- ✓ Discussion with Board of Education regarding the school district's solid waste service needs
- ✓ Review of Solid Waste Resident Survey results

# Summary of SWAC Recommendations

- Recommendation 1:** Eliminate the Borough's Green Bag Program; Replace with standard garbage allotment per household
- Recommendation 2:** Maintain home-side collection of garbage and recyclables
- Recommendation 3:** Maintain 1x/week garbage collection; Add option for residents to contract directly with hauler for extra collection day each week
- Recommendation 4:** Move to alternating weekly collection schedule for recyclables (week 1 & 3 commingled; week 2 & 4 paper/cardboard)
- Recommendation 5:** Maintain dual stream recycling and Borough ownership of recyclables
- Recommendation 6:** Replace 2x/year Bulk Trash Days (drop-off at Recycling Center) with 4x/year curbside collection
- Recommendation 7:** Review Recycling Center operating hours

## **Recommendation 1:** **Eliminate the Borough's Green Bag Program; Replace with standard garbage allotment per household**

- Benchmarking: Only 10% of Morris County municipalities have a Green Bag or other “pay-as-you-throw” program for garbage. Most towns have a standard garbage allotment per household.
- 2022 Resident Survey: 55% of respondents are “Very Dissatisfied” or “Dissatisfied” with the Green Bag Program vs. 27% who are “Very Satisfied” or “Satisfied.” Dissatisfaction with the program was a “hot topic” in open-ended survey responses. Residents cited the inconvenience of purchasing bags, poor bag quality, and the environmental unfriendliness of double-bagging.
- Other Considerations:
  - Borough employee time spent administering a “pay-as-you-throw” program
  - Extra plastic going into landfills
- \$\$\$ Note: Eliminating the Green Bag Program would necessitate absorbing the lost net revenue from this program in the Borough's operating budget. Green bag net revenue totals \$163,000 in the Borough's 2022 budget. However, residents would no longer incur the cost of purchasing green bags.

## **Recommendation 2:**

### **Maintain home-side collection of garbage & recyclables**

- **Benchmarking:** Mountain Lakes is an outlier in providing home-side collection of garbage and recyclables. Madison is the only other Morris County municipality that offers home-side collection (as a premium add-on, not a base level of service).
- **2022 Resident Survey:** 57% of respondents say it is “Very Important” or “Important” to maintain home-side collection vs. 29% who say it is “Not Important” or “Not at All Important.”
- **Other Considerations:**
  - The Borough’s narrow streets and hilly sections
  - Community aesthetics (garbage and recycling less visible on collection days)
  - Minimizing potential for trash and solid waste containers blowing into roadways

**Recommendation 3:**  
**Maintain 1x/week garbage collection; Add option for residents to contract with hauler for extra collection day each week**

- Benchmarking: 44% of Morris County municipalities (including Mountain Lakes) provide 1x/week garbage collection. 36% of towns provide 2x/week garbage collection. The remaining 20% of towns do not provide any garbage collection services.
- 2022 Resident Survey: 81% of respondents are “Very Satisfied” or “Satisfied” with Garbage Collection services vs. 9% who are “Very Dissatisfied” vs. “Dissatisfied.” There were several open-ended survey responses requesting 2x/week garbage collection, but it was not a “hot topic.”
- \$\$\$ Note: Moving to 2x/week garbage collection would be costly. SWAC’s recommendation is to maintain 1x/week garbage collection as a base level of service and create the option for residents to contract *directly with the hauler* for an extra garbage collection day each week.



**Recommendation 4:**  
**Move to alternating weekly collection schedule for recyclables  
(week 1&3 commingled; week 2&4 paper/cardboard)**

- Benchmarking: 75% of Morris County towns that have a dual-stream recycling program use this collection schedule.
- The Borough's current hauler strongly advises the Borough move to this collection schedule to reduce contamination of recyclables and improve the efficiency of collection.
- Note: Moving to this new collection schedule would require community education to explain the new schedule and the rationale for making this change.

## **Recommendation 5:**

### **Maintain a dual stream recycling program and Borough ownership of recyclables**

- What is the difference between dual stream and single stream recycling? Dual stream recycling requires separation of recyclables into different bins... plastic/glass/metal (commingled) into one bin and paper/cardboard into another bin. Single stream recycling involves placing all recyclables into the same bin.
- Benchmarking: 33% of Morris County towns, including Mountain Lakes, have a dual stream program. 67% have a single stream program. Several towns have recently switched from single stream to dual stream recycling.
- Dual stream recycling reduces contamination of recyclables and results in higher quality materials
  - The Borough owns its recyclables so this increases revenue going to the Borough
  - This is the more environmentally-friendly approach because less waste is going into landfills
- 2022 Resident Survey: 73% of respondents are “Very Satisfied” or “Satisfied” with Recycling Collection services vs. 13% who are “Very Dissatisfied” vs. “Dissatisfied.”
- The Borough’s current hauler is not interested in taking ownership of the Borough’s recyclables and would charge significantly more to do so. In addition, maintaining ownership of recyclables gives the Borough and residents incentive to recycle responsibly.



## **Recommendation 6:** **Replace 2x/year Bulk Trash Days with 4x/year curbside collection**

- **Benchmarking:** Mountain Lakes is an outlier in not providing curbside bulk trash collection services. A significant majority of Morris County municipalities offer this service.
- **2022 Resident Survey:** 32% of respondents are “Very Dissatisfied” or “Dissatisfied” with the Bulk Trash Days vs. 28% who are “Very Satisfied” or “Satisfied.” 22% of respondents haven’t used Bulk Trash Days. The desire for improved bulk trash services was a “hot topic” in open-ended survey responses.
- **2022 Resident Survey:** 71% of survey respondents would like periodic curbside pickup of bulk trash. 15% would like additional Bulk Trash days.
- **\$\$\$ Note:** The current cost estimate of adding 4x/year curbside bulk trash collection is \$20k/year for collection plus the cost of disposing the bulk trash. In comparison, most of the cost of the Borough’s Bulk Trash Days program is offset by the fee per vehicle charged for disposal.

## **Recommendation 7:**

# **Review Recycling Center operating hours**

- **Benchmarking:** The current operating hours of the Borough’s Recycling Center are more generous than those of most other Morris County municipalities.
- **2022 Resident Survey:** 56% of respondents are “Very Satisfied” or “Satisfied” with the Borough’s Recycling Center vs. 18% who are “Very Dissatisfied” or “Dissatisfied.” 9% of residents haven’t used the Recycling Center.
- The desire for additional operating hours was a “hot topic” on open-ended survey responses. Many residents expressed an interest in additional hours, especially on weekends, as well as a later closing time on weekends.
- The committee will continue to review Recycling Center operating hours and prepare recommendations for Borough Council to discuss at an upcoming meeting.

## **Next Steps**

- Borough Council discussion
- Development of bid specs by Borough Administration
- Public bid process
- Review and award of contract by Borough Administration and Council
- Community education and implementation of new programs and services

# Appendix: 2022 Solid Waste Survey Results

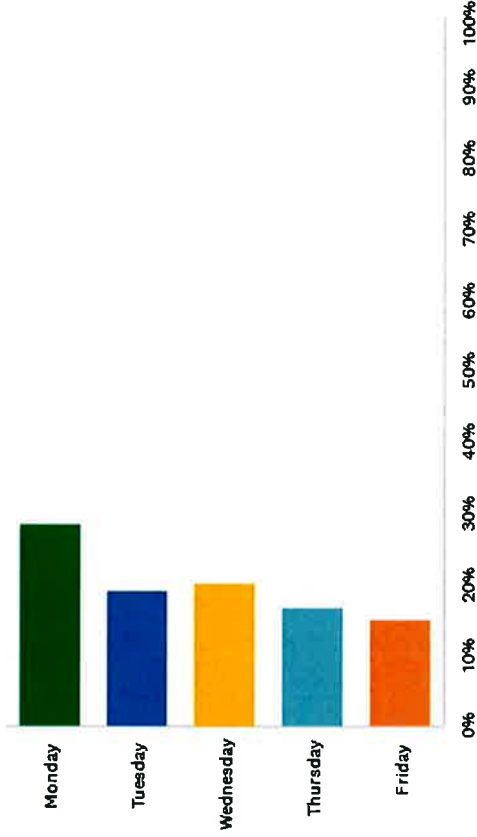
Powered by  SurveyMonkey®

## **Survey Methodology**

- The 2022 Solid Waste Survey was designed by the Solid Waste Advisory Committee. The survey included six questions that required a response and one optional open-ended comment field-box question.
- All adults currently residing in Mountain Lakes (either residential property owner or renters) were encouraged to complete a survey during a two-week period beginning March 22, 2022.
- The survey was publicized via the Borough website, e-mails from the Borough and the School District, and social media.
- 735 residents completed the survey – a response rate of approximately 28% of adult residents of Mountain Lakes.
- The survey received a good distribution of responses from the Borough's five solid waste collection districts.

Q1: What is Your Home Address?  
Q2: What day is your trash and recycling collected?

Answered: 735 Skipped: 0

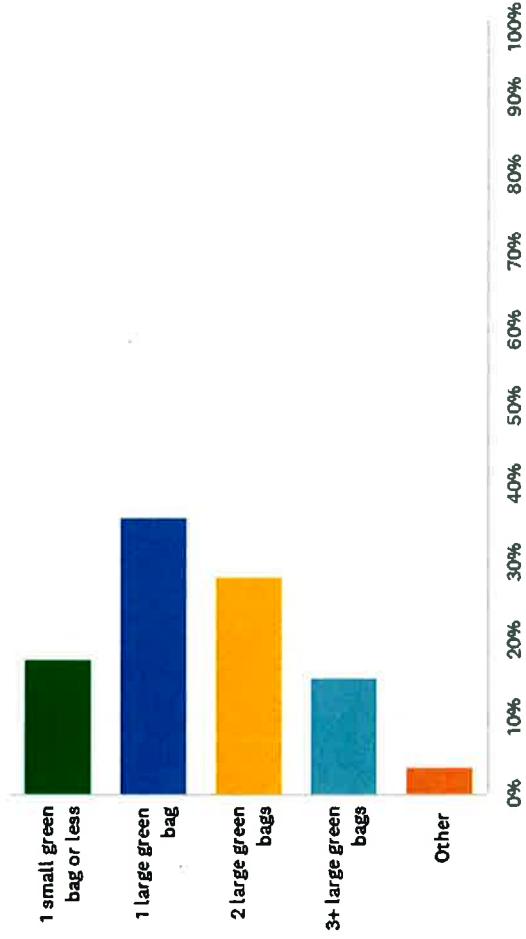


ANSWER CHOICES	RESPONSES
Monday	210
Tuesday	141
Wednesday	149
Thursday	124
Friday	111
TOTAL	735

**These survey questions were asked to help ensure that only Borough residents completed the survey and that there was a meaningful survey response from each garbage collection district.**

# Q3: How many green garbage bags (for regular trash) does your household typically put out for collection each week?

Answered: 735 Skipped: 0



ANSWER CHOICES	RESPONSES
1 small green bag or less	128
1 large green bag	263
2 large green bags	207
3+ large green bags	111
Other	26
<b>TOTAL</b>	<b>735</b>

# Q4: How satisfied are you with the following services?

Answered: 735 Skipped: 0

	VERY SATISFIED	SATISFIED	NEUTRAL	DISSATISFIED	VERY DISSATISFIED	HAVENT USED	TOTAL	WEIGHTED AVERAGE
Garbage Collection	43.87% 322	37.19% 273	9.13% 67	6.13% 45	3.13% 23	0.54% 4	734	4.11
Green Trash Bags	13.06% 96	14.42% 106	16.33% 120	18.10% 133	37.28% 274	0.82% 6	735	2.45
Recycling Collection	33.20% 243	39.75% 291	12.84% 94	7.65% 56	5.33% 39	1.23% 9	732	3.84
Bulk Trash Days (twice/year at Recycling Center)	9.82% 72	17.74% 130	18.69% 137	16.10% 118	15.55% 114	22.10% 162	733	2.24
Recycling Center (Pocono Road facility)	23.19% 170	33.15% 243	17.05% 125	12.14% 89	5.87% 43	8.59% 63	733	3.30



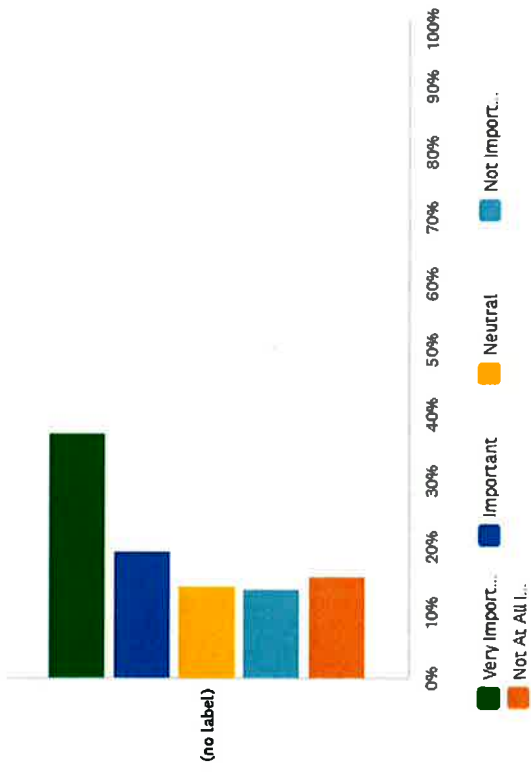
## Q5: Do you have any comments you would like to share about these services?

