



TOWN OF DOVER MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA Town of Dover Town Hall September 24, 2024 at 7:00PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on January 2, 2024, and published in the Record and Ledger on January 5, 2024 and was sent to the Citizen on February 2, 2024 and published in the Citizen on February 7, 2024. Notice was also posted on the Bulletin Board of the Municipal Building.” These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Ruiz			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES

- August 21, 2024

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READING

- a. Ordinance 20-2024 An Ordinance of the Mayor and Town Council Providing a Handicapped Parking Space at 17 Monmouth Street
- b. Ordinance 21-2024 An Ordinance of the Mayor and Town Council Providing a Handicapped Parking Space at 100 Myrtle Street

J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

K) APPROVAL OF BILLS

- a. Resolution 241-2024 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 242-2024 Authorizing the Acceptance of a Grant Award from the State of New Jersey Division of Local Public Health
- b. Resolution 243-2024 Authorizing the Acceptance of a Grant Award from the U.S. Department of Homeland Security
- c. Resolution 244-2024 Acceptance of a Grant Award from the New Jersey Association of County and City Health Officials
- d. Resolution 245-2024 To Amend the 2024 Adopted Budget for Additional Items of Revenue, NJ DLPH CLEP
- e. Resolution 246-2024 To Amend the 2024 Adopted Budget for Additional Items of Revenue, NJ OLPH Strengthening Local Public Health
- f. Resolution 247-2024 To Amend the 2024 Adopted Budget for Additional Items of Revenue, NJ ACCHO
- g. Resolution 248-2024 Recommending Refund of Overpayment by the State of New Jersey
- h. Resolution 249-2024 Recommending Refund of Overpayment by the State of New Jersey
- i. Resolution 250-2034 Authorizing the Town Clerk to Advertise for Receipt of Bids for Liberty Street Road Improvements

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 251-2024 Appointing Class III Special Police Officer for the Town of Dover
- b. Resolution 252-2024 Authorizing the Award of a Required Disclosure Contract with Motion Automation Intelligence
- c. Resolution 253-2024 Approving Tax Appeal Settlement for Block 703, Lot 4
- d. Resolution 254-2024 Approving Tax Appeal Settlement for Block 1704, Lot 1
- e. Resolution 255-2024 Authorizing Change Order #11 Under the Existing Contract with Pact Construction Inc. ("Pact")
- f. Resolution 256-2024 Authorizing the Execution of a Shared Services Agreement between the Town of Dover and the Dover Public School District for Special Law Enforcement Officer Class III (SLEO III)

M) OLD BUSINESS

N) NEW BUSINESS

- 1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 20-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING A HANDICAPPED PARKING SPACE AT 17 MONMOUTH STREET

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 17 Monmouth Street:

Said handicap parking space shall be located along the northerly curb line of Monmouth Avenue beginning at a point located 250'. east of the northeastly curb line intersection of S. Morris Street and Monmouth Avenue thence, continuing in a westerly direction for a distance of 25'.

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____

TOWN OF DOVER

Engineering Department

Mail: 37 N. Sussex Street
Office: 100 Princeton Avenue
Dover, New Jersey 07801
Phone: 862-437-1672
Fax: 973-366-2200



*William J. Isselin – Assistant to the Engineer, Chief Code Enforcement Officer, Zoning Officer,
Municipal Recycling Coordinator*

September 12, 2024

DESCRIPTION FOR HANDICAP PARKING SPACE TO BE LOCATED AT 17 MONMOUTH AVE.

Said handicap parking space shall be located along the northerly curb line of Monmouth Avenue beginning at a point located 250 FT. east of the northeastly curb line intersection of S. Morris Street and Monmouth Avenue thence, continuing in a westerly direction for a distance of 25 FT. End Description



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 21-2024

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING A HANDICAPPED PARKING SPACE AT 100 MYRTLE AVENUE

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 100 Myrtle Avenue:

Said handicap parking space shall be located along the southerly curb line of Myrtle Avenue beginning at a point located 137' west of the southwesterly curb line intersection of Nelson Street and Myrtle Avenue thence, continuing in a westerly direction for a distance of 20'.

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____

TOWN OF DOVER

Engineering Department

Mail: 37 N. Sussex Street
Office: 100 Princeton Avenue
Dover, New Jersey 07801
Phone: 862-437-1672
Fax: 973-366-2200



*William J. Isselin – Assistant to the Engineer, Chief Code Enforcement Officer, Zoning Officer,
Municipal Recycling Coordinator*

August 22, 2024

DESCRIPTION FOR HANDICAP PARKING SPACE TO BE LOCATED AT 100 MYRTLE AVENUE

Said handicap parking space shall be located along the southerly curb line of Myrtle Avenue beginning at a point located 137 FT. west of the southwesterly curb line intersection of Nelson Street and Myrtle Avenue thence, continuing in a westerly direction for a distance of 20 FT. End Description



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 241-2024

BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$360.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$1,758,444.29
GENERAL CAPITAL ACCT claims in the amount of:	\$99,378.15
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY ACCT claims in the amount of:	\$49,889.72
WATER CAPITAL ACCT claims in the amount of:	\$48,222.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$1,768.74
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$19.20
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$25,596.47
COAH TRUST ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,983,678.57

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$1,711.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$10,993.88
CURRENT APPROPRIATIONS WIRE claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$12,704.88
TOTAL BILL LIST RESOLUTION	\$1,996,383.45

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 242-2024

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE STATE OF NEW JERSEY OFFICE OF LOCAL PUBLIC HEALTH

WHEREAS, the New Jersey Department of Health's Office of Local Public Health (OLPH) is dedicated to preventing the spread of disease and promoting healthy behaviors in communities; and