Answered: 490 Skipped: 245

- 67% of survey respondents (490 of 735 respondents) shared comments about the Borough's solid waste services. This was an open-field comment box that was optional to complete.
- There were three "hot topic" issues that respondents commented on:
  1. Frustrations with the green bag program (approximately 270 comments)
  2. Interest in improved bulk trash services (approximately 115 comments)
  3. Interest in expanded Recycling Center hours of operation (approximately 110 comments)
- In addition, there were 28 comments expressing interest in 2x/week garbage. No other issues were identified by a significant percentage of survey respondents.

# Q6: How important is it to you to keep homeside collection of your garbage and recyclables, versus moving to curbside collection?

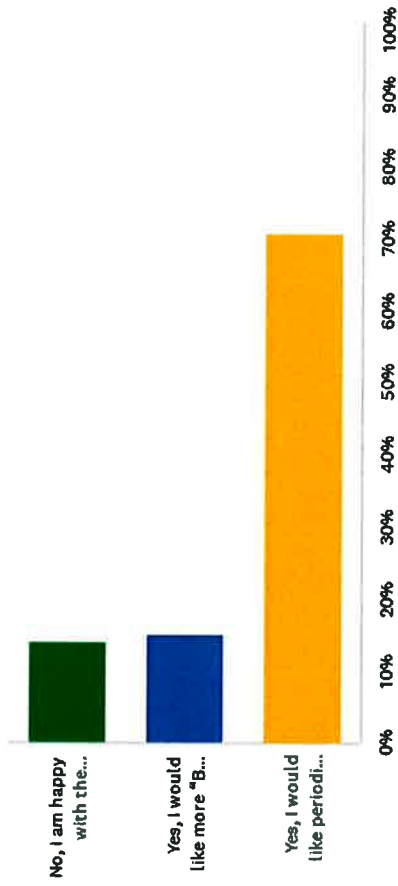
Answered: 735 Skipped: 0



	VERY IMPORTANT	IMPORTANT	NEUTRAL	NOT IMPORTANT	NOT AT ALL IMPORTANT	TOTAL	WEIGHTED AVERAGE
(no label)	37.41%	19.46%	14.01%	13.61%	15.51%	735	3.50
	275	143	103	100	114		

# Q7: Would you like additional options to dispose of bulk trash?

Answered: 735 Skipped: 0



No, I am happy with the...

Yes, I would like more "B...

Yes, I would like periodi...

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

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**BOROUGH OF MOUNTAIN LAKES  
INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager  
**SUBJECT:** First Quarter 2022 Current Budget Report  
**DATE:** April 15, 2022

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Attached is the first quarter budget report for the current fund budget:

**Summary:**

**Revenues:**

- Anticipated surplus and General Capital Surplus will be realized in April.
- Liquor Licenses – Due by June 30th.
- Other Licenses include food handlers and raffles.
- Fees and Permits are made up of items such as: planning board fees, zoning board fees, smoke detectors, soil erosion, and tree removal permits, these receipts can vary from month to month. Collections are up compared to 2021.
- Clerk Fees and Permits are made up of marriage licenses, road opening permits, and municipal assessment searches. These receipts can vary from month to month.
- Municipal Court Fines & Costs have increased in 2022.
- The Board of Education field lease and the majority of the Solid Waste fees are paid to us by the Board of Education. Since these amounts are not budgeted by the Board of Education until their next year's budget we will invoice them for half the year in July and half the year in October.
- Sprint/Nextel Lease – We did not receive our March payment and we are following up with the company on this.
- Uniform Construction Code receipts are less than what was collected in 2021. This was to be expected in the 2022 budget.
- The State revenue is usually received between July and November.
- The delinquent tax balance at 12/31/21 was \$219,426.73. In the first quarter of 2022 we collected \$161,148.20, which is 74% of the balance. Delinquent notices were sent out on February 28, 2022. The tax collection percentage for the first quarter was 98.27%.

**Expenditures:** After reviewing all of the 2022 budget line items, most of them are consistent with the 2021 expenditure amounts.

**Expenditures: Individual account review:**

- As of 3/31/22, 7 payrolls have been recorded against the budget; 1/1/22-4/1/22.
- Tax Collection O/E – The expenditures for this account are for the tax collector spring conference and an encumbrance for the 2022 tax bills. In 2021, the account had a negative activity amount because the credit card fees collected for March were not paid out until April and no other purchases were made during the first quarter.
- Board of Adjustment O/E – The expended amounts differ because in 2021 attorney fees were paid in the first quarter.

- Group Health Insurance – The group insurance plans encumbrance amount was higher for 2021 because the entire years' UNUM premium was encumbered.
- Health Benefit Waiver for 2021 has a credit balance because the entire amount of the Water and Sewer budgets for 2021 were moved into the current fund line item. This will be credited in the second quarter for 2022.
- Police O/E – The 2021 budget activity was higher than 2022 because there were lease payments made for police cars and expenses for the new hires.
- Solid Waste O/E– The 2022 encumbered amount is higher than 2021 because trash bags were ordered.
- Aid to Public Library – Their payments were encumbered through November of 2021.
- Telecommunications – In 2022, the AVAYA phone contract was encumbered for 5 months.
- Petroleum Products – For 2022 there is a negative balance due to the increased volume of police outside service work (we received more revenue towards the fuel account). After the quarter ends 80% of the fuel reimbursement gets transferred to the police outside trust account.
- PERS and PFRS – The PERS employer bill was paid the end of March and the PFRS bill was paid the beginning of April.
- Bond and BAN principal and interest amounts are paid according to the due dates on the payment schedules.
- Grant expenditures were charged out and moved over to the grant fund in 2021. This will be done in April for 2022.
- Deferred Charges will be charged out in the second quarter.
- Reserve for Uncollected Taxes is charged out by journal entry and will be done during the second quarter.



Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison											
Current Fund - Revenue Budgets											
Account Number	Description	Activity to 3/31/2022				Activity to 3/31/2021					
		Budget	Activity	Balance	% Received	Total Realized in 2021	Budget	Activity	Balance	% Received	
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$3,430,765.29	\$0.00	\$3,430,765.29	0.00%	\$8,218,822.48	\$6,862,370.53	\$0.00	\$6,862,370.53	0.00%	
01-192-08-101-000	ANTICIPATED SURPLUS	\$0.00	\$0.00	\$0.00		\$1,319,338.00	\$1,319,338.00	\$0.00	\$1,319,338.00	0.00%	
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$0.00	\$0.00	\$0.00		\$43,841.00	\$43,841.00	\$0.00	\$43,841.00	0.00%	
01-192-08-103-000	LICENSES - LIQUOR	\$0.00	\$500.00	-\$500.00		\$12,938.00	\$12,000.00	\$0.00	\$12,000.00	0.00%	
01-192-08-104-000	OTHER LICENSES	\$0.00	\$1,345.00	-\$1,345.00		\$1,610.00	\$2,000.00	\$975.00	\$1,025.00	48.75%	
01-192-08-105-000	FEES & PERMITS	\$0.00	\$17,164.20	-\$17,164.20		\$46,150.66	\$41,500.00	\$9,848.00	\$31,652.00	23.73%	
01-192-08-106-010	CLERK'S FEES & PERMITS	\$0.00	\$2,026.00	-\$2,026.00		\$12,768.00	\$3,500.00	\$5,178.00	-\$1,678.00	147.94%	
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$0.00	\$7,651.84	-\$7,651.84		\$15,632.36	\$20,000.00	\$1,240.32	\$18,759.68	6.20%	
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$0.00	\$11,210.61	-\$11,210.61		\$84,802.06	\$50,000.00	\$12,884.27	\$37,115.73	25.77%	
01-192-08-113-000	INTEREST ON INVESTMENTS	\$0.00	\$7,174.87	-\$7,174.87		\$35,554.37	\$20,500.00	\$8,399.35	\$12,100.65	40.97%	
01-192-08-115-000	CABLE FRANCHISE FEES	\$0.00	\$18,085.43	-\$18,085.43		\$17,322.99	\$17,323.00	\$17,322.99	\$0.01	100.00%	
01-192-08-116-000	UTILITY FUND BALANCES	\$0.00	\$0.00	\$0.00		\$37,250.00	\$37,250.00	\$0.00	\$37,250.00	0.00%	
01-192-08-118-000	RECREATION FEES & INCOME	\$0.00	\$14,055.00	-\$14,055.00		\$97,743.00	\$60,000.00	\$9,475.00	\$50,525.00	15.79%	
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$0.00	\$10,129.59	-\$10,129.59		\$39,338.16	\$38,192.00	\$9,834.54	\$28,357.46	25.75%	
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$0.00	\$18,989.73	-\$18,989.73		\$74,011.24	\$71,000.00	\$18,259.35	\$52,740.65	25.72%	
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$0.00	\$3,884.13	-\$3,884.13		\$21,017.97	\$20,000.00	\$5,655.06	\$14,344.94	28.28%	
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$0.00	\$0.00	\$0.00		\$45,000.00	\$45,000.00	\$0.00	\$45,000.00	0.00%	
01-192-08-123-000	VERIZON GROUND LEASE	\$0.00	\$8,694.51	-\$8,694.51		\$34,018.35	\$33,000.00	\$11,255.04	\$21,744.96	34.11%	
01-192-08-125-000	SOLID WASTE FEES	\$0.00	\$0.00	\$0.00		\$61,781.00	\$53,600.00	\$1,056.00	\$52,544.00	1.97%	
01-192-08-126-000	TRASH BAG RECEIPTS	\$0.00	\$60,287.50	-\$60,287.50		\$214,800.00	\$188,000.00	\$46,912.50	\$141,087.50	24.95%	
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$0.00	\$32,059.00	-\$32,059.00		\$198,231.00	\$141,000.00	\$80,722.00	\$60,278.00	57.25%	
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$0.00	\$0.00	\$0.00		\$417,293.00	\$417,293.00	\$0.00	\$417,293.00	0.00%	
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$0.00	\$0.00	\$0.00		\$52,192.17	\$11,880.17	\$11,880.17	\$0.00	100.00%	
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$0.00	\$161,148.20	-\$161,148.20		\$376,933.77	\$325,000.00	\$169,991.65	\$155,008.35	52.31%	
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	\$0.00	\$8,514,525.70	-\$8,514,525.70		\$0.00	\$0.00	\$8,271,621.19	-\$8,271,621.19		
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$36,197.50	-\$36,197.50		\$361,495.28	\$0.00	\$153,935.90	-\$153,935.90		
TOTALS		\$3,430,765.29	\$8,925,128.81	-\$5,494,363.52	260.15%	\$11,839,884.86	\$9,833,587.70	\$8,846,446.33	\$987,141.37	89.96%	

Borough of Mountain Lakes Budget Comparison														
Current Fund - Expenditure Budgets														
Account Number	Description	Activity to 3/31/2022					% Expended & Encum.	Total Expended in 2021/2022	Activity to 3/31/2021					% Expended & Encum.
		Budget	Activity	Encumbered	Balance	% Expended			Budget	Activity	Encumbered	Balance	% Expended	
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$46,420.00	\$36,391.83	\$0.00	\$10,028.17	78.40%	\$130,388.85	\$133,157.00	\$35,852.86	\$0.00	\$97,304.12	26.93%	26.93%	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$22,000.00	\$10,004.80	\$1,001.99	\$10,998.21	45.48%	\$48,328.43	\$82,600.00	\$13,479.06	\$2,530.07	\$66,590.87	16.32%	19.38%	
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$1,000.00	\$50.00	\$0.00	\$950.00	5.00%	\$5,482.92	\$6,000.00	\$982.00	\$0.00	\$5,018.00	16.37%	16.37%	
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$14,570.00	\$11,246.48	\$0.00	\$3,323.52	77.19%	\$38,609.12	\$38,609.00	\$14,305.33	\$0.00	\$24,333.67	37.02%	37.02%	
01-201-20-120-001	MUNICIPAL CLERK - OTHER EXP'S	\$3,500.00	\$329.31	\$556.19	\$2,614.50	9.41%	\$16,489.42	\$21,200.00	\$1,888.86	\$125.00	\$19,186.14	8.91%	9.50%	
01-201-20-130-001	FINANCE - SALARY & WAGE	\$24,300.00	\$17,042.67	\$0.00	\$7,257.33	70.13%	\$64,077.47	\$66,499.00	\$16,567.99	\$0.00	\$49,931.41	24.91%	24.91%	
01-201-20-130-020	FINANCE - OTHER EXPENSES	\$8,800.00	\$5,021.37	\$726.92	\$3,051.71	57.06%	\$9,933.45	\$11,055.00	\$4,325.63	\$581.46	\$6,147.91	39.13%	44.30%	
01-201-20-135-020	ANNUAL AUDIT	\$0.00	\$0.00	\$0.00	\$0.00		\$24,383.00	\$24,383.00	\$0.00	\$2,990.00	\$21,393.00	0.00%	12.26%	
01-201-20-140-020	COMPUTER SERVICES	\$6,000.00	\$2,196.11	\$5,344.63	\$459.26	27.45%	\$29,136.80	\$36,950.00	\$672.01	\$3,632.20	\$32,645.79	1.82%	11.65%	
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	\$11,800.00	\$10,700.06	\$0.00	\$1,099.94	90.68%	\$36,685.83	\$36,686.00	\$10,490.27	\$0.00	\$26,195.73	28.59%	28.59%	
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	\$4,000.00	\$2,647.07	\$526.88	\$826.05	66.18%	\$3,420.32	\$4,715.00	\$299.46	\$0.00	\$5,014.46	-6.35%	-6.35%	
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$8,600.00	\$6,562.50	\$0.00	\$2,037.50	76.31%	\$23,757.16	\$24,790.00	\$7,088.69	\$0.00	\$17,701.31	28.59%	28.59%	
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$3,300.00	\$1,043.31	\$1,600.00	\$656.69	31.62%	\$20,964.20	\$22,600.00	\$964.20	\$0.00	\$21,635.80	4.27%	4.27%	
01-201-20-150-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00		\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	0.00%	0.00%	
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	\$55,000.00	\$21,997.73	\$0.00	\$33,002.27	40.00%	\$85,209.32	\$115,000.00	\$23,385.48	\$37,499.94	\$54,114.58	20.34%	52.94%	
01-201-20-185-020	ENGINEERING SERVICES	\$10,000.00	\$1,048.70	\$0.00	\$8,951.30	10.49%	\$17,669.97	\$35,700.00	\$1,082.58	\$1,332.41	\$33,285.01	3.03%	6.76%	
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$4,600.00	\$2,576.26	\$0.00	\$2,023.74	56.01%	\$11,698.51	\$12,236.00	\$2,914.84	\$0.00	\$9,321.16	23.82%	23.82%	
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$4,000.00	\$773.67	\$375.54	\$2,850.79	19.34%	\$4,477.60	\$12,150.00	\$818.27	\$584.51	\$10,746.82	6.73%	11.55%	
01-201-21-185-001	BD OF ADJUST - SALARY & WAGE	\$4,600.00	\$2,576.26	\$0.00	\$2,023.74	56.01%	\$11,698.48	\$12,236.00	\$2,914.85	\$0.00	\$9,321.15	23.82%	23.82%	
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	\$6,000.00	\$590.66	\$305.57	\$5,103.75	9.84%	\$15,186.12	\$15,860.00	\$3,999.98	\$937.62	\$11,522.50	25.22%	27.35%	
01-201-22-195-001	UNIFORM CONST CODE SALARY/WAGE	\$46,200.00	\$35,781.08	\$0.00	\$10,418.92	77.45%	\$123,777.72	\$126,050.00	\$32,670.81	\$0.00	\$93,388.19	25.92%	25.92%	
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$2,500.00	\$355.00	\$387.00	\$1,758.00	14.20%	\$12,114.91	\$14,010.00	\$293.36	\$1,794.66	\$11,921.98	2.09%	14.90%	
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$15,700.00	\$12,880.59	\$0.00	\$2,819.41	82.04%	\$44,215.41	\$44,528.00	\$12,161.10	\$0.00	\$32,366.90	27.31%	27.31%	
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00		\$100.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	0.00%	
01-201-23-210-020	INSURANCE - LIABILITY	\$45,000.00	\$25,297.42	\$0.00	\$19,702.58	56.22%	\$90,960.00	\$105,117.00	\$26,017.75	\$0.00	\$79,099.25	24.75%	24.75%	
01-201-23-215-020	WORKERS COMPENSATION	\$25,630.00	\$21,784.02	\$0.00	\$3,845.98	84.99%	\$85,792.00	\$85,792.00	\$21,447.75	\$0.00	\$64,344.25	25.00%	25.00%	
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	\$162,000.00	\$108,486.19	\$8,116.45	\$45,397.36	66.97%	\$58,347.75	\$93,197.00	\$15,908.66	\$33,814.60	\$241,473.74	29.63%	38.27%	
01-201-23-222-020	HEALTH BENEFIT WAIVER	\$12,500.00	\$10,278.38	\$0.00	\$2,221.62	82.23%	\$4,586.37	\$4,396.00	\$3,523.58	\$0.00	\$7,919.58	0.00%	0.00%	
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	\$805,000.00	\$555,948.83	\$0.00	\$239,051.17	70.30%	\$2,021,977.08	\$1,957,451.00	\$552,957.00	\$0.00	\$1,394,493.05	28.76%	28.76%	
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	\$100,000.00	\$4,661.66	\$8,582.86	\$86,755.48	4.66%	\$125,591.92	\$130,420.00	\$16,711.41	\$19,968.69	\$93,739.90	12.81%	28.11%	
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00		\$1,272.41	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%	0.00%	
01-201-25-241-020	TRAFFIC & SAFETY COMM - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00		\$1,272.41	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%	0.00%	
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	\$54,250.00	\$26,497.42	\$0.00	\$27,752.58	48.84%	\$105,989.69	\$105,990.00	\$26,497.42	\$0.00	\$79,492.58	25.00%	25.00%	
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	\$30,000.00	\$14,875.00	\$0.00	\$15,125.00	49.58%	\$58,516.00	\$58,516.00	\$14,629.00	\$0.00	\$43,887.00	25.00%	25.00%	
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	\$2,600.00	\$1,604.19	\$0.00	\$995.81	61.70%	\$5,459.28	\$5,500.00	\$1,603.38	\$0.00	\$3,896.61	29.15%	29.15%	
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	\$1,000.00	\$731.74	\$0.00	\$268.26	23.17%	\$2,417.79	\$4,925.00	\$0.00	\$0.00	\$4,925.00	0.00%	0.00%	
01-201-25-255-001	FIRE DEPT - SALARY & WAGE	\$9,200.00	\$2,187.50	\$0.00	\$7,012.50	23.78%	\$17,500.00	\$17,500.00	\$2,187.50	\$0.00	\$15,312.50	29.17%	29.17%	
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	\$12,000.00	\$2,054.41	\$2,044.00	\$7,901.59	17.12%	\$28,120.18	\$32,800.00	\$2,401.96	\$5,433.03	\$24,965.01	7.32%	23.89%	
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	\$3,750.00	\$0.00	\$0.00	\$3,750.00	0.00%	\$11,250.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%	0.00%	
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$5,400.00	\$4,516.19	\$0.00	\$883.81	83.63%	\$15,483.78	\$15,484.00	\$4,453.17	\$0.00	\$11,030.83	28.76%	28.76%	
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	\$300.00	\$95.00	\$0.00	\$205.00	31.67%	\$1,091.68	\$1,500.00	\$60.00	\$0.00	\$1,440.00	4.00%	4.00%	
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$140,000.00	\$100,775.97	\$0.00	\$39,224.03	71.98%	\$332,708.75	\$370,835.00	\$106,016.19	\$0.00	\$264,818.81	28.59%	28.59%	
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$125,000.00	\$50,118.06	\$15,514.00	\$59,367.94	40.08%	\$159,958.57	\$221,325.00	\$35,686.91	\$27,273.44	\$158,364.65	16.12%	28.45%	
01-201-26-300-020	SHADE TREE COMMISSION - OE	\$600.00	\$0.00	\$375.00	\$225.00	0.00%	\$59,323.08	\$61,425.00	\$145.00	\$82.00	\$61,198.00	0.24%	0.37%	
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$6,000.00	\$4,020.50	\$0.00	\$1,979.50	67.01%	\$17,148.75	\$24,500.00	\$3,381.00	\$0.00	\$19,119.00	15.03%	15.03%	
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$160,000.00	\$102,220.26	\$10,200.00	\$47,579.74	63.89%	\$619,051.60	\$645,688.00	\$91,410.18	\$448.00	\$554,829.82	14.14%	14.20%	
01-201-26-306-001	RECYCLING TAX	\$1,000.00	\$695.46	\$0.00	\$304.54	69.55%	\$4,291.71	\$4,700.00	\$563.76	\$0.00	\$4,136.24	11.99%	11.99%	
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$5,000.00	\$1,746.75	\$1,638.92	\$1,614.33	34.94%	\$8,533.76	\$22,600.00	\$2,099.72	\$1,301.10	\$519,199.18	9.29%	15.05%	

Borough of Mountain Lakes Budget Comparison  
 Current Fund - Expenditure Budgets

Account Number	Description	Activity to 3/31/2022					Activity to 3/31/2021					% Expended & Encum.	% Expended	% & Encum.
		Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2021/2022	Budget	Activity	Encumbered	Balance			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$35,000.00	\$8,164.81	\$5,123.90	\$21,711.29	23.33%	\$44,977.83	\$5,609.15	\$7,442.12	\$39,948.73	12.24%	26.02%		
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$2,000.00	\$1,458.31	\$0.00	\$541.69	72.92%	\$4,999.92	\$1,458.31	\$0.00	\$3,541.69	29.17%	0.00%		
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$6,800.00	\$0.00	\$0.00	\$6,800.00	0.00%	\$26,585.00	\$0.00	\$0.00	\$26,585.00	0.00%	0.00%		
01-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXP.	\$700.00	\$375.00	\$0.00	\$325.00	53.57%	\$515.00	\$375.00	\$0.00	\$1,250.00	23.08%	0.00%		
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$700.00	\$0.00	\$184.00	\$516.00	0.00%	\$2,630.84	\$0.00	\$288.00	\$3,412.00	0.00%	7.78%		
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$3,100.00	\$0.00	\$0.00	\$3,000.00	0.00%	0.00%		
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$13,000.00	\$8,736.28	\$0.00	\$4,263.72	67.20%	\$9,136.26	\$8,565.06	\$0.00	\$101,387.94	7.79%	0.00%		
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$9,000.00	\$1,046.58	\$3,027.88	\$5,925.54	34.16%	\$33,211.67	\$316.00	\$1,520.00	\$35,289.00	0.85%	4.95%		
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$6,000.00	\$1,379.14	\$1,479.04	\$3,141.82	22.99%	\$114,641.58	\$960.00	\$59,954.00	\$74,445.00	0.71%	45.00%		
01-201-29-390-020	AID TO PUBLIC LIBRARY	\$109,100.00	\$101,236.00	\$25,309.00	\$22,555.00	67.90%	\$295,205.90	\$101,781.97	\$179,060.68	\$22,865.35	33.51%	92.47%		
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$0.00	\$0.00	\$0.00	\$500.00	0.00%	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%		
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	\$310.00	\$0.00	\$0.00	\$6,250.00	0.00%	0.00%		
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$9,500.00	\$7,689.30	\$0.00	\$6,810.70	28.31%	\$24,509.73	\$3,886.84	\$0.00	\$49,138.16	0.33%	7.33%		
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$8,500.00	\$3,769.75	\$0.00	\$4,730.25	44.35%	\$42,824.91	\$3,511.21	\$0.00	\$44,428.79	7.37%	7.32%		
01-201-31-437-020	NATURAL GAS	\$15,000.00	\$8,522.65	\$0.00	\$6,477.35	56.82%	\$25,596.84	\$4,861.01	\$4,065.30	\$16,579.69	19.06%	34.99%		
01-201-31-440-020	TELECOMMUNICATIONS	\$21,000.00	\$4,443.43	\$3,375.25	\$13,181.32	21.16%	\$21,574.04	\$5,869.08	\$0.00	\$16,855.92	25.83%	25.83%		
01-201-31-447-020	PETROLEUM PRODUCTS	\$30,000.00	-\$3,421.08	\$4,123.34	\$29,297.74	-11.40%	\$33,428.51	\$4,865.26	\$2,887.72	\$27,147.02	14.19%	22.44%		
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT - S&W	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%	0.00%		
01-201-36-471-020	PEBS	\$134,314.00	\$134,314.00	\$0.00	\$0.00	100.00%	\$139,544.37	\$0.00	\$0.00	\$142,137.00	0.00%	0.00%		
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$44,260.31	\$30,357.30	\$0.00	\$13,902.81	68.59%	\$110,399.00	\$30,983.92	\$0.00	\$85,244.08	26.66%	26.66%		
01-201-36-475-000	PFBS - CONTRIBUTION	\$479,945.98	\$0.00	\$0.00	\$479,945.98	0.00%	\$499,538.00	\$0.00	\$0.00	\$500,238.00	0.00%	0.00%		
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%		
01-201-36-477-020	DCRP - EMPLOYER	\$6,000.00	\$3,169.63	\$0.00	\$2,830.37	52.83%	\$8,666.84	\$0.00	\$0.00	\$6,895.42	18.88%	18.88%		
01-201-41-700-000	CAPITAL EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$52,192.17	\$11,880.17	\$0.00	\$0.00	100.00%	100.00%		
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$81,313.00	\$0.00	\$0.00	\$81,313.00	0.00%	0.00%		
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$285,000.00	\$285,000.00	\$0.00	\$0.00	100.00%	\$690,000.00	\$355,000.00	\$0.00	\$335,000.00	51.45%	51.45%		
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$225,989.00	\$0.00	\$0.00	\$225,989.00	0.00%	0.00%		
01-201-45-930-020	INTEREST ON BONDS	\$169,325.00	\$163,325.00	\$0.00	\$0.00	100.00%	\$152,863.00	\$0.00	\$0.00	\$75,100.50	50.87%	50.87%		
01-201-45-935-020	INTEREST ON NOTES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$59,499.00	\$0.00	\$0.00	\$59,499.00	0.00%	0.00%		
01-201-46-880-020	DEFERRED CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$25,000.00	\$0.00	\$0.00	\$25,000.00	0.00%	0.00%		
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,520,628.53	\$0.00	\$0.00	\$1,520,628.53	0.00%	0.00%		
TOTALS		\$3,430,765.29	\$1,984,416.73	\$98,918.36	\$1,247,430.20	57.84%	\$9,453,755.10	\$1,837,603.73	\$394,943.95	\$7,601,040.02	18.69%	22.70%		



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**BOROUGH OF MOUNTAIN LAKES  
INTEROFFICE MEMORANDUM**

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**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** First Quarter 2022 Water Budget Report  
First Quarter 2022 Sewer Budget Report

**DATE:** April 15, 2022

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Attached are the first quarter budget reports for the water operating and sewer operating budgets. Since the budget was not adopted by March 31, 2022, the 2022 budget column has the temporary budget amounts.

**Water Operating:**

- The receipts for the first quarter were \$145,937.71. The first quarter payment was due on 2/15 and delinquent notices were mailed out on 3/24 with a due date of 4/11.
- The expenditures are in line with what was expended at 3/31/2021.

**Sewer Operating:**

- The receipts for the first quarter were \$201,417.02. The first quarter payment was due on 2/15 and delinquent notices were mailed out on 3/24 with a due date of 4/11.
- The expenditures for 2022 are a little bit higher than 2021 because more months were encumbered for the Parsippany sewer payments as of 3/31/22.

  
Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes												
Sewer Operating - Revenue Budgets												
Activity to 3/31/2022						Activity to 3/31/2021						
Account Number	Description	Budget	Activity	Balance	% Received	Total Realized in 2021	Budget	Activity	Balance	% Received		
07-192-08-501-000	ANTICIPATED SURPLUS					\$53,229.00						
07-192-17-000-000	SEWER OPERATING REVENUES:	\$310,291.66	\$200,322.61	\$109,969.05	64.56%	\$875,760.03	\$824,000.00	\$197,896.23	\$626,603.77	23.96%		
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$0.00	\$1,094.41	-\$1,094.41		\$124,024.34	\$20,000.00	\$2,127.37	\$17,872.63	10.64%		
07-192-17-200-000	MISC REVENUE NOT ANTIC (MRMA)					\$198.45	\$0.00	\$198.45	-\$198.45			
TOTALS		\$310,291.66	\$201,417.02	\$108,874.64	64.91%	\$1,053,211.82	\$897,229.00	\$199,722.05	\$697,506.95	22.26%		
Sewer Operating - Expenditure Budgets												
Activity to 3/31/2022						Activity to 3/31/2021						
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2021/2022	Budget	Activity	Encumbered	Balance	% Expended
07-201-55-510-001	Sewer Operating - Salary & Wages	\$87,000.00	\$66,696.11	\$0.00	\$20,303.89	76.66%	\$222,135.70	\$240,016.00	\$58,183.94	\$0.00	\$181,832.06	24.24%
07-201-55-520-520	Sewer Operating - Other Expenses	\$203,287.66	\$86,255.93	\$79,483.34	\$23,764.32	81.53%	\$584,616.89	\$64,814.00	\$128,478.45	\$1,583.89	\$484,751.66	21.15%
07-201-55-527-000	Sewer Operating - Capital Outlay						\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	
07-201-55-531-000	Sewer Operating - Social Security	\$6,738.00	\$4,800.06	\$0.00	\$1,937.94	71.24%	\$16,242.81	\$18,961.00	\$4,302.41	\$0.00	\$14,058.59	23.43%
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$13,266.00	\$13,266.00	\$0.00	\$0.00	100.00%	\$13,782.16	\$14,038.00	\$0.00	\$0.00	\$14,038.00	0.00%
07-201-55-533-001	Sewer Operating - Deferred Charges											
TOTALS		\$310,291.66	\$171,018.10	\$79,483.34	\$59,790.22	80.73%	\$836,778.56	\$897,229.00	\$190,964.90	\$1,583.89	\$704,680.31	21.46%

Borough of Mountain Lakes												
Water Operating - Revenue Budgets												
Account Number	Description	Activity to 3/31/2022			Total Realized in 2021	Budget	Activity to 3/31/2021			% Received	Balance	% Expended
		Budget	Activity	Balance			Activity	Balance	% Received			
05-192-08-501-000	ANTICIPATED SURPLUS				\$54,713.00	\$54,713.00	\$0.00	\$54,713.00	0.00%			
05-192-17-000-000	WATER OPERATING REVENUES	\$309,446.83	\$145,511.49	\$163,935.34	\$922,951.51	\$840,073.00	\$133,050.30	\$707,022.70	15.84%			
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$026.22	-\$426.21	\$2,020.36	\$0.00	\$947.52	-\$947.52				
TOTALS		\$309,446.83	\$145,937.71	\$163,509.12	\$779,684.87	\$894,786.00	\$133,997.82	\$760,788.18	14.98%			
Water Operating - Expenditure Budgets												
Account Number	Description	Activity to 3/31/2022			% Expended	Total Expended in 2021/2022	Activity to 3/31/2021			% Expended		
		Budget	Activity	Encumbered			Balance	Activity	Encumbered		Balance	
05-201-55-510-001	Water Operating - Salary & Wages	\$154,000.00	\$115,696.11	\$0.00	\$38,303.89	\$413,406.61	\$434,773.00	\$114,980.63	\$0.00	\$319,792.37	26.45%	
05-201-55-520-520	Water Operating - Other Expenses	\$124,720.83	\$19,938.83	\$15,944.59	\$88,837.41	\$294,218.02	\$392,451.00	\$32,934.25	\$30,507.71	\$329,009.04	16.17%	
05-201-55-527-000	Water - Capital Outlay					\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00		
05-201-55-531-000	Water - Social Security	\$12,486.00	\$8,729.43	\$0.00	\$3,756.57	\$30,720.33	\$33,260.00	\$8,688.01	\$0.00	\$24,571.99	26.12%	
05-201-55-532-000	Water - P.E.R.S.	\$18,240.00	\$18,240.00	\$0.00	\$0.00	\$18,950.47	\$19,302.00	\$0.00	\$0.00	\$19,302.00	0.00%	
TOTALS		\$309,446.83	\$162,604.37	\$15,944.59	\$130,897.87	\$757,295.43	\$894,786.00	\$156,602.89	\$30,507.71	\$707,675.40	17.50%	

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
First Quarter 2022			
	January	February	March
<b>Water:</b>			
Beginning Balance	\$31,233.34	\$91,836.17	\$17,767.65
Adjustments (+/-)			
Billed - Including Adjustments	\$123,016.80	\$834.31	\$998.80
Receipts - Including Adjustments	-\$62,413.97	-\$74,902.83	-\$8,219.69
Ending Balance	\$91,836.17	\$17,767.65	\$10,546.76
<b>Sewer:</b>			
Beginning Balance	\$34,598.14	\$146,015.18	\$36,377.05
Adjustments (+/-)			
Billed - Including Adjustments	\$191,890.38	\$568.81	\$974.20
Receipts - Including Adjustments	-\$80,473.34	-\$110,206.94	-\$10,345.55
Ending Balance	\$146,015.18	\$36,377.05	\$27,005.70

**Water and Sewer Billing by Quarter 2015-2022**  
In Gallons

	1Q		2Q		3Q		4Q		Total		Total Water & Sewer	Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer		
<b>2015</b>												
Residential	26,103,722.04	25,212,817.04	27,215,618.72	26,066,436.28	31,359,052.64	29,622,529.00	29,374,097.04	28,844,291.68	114,052,490.44	109,746,074.00	223,798,564.44	114,052,490.44
Yard	15,596.04		13,772,653.24		20,890,566.40		266,534.84		34,945,350.52		34,945,350.52	34,945,350.52
Commercial	3,700,402.04	3,862,147.04	4,061,678.84	2,626,488.12	6,871,697.44	4,717,580.00	3,437,850.28	3,615,369.68	18,071,568.60	14,821,584.84	32,893,153.44	18,071,568.60
	29,819,720.12	29,074,964.08	45,049,950.80	28,692,924.40	59,121,256.48	34,340,109.00	33,078,482.16	32,459,661.36	167,069,409.56	124,567,658.84	291,637,068.40	132,124,059.04
<b>2016</b>												
Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	23,951,436.80	24,309,167.04	104,314,988.72	102,824,847.64	207,139,836.36	104,314,988.72
Yard	29,381.44		19,739,595.16		22,902,957.24		572,504.24		43,244,438.08		43,244,438.08	43,244,438.08
Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	13,590,617.60	29,564,595.32	15,973,977.72
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,233,719.48	27,255,986.48	163,533,404.52	116,415,465.24	279,948,869.76	120,288,966.44
<b>2017</b>												
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,295,119.52	95,390,968.04	94,199,039.80	189,590,007.84	95,390,968.04
Yard	155,968.52		13,855,956.68		16,339,274.68		178,372.04		30,529,571.92		30,529,571.92	30,529,571.92
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	5,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,990.52	13,125,283.16	26,609,273.68	13,483,990.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	246,728,793.44	108,874,898.56
<b>2018</b>												
Residential	22,446,514.44	23,300,720.20	21,776,823.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56	92,329,384.08
Yard	33,709.00		12,321,982.44		17,198,510.32		19,100.00		29,573,301.76		29,573,301.76	29,573,301.76
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,881,778.12	14,499,271.16	32,381,049.28	17,881,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,866,259.08	24,454,076.76	139,734,463.96	107,537,183.64	247,271,647.60	110,161,162.20
<b>2019</b>												
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	187,857,205.04	94,633,552.08
Yard			9,717,477.60		17,016,834.56		4,488.00		26,738,800.16		26,738,800.16	26,738,800.16
Commercial	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,999,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	39,490,815.00	20,811,052.16
	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	254,086,820.20	115,444,604.24
<b>2020</b>												
Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,933,298.08	22,289,529.12	96,870,314.04	95,379,399.08	192,249,713.12	96,870,314.04
Yard			12,723,972.08		19,910,212.16		233,414.04		32,867,598.28		32,867,598.28	32,867,598.28
Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	29,377,478.20	17,010,139.92
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	254,494,789.60	113,880,453.96
<b>2021</b>												
Residential	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	22,507,333.52	22,038,915.92	23,730,304.56	23,318,392.96	95,308,615.84	93,980,496.84	189,289,112.68	95,308,615.84
Yard	41,074.96		15,409,320.48		14,898,857.64		18,879.60		30,368,132.68		30,368,132.68	30,368,132.68
Commercial	4,120,843.84	3,857,393.84	8,004,680.48	4,560,433.92	7,212,836.04	4,671,035.68	3,244,004.36	2,929,952.88	22,582,370.72	16,018,822.32	38,601,193.04	22,582,370.72
	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	44,619,027.20	26,709,951.60	26,493,188.52	26,248,345.84	148,259,119.24	109,999,319.16	258,258,438.40	117,890,986.56
<b>2022</b>												
Residential	17,974,511.24	18,203,204.92							17,974,511.24	18,203,204.92	36,177,716.16	17,974,511.24
Yard	204.96								204.96		204.96	204.96
Commercial	2,546,152.20	2,287,952.20							2,546,152.20	2,287,952.20	4,834,104.40	2,546,152.20
	20,520,868.40	20,491,157.12							20,520,868.40	20,491,157.12	41,012,025.52	20,520,868.40

Note: 1st Quarter use is January-March current year      2nd Quarter use is April-June current year      3rd Quarter use is July-September current year      4th Quarter use is October-December current year

Borough of Mountain Lakes												
2022 Reserve Accounts												
	Balance 12/31/2021	1st Qtr 2022		2nd Qtr 2022		3rd Qtr 2022		4th Qtr 2022		Balance		
		Increase	Decrease	Increase	Decrease	Increase	Decrease	Increase	Decrease			
Reserve for Tax Appeals	\$299,658.94		\$9,384.99							\$290,273.95		
Reserve for Storm Recovery	\$253,905.42	\$9,145.31								\$263,050.73		
Reserve for Accum. Absences	\$60,891.33		\$10,293.58							\$50,597.75		
Reserve for Liability Insurance	\$50,000.00									\$50,000.00		
Capital Improvement Fund	\$233,619.91									\$233,619.91		
Premium on Bonds	\$5,830.17*									\$5,830.17		

\* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2021 is the premium from the 2017 bond sale.

Borough of Mountain Lakes			
Fund Number	Capital and Trust Accounts		Cash Balance 3/31/2022
4	General Capital		\$ 5,039,353.32
	Subaccounts - Part of the cash balance		
	Capital Improvement Fund Balance	233,619.91	
	Premium on Bonds - Part of Fund Balance	5,830.17	
6	Water Capital		\$ 13,886.49
8	Sewer Capital		\$ 39,628.43
12	Payroll Agency		\$ 22,481.70
13	Animal Control		\$ 6,852.32
14	Unemployment		\$ 37,518.28
17	Developer's Escrow		\$ 131,552.01
18	Other Trust		\$ 460,165.62
	Subaccounts:		
	Reserve for Municipal Alliance	7,674.76	
	Reserve for Parking Offenses Adj. Act	222.69	
	Fire Marshall Trust	7,239.76	
	Tax Sale Premiums	78,000.00	
	Video Systems for Police Cars	950.00	
	Reserve for Accumulated Absences	50,597.75	
	Reserve for Storm Recovery	263,050.73	
	Reserve for Liability Insurance	50,000.00	
	Reserve for Road Opening - Gellert	1,000.00	
19	Police Outside Services		\$ 51,640.79
20	Affordable Housing		\$ 35,225.21
23	Police Forfeiture of Assets		\$ 3,137.37
26	Flexible Spending		\$ 6,579.35
32	Shade Tree Trust		\$ 21,726.85
33	Recreation		\$ 392,904.20 *
	Subaccounts:		
	Historic Preservation Comm.	30,230.34	
	Mountain Lakes Centennial Comm.	15,997.97	
	Various Recreation Programs	346,675.89	
49	Net Payroll		14.39

## Capital Ordinances Activity to 03/31/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 042155976000 to 042155991999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>2012 Bond Ordinance 17-12</b>					
04-215-55-976-000					
04-215-55-976-010	Facility Improvements	202,000.00	201,930.00	-	70.00
04-215-55-976-011	Borough Computer	15,000.00	15,000.00	-	-
04-215-55-976-012	Road Resurfacing	285,000.00	285,000.00	-	-
04-215-55-976-013	Reconstruction of Curbs & Sidewalks	110,000.00	110,000.00	-	-
04-215-55-976-014	Stormwater Drainage System	65,000.00	65,000.00	-	-
04-215-55-976-015	Water Supply - Well #4, hydrants, shed	141,000.00	141,000.00	-	-
04-215-55-976-016	Equipment Purchases	93,425.00	93,425.00	-	-
		<b>911,425.00</b>	<b>911,355.00</b>		<b>70.00</b>
<b>2016 CAPITAL ORDINANCE 06-16</b>					
04-215-55-982-000					
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	38,260.00	-	(260.00)
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	23,550.75	-	31,449.25
04-215-55-982-015	Bldgs & Grds - Esplanade Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	9,462.77	-	7,637.23
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	-	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	582,403.61	680.00	58,266.39
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	616,998.91	-	99,251.09
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,189.05	-	4,210.95
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-



## Capital Ordinances Activity to 03/31/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)  
 Matching: 0421555976000 to 042155591999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>04-215-55-983-000</b>	<b>2017 CAPITAL ORDINANCE 05-17</b>				
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,161.27	-	-
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	9,138.73
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Pollard Rd. Water Main	25,000.00	25,000.00	-	-
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	79,197.49	-	19,802.51
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
		<b>712,300.00</b>	<b>678,458.76</b>		<b>33,841.24</b>
<b>04-215-55-984-000</b>	<b>2018 CAPITAL ORDINANCE 4-18</b>				
04-215-55-984-001	Police Weapon Replacement	10,000.00	9,540.15	-	459.85
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	19,400.00	-	-
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	23,824.22	-	1,175.78
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	42,970.00	-	7,030.00
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,074.51	-	925.49
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00

## Capital Ordinances Activity to 03/31/2022

\*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
<b>2019 CAPITAL ORDINANCE 2-19</b>		<b>1,178,200.00</b>	<b>1,117,512.71</b>	<b>-</b>	<b>60,687.29</b>
04-215-55-985-000	POLICE LIVESCAN FINGERPRINT STATION	-	-	-	-
04-215-55-985-001	POLICE ELEC. SIGNBOARD/SPEED TRAILER	35,000.00	35,000.00	-	-
04-215-55-985-002	FIRE PERSONAL PROTECTIVE EQUIPMENT	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE OTHER EQUIPMENT	28,800.00	28,458.73	-	341.27
04-215-55-985-004	PUBLIC WORKS VEHICLE LIFT	4,900.00	4,817.47	-	82.53
04-215-55-985-005	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS CURBS AND SIDEWALKS	428,966.00	428,966.00	-	-
04-215-55-985-007	MANAGER SUNSET LAKE DAM	141,000.00	141,000.00	-	-
04-215-55-985-008	PUBLIC WORKS DUMP TRUCK	2,100,000.00	15,149.01	16,111.00	2,068,739.99
04-215-55-985-009	PARKS TENNIS COURT SURFACE REPAIRS	195,000.00	195,000.00	-	-
04-215-55-985-010	PARKS TENNIS COURT FENCE	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS MIDVALE PARK AED INSTALL	14,000.00	-	-	14,000.00
04-215-55-985-012	ENGINEERING - SECTION 20 COSTS	21,000.00	-	-	21,000.00
04-215-55-985-013	FINANCE - SECTION 20 COSTS	6,500.00	-	-	6,500.00
04-215-55-985-014		5,000.00	4,805.27	-	194.73
04-215-55-985-015		83,655.00	72,275.74	-	11,379.26
<b>2019 CAPITAL ORDINANCE 10-19</b>		<b>3,185,956.00</b>	<b>1,047,607.22</b>	<b>16,111.00</b>	<b>2,122,237.78</b>
04-215-55-986-000	ROAD REPAVING, MORRIS AVE.	-	-	-	-
04-215-55-986-001	SECTION 20 COSTS - FINANCE COSTS	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002		11,310.00	1,421.62	-	9,888.38
<b>2020 CAPITAL ORDINANCE 4-20</b>		<b>610,000.00</b>	<b>610,000.00</b>	<b>-</b>	<b>-</b>
04-215-55-987-000	FIRE AIR PACK REPLACEMENTS	-	-	-	-
04-215-55-987-001	FIRE AIR BOTTLE REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	PUB WKS 52" MOWER	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS HYDRANT REPLACEMENT	13,500.00	13,500.00	-	-
04-215-55-987-004		15,000.00	-	-	15,000.00

# Capital Ordinances

Activity to 03/31/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555978000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-987-005	PUB WKS ROAD REPAIRING, CURBS & SIDEWALKS	111,247.00	105,594.55	-	5,652.45
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	-	-	10,000.00
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	14,528.25	-	471.75
04-215-55-987-008	FIRE COMMAND VEHICLE	40,000.00	-	36,441.00	3,559.00
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	-	8,100.00	1,900.00
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	30,571.00	-	-
04-215-55-987-013	PUB WKS CONDDIT ROAD	250,000.00	227,992.39	-	22,007.61
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
<b>2020 CAPITAL ORDINANCE 7-20</b>		<b>882,166.00</b>	<b>779,034.18</b>	<b>44,541.00</b>	<b>58,590.82</b>
04-215-55-988-000		-	-	-	-
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	-	-	6,000.00
<b>2020 CAPITAL ORD. 8-20 BORO HALL RENOV.</b>		<b>6,000.00</b>	<b>-</b>	<b>-</b>	<b>6,000.00</b>
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	31,990.09	-	(11,990.09)
04-215-55-989-102	B.H. S&W DEMOLITION-UPPER LEVEL	20,000.00	21,279.66	-	(1,279.66)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	14,984.10	1.08	(4,985.18)
04-215-55-989-106	B.H. S&W FOOTING-EXCAVATION	15,000.00	27,751.73	-	(12,751.73)
04-215-55-989-108	B.H. S&W FOOTING-SLABS	30,100.00	26,539.81	-	3,560.19
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	20,014.34	-	(14.34)
04-215-55-989-110	B.H. S&W FOUNDATION-WALLS-ENTRANCE	31,600.00	34,146.08	-	(2,546.08)
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	26,371.76	-	1,228.24
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	73,349.94	-	27,230.06
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,698.00	18,039.65	-	82,658.35
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	3,996.72	-	823.28
04-215-55-989-115	B.H. S&W TPO ROOF	52,000.00	20,924.42	4,258.18	26,817.40
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	29,245.46	-	85,216.54
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	-	-	7,000.00
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	4,326.41	-	91,904.59
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	2,257.26	-	7,142.74
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	-	-	74,300.00
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	-	-	61,200.00
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	51,658.55	-	30,591.45

# Capital Ordinances

Activity to 03/31/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)  
 Matching: 042155976000 to 042155691999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	-	-	35,250.00
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	976.93	-	32,523.07
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	476.27	-	48,123.73
04-215-55-989-126	B.H. S&W DOORS	16,550.00	-	-	16,550.00
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	-	-	3,000.00
04-215-55-989-128	B.H. S&W GARAGE DOOR	2,800.00	-	-	2,800.00
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	745.47	-	45,554.53
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	-	-	25,000.00
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	14,657.95	-	145,342.05
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	30,037.06	-	94,962.94
04-215-55-989-134	B.H. S&W HVAC	165,000.00	3,773.02	-	161,226.98
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	-	-	21,200.00
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	31,000.00	549.01	-	30,450.99
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	15,801.85	-	75,298.15
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	-	-	53,600.00
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	23,407.13	-	(3,407.13)
04-215-55-989-145	B.H. S&W MISCELLANEOUS	-	11,381.53	-	(11,381.53)
04-215-55-989-146	B.H. S&W MILLWORK	-	-	-	58,700.00
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	58,700.00	-	-	(80,283.44)
04-215-55-989-148	B.H. S&W CORRINATION OF WORK	22,500.00	102,783.44	-	(541.01)
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	34,000.00	34,541.01	-	(6,839.15)
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	23,831.14	-	(3,831.14)
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	18,910.14	-	(8,800.32)
04-215-55-989-204	B.H. O/E DEMOLITION - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITION - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	4,297.34	1,600.00	102.66
04-215-55-989-208	B.H. O/E EQUIPMENT - SLABS	15,790.00	19,950.71	1,894.59	(6,055.30)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDITY	6,000.00	6,817.29	-	(817.29)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	11,713.41	-	1,661.59
04-215-55-989-211	B.H. O/E FOUNDATION - WALLS - ENTRANCE	14,600.00	13,116.82	385.80	1,097.38
04-215-55-989-212	B.H. O/E CHU WALLS - LOWER LEVEL	18,200.00	11,366.55	2,156.81	4,676.64
04-215-55-989-213	B.H. O/E CHU WALLS - UPPER LEVEL	12,850.00	5,082.29	-	7,767.71
04-215-55-989-214	B.H. O/E WATERPROOFING FOUNDATION WALL	4,400.00	3,491.71	-	908.29
04-215-55-989-215	B.H. O/E TPO ROOF	145,010.00	34,556.86	112,547.15	(2,094.01)
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	43,087.99	1,000.00	(8,787.99)
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVEL	28,006.00	28,006.00	2,000.00	(2,000.00)
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	-	-	28,000.00
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	16,084.56	-	(1,284.56)
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	-	-	53,350.00

# Capital Ordinances

Activity to 03/31/2022

\*ACTIVITY = Budget - (Balance - Encumbered) (You can include the break out by journal from the report options)  
 Matching 04215559892000 to 04215559891999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	-	-	12,100.00
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	2,762.00	-	29,658.00
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	-	-	8,100.00
04-215-55-989-226	B.H. O/E DOORS	94,250.00	1,285.31	40,707.18	52,257.51
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	-	9,783.72	(2,783.72)
04-215-55-989-228	B.H. O/E GARAGE DOOR	4,000.00	-	-	4,000.00
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	3,213.62	117,643.04	23,143.34
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	-	-	80,000.00
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	205.14	-	109,794.86
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	42,064.16	10,125.48	168,019.56
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	14,678.39	8,496.62	48,913.99
04-215-55-989-234	B.H. O/E HVAC	220,000.00	5,711.04	115,100.00	99,188.96
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	-	-	24,299.98
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	-	-	35,000.00
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	37,039.00	30,000.00	5,540.00	1,499.00
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	20,380.75	445.15	58,774.10
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	-	-	31,400.00
04-215-55-989-242	B.H. O/E SITE WORK	20,000.00	13,310.10	36.45	6,653.45
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASEY	120,000.00	37,377.07	16,257.33	66,365.60
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	3,086.78	-	8,913.22
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	27,273.86	9,340.42	88,385.72
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	-	-	15,000.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	98,190.09	26,728.75	(61,857.84)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	-	-	81,100.00
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	7,389.21	-	61,610.79
04-215-55-989-251	B.H. O/E OTHER/RELOCATION/GENERATOR	108,000.00	110,455.91	25,000.00	(27,455.91)
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	144,083.10	26,916.90	-
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	23,879.25	-	1,120.75
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	15,837.59	-	14,162.41
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
04-215-55-989-301	B.H. S&W Unantic. Added Stair & Roof Drains	-	-	-	-
04-215-55-989-303	B.H. S&W Unantic. Structural steel added labor	-	-	-	-
04-215-55-989-304	B.H. S&W Unantic. Painting the Electric Room	-	-	-	-
04-215-55-989-305	B.H. S&W Unantic. Snow Removal	-	-	-	-
04-215-55-989-306	B.H. S&W Unantic. Defrosting steel deck on roof	-	-	-	-
04-215-55-989-307	B.H. S&W Unantic. Relocating the square tubing	-	(0.01)	-	0.01
04-215-55-989-308	S&W UNANTIC. - RELOC. TRANS. SWITCH FROM GEN & COND	-	-	-	-

## Capital Ordinances

Activity to 03/31/2022

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 042155576000 to 0421555971999

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>04-215-55-991-000</b>	<b>2021 CAPTIAL ORDINANCE 10-21</b>	-	-	-	-
04-215-55-991-001	ARMORED PLATE CARRIERS	10,511.00	-	-	10,511.00
04-215-55-991-002	AIR PACK REPLACEMENTS	76,951.00	76,704.10	-	246.90
04-215-55-991-003	TWO SALTERS	10,000.00	11,738.80	-	(1,738.80)
04-215-55-991-004	CHIPPER	55,000.00	57,639.56	-	(2,639.56)
04-215-55-991-005	TRACK HOE	150,000.00	85,784.21	-	64,215.79
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	15,000.00	-	-	15,000.00
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	228,901.00	235,188.04	-	(6,287.04)
04-215-55-991-008	ROAD REPAVING - OTHER	180,561.00	175,172.80	-	5,388.20
04-215-55-991-009	DRAINAGE IMPROVEMENTS	100,000.00	7,942.74	52,500.00	39,557.26
04-215-55-991-010	RETROFIT POLICE VEHICLE	15,000.00	15,000.00	-	-
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	104,000.00	-	-	104,000.00
04-215-55-991-012	ENGINEERING GRUNDENS POND	59,570.00	-	57,650.00	1,920.00
04-215-55-991-013	WATER METER REPLACEMENT PROG.	745,000.00	7,957.00	710,128.00	26,915.00
04-215-55-991-014	ENGINEERING - SECTION 20	10,000.00	9,044.11	-	955.89
04-215-55-991-015	FINANCE - SECTION 20	73,743.00	13,972.52	-	59,770.48
		<b>1,834,237.00</b>	<b>696,143.88</b>	<b>820,278.00</b>	<b>317,815.12</b>

**TOTALS**

=====  
**16,211,684.00**    **9,554,255.46**    **1,419,574.65**    **5,237,853.89**  
 =====



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of May 9, 2022  
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

**Borough Hall Insulation, Drywall and Painting Bids** – We expect the bids to be advertised within the next two weeks, with opening two weeks later. Once I have the results, I will provide an update.

**Tennis Courts** – With the wide disparity in cost and scope of work to repair / rebuild the tennis courts, I have reached out to two companies that perform tennis court evaluation / engineering and design (Sport Builders and Tennis Court Consult). Sport Builders has not returned any of my emails and calls. Tennis Court Consult was initially receptive in providing a quote, however, to date, has not done so or replied to follow up calls and emails.

I have now reached out to the United States Tennis Association (USTA). The association offers technical services such as those we are looking for. I am waiting on a reply from the organization (emailed them May 4<sup>th</sup>). I am also researching for other consultants.

**Long-Term Lakes Plan** – I have requested a quote from Ferriero Engineering. To date, I have not received a response.

**Efficacy of Hydro-Raking in Birchwood Lake** – Below is a response from Bob Schindler, Aquatic Biologist, and project manager for Solitude Lake Management.

*From the original contract for this work, it was specified that the MINIMUM GOAL was to restore 50% open water in the 6.75-acre northern area of Birchwood, with a lake committee preference of 100% open water.*



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006  
F -973-402-5595

Manager's Report for the Borough Council meeting of May 9, 2022  
Page 2 of 2

*At this time, I would put the results "as expected" following the completion of all work in 2021 based on this originally established goal. We didn't have anything specific to increase in water depth as a goal, just open water restoration. My goal for 2022 is to achieve 90% open water by the end of August through herbicide applications, and then followed by an additional hydro raking effort in the fall, which I believe would be the final "year" of the five-year plan.*

*On March 10th, 2010, we performed bathymetric mapping of birchwood. In the spring of 2023, I would recommend performing an updated bathymetric mapping of birchwood to track where we are related specific to water depth over the 13-year period. From this data, we then review and determine if a revised restoration plan is necessary more specific to increasing water depth through hydro raking, but certainly annual water lily management with herbicide will need to be continued to ensure maintenance of the open water of the area.*

Respectfully Submitted,  
Mitchell



**RESOLUTION AND ORDINANCE REVIEW FOR THE MAY 9, 2022 MEETING**

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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***RESOLUTIONS***

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None.

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***ORDINANCES TO INTRODUCE***

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**4-22, ORDINANCE AMENDING CHAPTER 26 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES REGARDING THE ESTABLISHMENT AND GOVERNANCE OF THE DEPARTMENT OF POLICE** – this ordinance amends the requirements for promotions within the police department as requested by the Chief of Police, in concurrence with the Borough Manager.

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***ORDINANCES TO ADOPT***

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None.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE 4-22**

**“ORDINANCE AMENDING CHAPTER 26 OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF MOUNTAIN LAKES REGARDING THE ESTABLISHMENT AND  
GOVERNANCE OF THE DEPARTMENT OF POLICE”**

**BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** Chapter 26, “Departments,” Article II, entitled “Department of Police,” is hereby amended to read in its entirety, as follows:

**ARTICLE II  
Department of Police**

**§ 26-3** Establishment of the Police Department.

There is hereby created in and for the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, a Police Department.

**§ 26-4** Composition.

- A. The Mountain Lakes Police Department shall consist of no more than a Chief of Police, and one (1) Lieutenant, five (5) Sergeants, and a maximum of twenty (20) police officers, to be appointed to these positions by the Chief of Police with the approval of the appropriate authority and with the budgetary approval of the governing body, as public may require.
- B. In addition, the Police Department may employ clerical personnel and other employees to assist its officers in preserving peace and good order in the Borough.

**§ 26-5** Purpose of the Police Department.

The Police Department shall preserve the public peace; protect life and property; detect, arrest and prosecute offenders of the laws of New Jersey and the ordinances of the Borough of Mountain Lakes; direct and control traffic; provide attendance and protection during emergencies; make appearances in court; cooperate with all other law enforcement agencies; and provide training for the efficiency of its members.

**§ 26-6** Designation of Appropriate Authority.

Pursuant to N.J.S.A. 40A:14-118, the Borough Manager is hereby designated as the appropriate authority. The Borough Manager, as the personnel officer of the Borough, shall have full charge of all matters pertaining to personnel administration, including serving as hearing officer and/or appointing an independent hearing officer to hear disciplinary charges filed pursuant to N.J.S.A. 40A:14-147.

**§ 26-7** Rules and Regulations.

The Borough Manager shall, from time to time as may be necessary, adopt and amend the rules and regulations for the government and discipline of the Police Department and employees thereof. Said rules and regulations may fix and provide for the enforcement of such rules and regulations and the enforcement of penalties for the violation of such rules and regulations. All employees of the Police Department shall be subject to such rules and regulations and penalties.

**§ 26-8** Chief of Police; powers and duties.

The Chief of Police shall be appointed by the Borough Manager and confirmed by the Council and, prior to his/her appointment, shall be qualified through training and experience in police administration. The Chief of Police shall be the head of the Department of Police and shall be directly responsible to the Borough Manager for the Department’s efficiency and day-to-day operations. The Chief of Police shall:

- A. Develop, administer and recommend to the Borough Manager and enforce rules and regulations for the governance of the Department of Police and issue directives for the disposition and discipline of the Department personnel.
- B. Exercise and discharge the powers and duties of the Department.
- C. Prescribe the duties and assignments of all subordinates and other personnel.
- D. Delegate such authority as may be necessary for the efficient operation of the Department, the exercise of which will be under his direction and supervision.
- E. Report at least monthly to the Borough Manager regarding the operation of the Department during the preceding month and make such other reports as may be requested by the Borough Manager.

**§ 26-9 Special Law Enforcement Officers.**

The Borough Manager may appoint from time to time special law enforcement officers in accordance with New Jersey statutes for terms not exceeding one year. Such appointees shall possess and exercise all the powers and duties provided by said statutes during their term in office but shall not be continued as regular members of the Department of Police. The Chief of Police may authorize special law enforcement officers, when on duty, to exercise the same powers and authority as regular officers of the Department of Police, including the carrying of firearms and the power of arrest, except as specifically set forth in N.J.S.A. 40A:14-146.14 and 40A:14-146.15. Special law enforcement officers shall not be utilized to supplant regular Police Officers on Borough assigned extra-duty assignments. Special law enforcement officers are subject to the Borough of Mountain Lakes Police Department's Written Directive System, where applicable.

**§ 26-10 Suspension and Removal of Officers and Members.**

- A. No permanent member or officer of the Department of Police shall be removed from his officer, employment or position for any cause other than incapacity, misconduct or disobedience of the rules and regulations established for the governance of the Department of Police, nor shall such member or officer be suspended, reduced in rank, removed or fired from or in office, employment or position except for just cause as hereinbefore provided and then only upon a written complaint setting forth the charge or charges against such member or officer. Said complaint shall be filed with the Chief of Police, or with the Borough Manager in the event that the charge is against the Chief of Police, wherein the complaint is made and a copy shall be served upon the member of officer so charged, with notice of a designated hearing date thereon, which shall not be less than 10 nor more than 30 days from the date of the service of the complaint. If either party requests an adjournment, the statutory time period for holding a hearing is hereby waived. The charged party shall notify the Chief of Police, or his designee, in writing if the charged party requests a public hearing on the disciplinary matter.
- B. In all disciplinary matters, the Borough Manager shall serve as hearing officer and shall have the power and authority to dispose of the charges against the accused. In accordance with N.J.S.A. 40A:14-118, the Borough Manager is designated as the appropriate authority and shall possess the right to appoint an independent hearing officer to hear disciplinary charges filed pursuant to N.J.S.A. 40A:14-147.
- C. Hearing procedures.
  - 1) The Borough Manager, as hearing officer, shall have the power to subpoena witnesses and may have the benefit of the advice of the Borough Attorney at the hearing. The Borough Manager may appoint special counsel to prosecute charges and present evidence on behalf of the Borough. All parties shall attend a hearing unless excused by the Borough Manager. Every party to a hearing shall be entitled to present his case and be represented by legal counsel; request a subpoena of witnesses to: testify or produce pertinent documentary evidence; cross-examine witnesses or participants at a hearing and any other persons who may have investigated any matter involved in the hearing; and impeach any witness and present any affidavit, exhibits or other evidence at said hearing, but which shall not be binding.
  - 2) The New Jersey Rules of Evidence shall apply as a general guideline for the orderly presentation of evidence at said hearing but shall not be binding.

- 3) The hearing officer shall render a written decision as soon as possible after the conclusion of the hearing and without undue delay shall provide for a true copy of the decision to be served upon each party to the hearing.

**§ 26-11 School Crossing Guards.**

Pursuant to N.J.S.A. 40A:9-154.1 et. Seq., the Chief of Police may, from time to time, appoint as school crossing guards such persons as he shall deem to be qualified for such position. The powers and duties of school crossing guards shall be limited to the protection of children while on public thoroughfares in the Borough of Mountain Lakes in connection with the attendance of such children at the several schools in said Borough and to the direction and regulation of pedestrian and vehicular traffic at the various street intersections and crossings where they may be stationed. While on active duty, school crossing guards shall be under the jurisdiction of and subject to the order of the officers of the Mountain Lakes Police Department.

**§ 26-12 Appointment, Promotion and Credit for Military Service.**

A. Appointment. No person shall be appointed to the Department of Police who is not qualified as provided by the laws of the State of New Jersey. Applicants seeking employment to the Department of Police shall either possess a bachelor's degree from an accredited college or university in a police science or law enforcement curriculum or must be awarded said degree prior to completion of their probationary employment period with the Department of Police. The Borough Manager may approve the hiring of an individual who has a bachelor's degree in another curriculum, provided that it has a direct benefit to the Borough and Department of Police, or extend the deadline for being awarded said degree beyond completion of the probationary employment period. Applicants seeking appointment to the Department of Police shall successfully complete both a physical and psychological examination which shall be conducted in accordance with all applicable laws and administrative regulations of the State of New Jersey.

B. Promotion

- l) All officers must meet the following requirements to be eligible for promotion within the Mountain Lakes Police Department:
  - a. Requirements for promotion to Sergeant:
    1. Three (3) years' experience as a police officer.
    2. Successful completion of a first-line supervisor training program within a year following promotion.
    3. A bachelor's degree in a college curriculum approved by the Borough Manager.
  - b. Requirement for promotion to Lieutenant:
    1. One (1) year experience as a Police Sergeant, or when no Sergeant is eligible, five years' experience as a police officer.
    2. Successful completion of a recognized supervisory/management program.
    3. A bachelor's degree in a college curriculum approved by the Borough Manager.
  - c. Requirement for promotion to Chief of Police.
    1. Two (2) years' experience as a Police Lieutenant; or when no Lieutenant is eligible, five (5) years' experience as a Police Sergeant; or when no Lieutenant or Sergeant is eligible, ten (10) years' experience as a Police Officer.
    2. Successful completion of a recognized supervisory/management program.
    3. A bachelor's degree in a college curriculum approved by the Borough Manager.

- C. Credit for military service.
  - 1) The Borough will accept those credits given by a college or university towards a degree requirement for military service time.
  - 2) The Borough will accept only those credits earned through an accredited college or university in satisfaction of the aforementioned appointment and promotional requirement. "Accredited," as used herein, shall mean those colleges and universities that have received an accredited designation from a regional accreditation association (e.g. Middle States Commission on Higher Education).
- D. The aforementioned appointment and promotion requirements shall supersede any previous requirements established and utilized by the Borough.
- E. The Borough Manager shall be responsible for establishing criteria and requirements for promotions within the Department of Police, including but not limited to oral and written examinations, psychological examinations, evaluation criteria, testing procedures and curriculum schedules.

**§ 26-13 Extra Duty Assignments.**

- A. Members of the Department of Police and special police officers shall be permitted to accept extra duty assignments as safety or security personnel for private entities and school districts under the following terms and conditions:
  - 1) Such extra duty shall be at such times as will not interfere with the efficient performance of regularly scheduled or emergency duty for the Borough and shall in no event be performed during a regular duty shift.
  - 2) Private entities and school districts shall pay to the Borough such hourly sum as may be fixed from time to time by Borough Council resolution as compensation for such service. The Borough shall remit to the police officer performing the duty such portion of the hourly rate as is not required for administrative expense, all as fixed by resolution of the Borough Council.
  - 3) Before accepting any such extra duty assignment, a member of the Department of Police or special police officer shall obtain the approval of the Chief of Police, which shall be granted if, in the opinion of the Chief, the assignment would not be inconsistent with the efficient functioning and good reputation of the Department.
- B. The Chief of Police and the Borough Treasurer shall establish and implement such administrative procedures as are necessary and desirable in dealing with private entities and school districts, as hereinabove set forth.

**Section 2.** Chapter 26, "Departments," Article III, entitled "Volunteer Fire Department," Sections 26-11 through 26-22, are hereby amended to be re-codified as Sections 26-14 through 26-26.

**Section 3.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 4.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 5.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Mitchell Stern, Acting Borough Clerk

Introduced: 5/9/22

Adopted: 5/23/22

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Happer												
Korman												
Lane												
Richter												
Sheikh												
Barnett												
Menard												

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 111-22**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated May 9, 2022 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 9, 2022.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Korman						
Lane						
Richter						
Sheikh						
Menard						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 05/09/2022 For bills from 04/21/2022 to 05/04/2022

Check#	Vendor	Description	Payment	Check Total
20353	4019 - ADVANCED FIREPROOF DOOR, INC	PO 25128 BH RENO: DOOR FRAMES	1,825.45	
20354	206 - ALLEN PAPER & SUPPLY CO.	PO 25165 BH RENO: MATERIALS	20,284.76	22,110.21
20355	189 - ANCHOR ACE HARDWARE	PO 25073 DPW / BOROUGH HALL - DEPARTMENT SUPPLIES	237.91	237.91
20356	3103 - BENEFIT ANALYSIS, INC.	PO 24352 BH:RENOVATION BLANKET 2021	231.33	231.33
20357	4316 - BRIAN W. MASON	PO 25177 2022 FLEXIBLE SPENDING ACCOUNTS - BLANKE	225.00	225.00
20358	3548 - CHRISTOPHER SOMJEN	PO 25185 2022 DWI COURT	350.00	350.00
20359	4090 - CLEAN MAT SERVICES, LLC	PO 25129 POLICE: REIMBURSEMENT	55.00	55.00
20360	4094 - CONTINENTAL HARDWARE, INC	PO 24641 FLOOR MATS / DPW - JAN -JUNE 2022 BLANKE	93.17	93.17
20361	1481 - CORE & MAIN, LP	PO 25139 S & R - DRAINS/ PIPES/ CATCHBASINS	714.00	714.00
20362	639 - DIXON BROTHERS, INC	PO 24765 WATER DEPARTMENT - DEPARTMENT SUPPLIES	2,240.00	2,240.00
20363	4262 - FELDMAN LUMBER - US LBM, LLC	PO 25014 DPW - DIESEL FUEL EXPENSE - BLANKET	795.26	795.26
20364	1170 - FERGUSON ENTERPRISES #501	PO 25102 BH: RENOVATION MATERIALS	1,100.00	1,100.00
		PO 25111 BH: RENOVATION SUPPLIES	272.00	
		PO 25163 BH RENO: SUPPLIES	440.62	712.62
20365	3597 - FLORIDA WATER PROCESSING, INC	PO 24995 WATER DEPT - PUMP REPAIRS - BLANKET	218.98	218.98
20366	769 - FOREST LUMBER	PO 24769 BH: RENOVATIONS - BLDG SUPPLIES BLANKET	12.99	12.99
20367	653 - GANNET NEW JERSEY NEWSPAPERS	PO 24703 PLANNING/ZONING - 2022 ADVERTISING - BLA	53.43	
		PO 25159 CLERK - 2022 ADVERTISING - BLANKET	399.35	452.78
20368	2429 - GARDEN STATE FIREWORKS	PO 25123 2022 FIREWORK SHOW - BLANKET	11,200.00	11,200.00
20369	4109 - GERARD F. SMITH	PO 25184 2022 - DWI COURT	350.00	350.00
20370	4188 - HERC RENTALS, INC.	PO 25108 BH: RENOVATION - RENTAL	3,549.38	3,549.38
20371	2740 - HILTI, INC.	PO 25033 BH: RENOVATION- Contract #34HUNCCP-19-0	2,451.91	
		PO 25164 BH RENO: SUPPLIES	257.37	2,709.28
20372	859 - JCP&L	PO 25160 M/A #200 000 054 011/ BILL DATE: APR 6,	5,167.43	
		PO 25168 ACCT#100 141 241 693 BILL PRD: 3/23 - 4/	38.27	5,205.70
20373	859 - JCP&L	PO 25170 ACCT#100 075 505 725 - BILL PRD: 3/23 -	4.09	
		PO 25178 ACCT#100 050 702 156 - BILL PRD: 3/30 -	3.81	7.90
20374	1090 - KENVIL POWER MOWER	PO 25072 DPW - EQUIPMENT REPAIR - BLANKET	72.16	72.16
20375	4318 - KRONICK RESOLUTIONS	PO 25186 ARBITRATOR FOR HUKOWSKI	1,500.00	1,500.00
20376	4061 - LIBERTY BUILDING PRODUCTS	PO 25031 BH: RENOVATION	2,742.50	
		PO 25088 BH: RENOVATION	2,742.50	5,485.00
20377	1182 - LINCOLN NATIONAL LIFE INS.	PO 25125 2021 LOSAP CONTRIBUTIONS/CONTRACT# CR334	13,800.00	13,800.00
20378	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 25161 FIRE DEPT: TRAINING	550.00	550.00
20379	3297 - MCKIRDY & RISKIN, P.A. ATTORNEYS	PO 25175 SHOENFELD 2021 APPEAL REFUND 27 BRIARCLI	3,336.33	3,336.33
20380	1455 - MICRO SYSTEMS-NJ.COM, L.L.C.	PO 24580 ASSESSOR: 2022 NOTICES	1,600.00	1,600.00
20381	2772 - MORRIS COUNTY POLICE CHIEFS ASSOC	PO 25036 POLICE: TRAINING	300.00	300.00
20382	3922 - MOUNTAIN LAKES BAGEL, INC	PO 24600 DPW - MEALS- BLANKET	25.15	25.15
20383	1371 - MTN. LAKES BOARD OF EDUCATION	PO 25187 MAY 2022 MTN LAKES SCHOOL DISTRICT GENER	1,879,759.83	1,879,759.83
20384	1472 - MURPHY MCKEON P.C.	PO 25127 MARCH 2022 LEGAL SERVICES - TAX APPEAL/C	990.00	990.00
20385	2397 - NAPA AUTO PARTS	PO 24934 WATER/ DPW VEHICLE REPAIRS/ DEPT SUPPLIE	239.80	
		PO 24934 WATER/ DPW VEHICLE REPAIRS/ DEPT SUPPLIE	117.44	
		PO 25066 POLICE: VEHICLE REPAIR	98.00	455.28
20386	881 - NCX	PO 24638 ADMIN: 2022 DNS HOSTING / ACCT# GTI - BL	21.95	21.95
20387	3914 - NEW JERSEY CONFERENCE OF MAYORS	PO 25151 2022 MEMBERSHIP NJ CONFERENCE OF MAYORS	420.00	420.00
20388	1522 - NISIVOCIA & COMPANY LLP	PO 25124 FIANANCE: 2021 ANNUAL AUDIT	9,125.00	
		PO 25124 FIANANCE: 2021 ANNUAL AUDIT	4,562.50	
		PO 25124 FIANANCE: 2021 ANNUAL AUDIT	4,562.50	18,250.00
20389	2676 - NORTH JERSEY COPY	PO 24801 BOROUGH HALL STGNS	155.00	155.00
20390	3173 - OPTIMUM	PO 24706 FIRE: ACCT# 07876-603439-01-8 CABLE - 20	11.41	11.41
20391	3659 - OPTIMUM	PO 25158 2022 BORO TRAILER INTERNET SERVICES ACCT	156.02	156.02
20392	4199 - PASSAIC METAL & BUILDING SUPPLIES	PO 25157 BH: RENOVATIONS/STEEL	1,200.00	1,200.00
20393	4151 - PITNEY BOWES, INC	PO 25138 ADMIN: POSTAGE INK	101.99	101.99
20394	1824 - RUTGERS, THE STATE UNIVERSITY	PO 24616 DPW - TRAINING & DEVELOPMENT - FINANCIAL	1,704.00	1,704.00
20395	1948 - SHEAFFER SUPPLY, INC.	PO 24681 BH RENO: SUPPLIES - BLANKET	147.76	
		PO 25136 WATER DEPARTMENT - DEPARTMENT SUPPLIES -	19.44	
		PO 25167 BH: RENOVATIONS - SUPPLIES BLANKET	2,635.38	2,802.58
20396	4186 - SHI INTERNATIONAL CORP	PO 25145 ADMIN: 2022 ADMIN: ADOBE LICENSING - 1	193.02	193.02
20397	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 25100 POLICE: ORDER #7355078102	36.82	36.82
20398	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 25126 MARCH 2022 PROFESSIONAL SERVICES - LITIG	218.75	
		PO 25156 2022 PROFESSIONAL SERVICES - RETAINER -	3,500.00	3,718.75
20399	4279 - TANIS CONCRETE, INC	PO 25162 BH RENO: CONCRETE SUPPLIES	2,086.83	2,086.83
20400	4191 - TRANSUNION RISK & ALTERNATIVE	PO 24621 POLICE: 2022 SUBSCRIPTION ACCT. ID: 3645	75.00	75.00
20401	1534 - TREASURER, STATE OF NJ	PO 25149 NJDEP - STORMWATER DISCHARGE GENERAL PER	1,050.00	1,050.00
20402	832 - W.W. GRAINGER, INC	PO 24722 WATER DEPT - LINE, PUMP, MOTOR REPAIRS -	29.19	29.19
20403	2649 - WASTEZERO	PO 24756 TRASH BAGS	10,200.00	
		PO 25077 TRASH BAGS	7,807.25	18,007.25
20404	2172 - WB MASON COMPANY, INC	PO 25046 ORDER# S100786001.	100.14	
		PO 25144 DPW: ORDER# S124252936	213.26	313.40



## List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/09/2022 For bills from 04/21/2022 to 05/04/2022

Check#	Vendor	Description	Payment	Check Total
TOTAL				2,010,778.47

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	180.98			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	420.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	399.35			
01-201-20-130-020	FINANCE - OTHER EXPENSES	21.15			
01-201-20-135-020	ANNUAL AUDIT	9,125.00			
01-201-20-140-020	COMPUTER SERVICES	370.99			
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	1,600.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	2,708.75			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	31.98			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	3,521.45			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	225.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	466.82			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	561.41			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	3,052.51			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	18,007.25			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	197.39			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	147.59			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	11,200.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,651.31			
01-201-31-447-020	PETROLEUM PRODUCTS	795.26			
01-203-31-435-020	(2021) ELECTRICITY - ALL DEPARTMENTS		3,562.29		
01-203-36-476-020	(2021) LENGTH OF SVS AWARDS (LOSAP)		13,800.00		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			1,879,759.83	
01-260-05-100	DUE TO CLEARING			0.00	1,955,142.64
01-275-55-000-000	RESERVE FOR TAX APPEALS			3,336.33	
<b>TOTALS FOR Current Fund</b>		<b>54,684.19</b>	<b>17,362.29</b>	<b>1,883,096.16</b>	<b>1,955,142.64</b>
02-200-40-000-011	RESERVE-ALCOHOL ED/REHAB/ENFR			700.00	
02-260-05-100	DUE TO CLEARING			0.00	700.00
<b>TOTALS FOR FEDERAL AND STATE GRANTS</b>		<b>0.00</b>	<b>0.00</b>	<b>700.00</b>	<b>700.00</b>
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			42,135.78	
04-260-05-100	DUE TO CLEARING			0.00	42,135.78
<b>TOTALS FOR General Capital</b>		<b>0.00</b>	<b>0.00</b>	<b>42,135.78</b>	<b>42,135.78</b>
05-201-55-520-520	Water Operating - Other Expenses	8,237.55			
05-260-05-100	DUE TO CLEARING			0.00	8,237.55
<b>TOTALS FOR Water Operating</b>		<b>8,237.55</b>	<b>0.00</b>	<b>0.00</b>	<b>8,237.55</b>
07-201-55-520-520	Sewer Operating - Other Expenses	4,562.50			
07-260-05-100	DUE TO CLEARING			0.00	4,562.50
<b>TOTALS FOR Sewer Operating</b>		<b>4,562.50</b>	<b>0.00</b>	<b>0.00</b>	<b>4,562.50</b>

Total to be paid from Fund 01 Current Fund	1,955,142.64
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	700.00
Total to be paid from Fund 04 General Capital	42,135.78
Total to be paid from Fund 05 Water Operating	8,237.55
Total to be paid from Fund 07 Sewer Operating	4,562.50

2,010,778.47

**List of Bills - (3310101001001) CASH - RECREATION  
Recreation Trust**

Meeting Date: 05/09/2022 For bills from 04/21/2022 to 05/04/2022

Check#	Vendor	Description	Payment	Check Total
5451	3878 - PAUL ZIMMERMAN FOUNDRIES	PO 23960 HPC: HOUSE PLAQUES	423.00	
		PO 24736 HPC: HOUSE PLAQUE 71 HANOVER	238.50	661.50
5452	4016 - ROBERT WAGMILLER	PO 25154 2022 WOODS N LAKE RUN- REIMBURSEMENT	2,143.41	2,143.41
5453	3933 - SHARON GUTHRIE	PO 25183 2022 WOODS 'N LAKES RUN/REIMBURSEMENT -	375.81	375.81
TOTAL				3,180.72

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	3,180.72
33-600-00-090-000	Recreation Trust Reserves			3,180.72	
<b>TOTALS FOR</b>	<b>Recreation Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>3,180.72</b>	<b>3,180.72</b>

Total to be paid from Fund 33 Recreation Trust

3,180.72

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3,180.72

**List of Bills - (1710101001002) Escrow - Developers - Checking  
Developer's Escrow**

Meeting Date: 05/09/2022 For bills from 04/21/2022 to 05/04/2022

Check#	Vendor	Description	Payment	Check Total
5282	102 - ANDERSON & DENZLER ASSOC., INC	PO 25143 MARCH 2022 PROFESSIONAL SERVICES - ESCRO	3,464.00	3,464.00
5283	3113 - PHILLIPS PREISS GRIGIEL LEHENY HUGH	PO 25140 MARCH PROFESSIONAL SERVICES - ESCROW	1,360.00	1,360.00
TOTAL				4,824.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	4,824.00
17-500-00-091-319	HIGHVIEW HOMES LLC			2,684.60	
17-500-00-091-323	Nouvelle, LLC (GFM Propeties)			2,139.40	
<b>TOTALS FOR</b>	<b>Developer's Escrow</b>	<b>0.00</b>	<b>0.00</b>	<b>4,824.00</b>	<b>4,824.00</b>

Total to be paid from Fund 17 Developer's Escrow

4,824.00

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4,824.00