WHEREAS, the OLPH awards grants annually to local health departments to help decrease the incidence of diseases and strengthen local public health capacity; and

WHEREAS, the OLPH Strengthening Local Public Health Capacity grant strengthens outbreak preparedness through sustaining local health outreach and infectious disease preparedness staff and programming that strengthens; and

WHEREAS, the OLPH Strengthening Local Public Health Capacity grant also supports building public health capacity across three strategies consisting of 1) Workforce, 2) Foundational Capabilities, and 3) Data Modernization while building, promoting, and protecting health and equity; and

WHEREAS, the Town of Dover Department of Health has been awarded \$74,664.00 from the OLPH from July 1, 2024 through June 30, 2025;

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Dover that:

1. The Health Officer is hereby authorized to execute a grant agreement and any amendment thereto with the State of New Jersey, Department of Health Office of Local Public Health;
2. The Town of Dover agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
3. The Office of Management and Budget is authorized to set up an account for this grant.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 243-2024

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY

WHEREAS, the Dover Fire Department has applied to the U.S. Department of Homeland Security for the 2023 Staffing for Adequate Fire and Emergency Response; and

WHEREAS, The Dover Fire Department received Notice of Grant Award via letter dated 9/03/2024; and

WHEREAS, the Grant Award in the amount of \$1,279,698.52 provides an opportunity to employ four Firefighters; and

WHEREAS, the Grant will provide full salary and fringe benefits for three years for each Firefighter who will be employed through the process with the New Jersey Department of Personnel; and

WHEREAS, the Town is required to accept or decline the grant award within 30 days of the notification of award.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Town Council accept the 2023 Staffing for Adequate Fire and Emergency Response Grant.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 244-2024

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD FROM THE NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS

WHEREAS, the New Jersey Association of County and City Health Officials' (NJACCHO) mission advances the art and science of public health, and ensures conditions that promote health, prevent disease and protect the health of the state's population through leadership, advocacy, collaboration, and the assurance of workforce competencies; and

WHEREAS, the NJACCHO awards grants to local health departments to help strengthen and sustain local public health infrastructure; and

WHEREAS, the NJACCHO Sustaining Local Public Health Infrastructure grant provides critical resources to state, local, and territorial health departments in support of a wide range of COVID-19 testing, epidemiologic surveillance, and response-related activities; and

WHEREAS, the NJACCHO Sustaining Local Public Health Infrastructure grant supports creating long-term infrastructure improvements while planning for health equity, diversity, inclusion, and accessibility; and

WHEREAS, the NJACCHO Sustaining Local Public Health Infrastructure grant requires activities related to:

1. Increasing health equity for disproportionately affected populations;
2. Streamlining processes supported by technology, performance metrics, data collection, and automation;
3. Strengthening health department organizational staffing to drive progress and decision making and expand data collection for public health and health equity priorities;
4. Developing and expanding multilingual, culturally appropriate communications and public health campaigns; and/or
5. Enhancing and sustaining ongoing COVID-19 and communicable disease mitigation efforts and codifying institutional knowledge and lessons learned; and

WHEREAS, the Town of Dover Department of Health has been awarded \$168,049.00 from the NJACCHO from July 1, 2024 through March 31, 2026;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Dover that:

1. The Health Officer is hereby authorized to execute a grant agreement and any amendment thereto with the New Jersey Association of County and City Health Officials;
2. The Town of Dover agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
3. The Office of Management and Budget is authorized to set up an account for this grant.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 245-2024

RESOLUTION TO AMEND THE 2024 ADOPTED BUDGET FOR ADDITIONAL ITEMS OF REVENUE AND OFFSETTING APPROPRIATIONS OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town of Dover has received notice of an award of \$262,500.00 from the New Jersey Department of Health’s Division of Local Public Health (DLPH) and wishes to amend its 2024 Budget to include this amount as a revenue;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Dover, in the County of Morris, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum
of.....\$262,500.00
Which is now available as a revenue from:

NJ DLPH CLEP - Lead Health

BE IT FURTHER RESOLVED that the like sum of.....\$262,500.00
be and the same is hereby appropriated under the caption of:

General Appropriations:

- (A) Operations Excluded from CAPS - Public and Private Programs Offset by Revenues 2025 NJ DLPH CLEP Lead Health Grant:

BE IT FURTHER RESOLVED, that the CFO forward a certified copy of this resolution with the Amendment Certification Form electronically to the Division of Local Government Services for approval.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 246-2024

RESOLUTION TO AMEND THE 2024 ADOPTED BUDGET FOR ADDITIONAL ITEMS OF REVENUE AND OFFSETTING APPROPRIATIONS OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town of Dover has received notice of an award of \$74,664.00 from the New Jersey Department of Health’s Office of Local Public Health (OLPH) and wishes to amend its 2024 Budget to include this amount as a revenue;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Dover, in the County of Morris, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum
of.....\$74,664.00
Which is now available as a revenue from:

NJ OLPH Strengthening Local Public Health

BE IT FURTHER RESOLVED that the like sum of.....\$74,664.00
be and the same is hereby appropriated under the caption of:

- General Appropriations:
- (A) Operations Excluded from CAPS - Public and Private Programs Offset by Revenues
- 2025 NJ OLPH Strengthening Local Public Health Grant:

BE IT FURTHER RESOLVED, that the CFO forward a certified copy of this resolution with the Amendment Certification Form electronically to the Division of Local Government Services for approval.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 247-2024

RESOLUTION TO AMEND THE 2024 ADOPTED BUDGET FOR ADDITIONAL ITEMS OF REVENUE AND OFFSETTING APPROPRIATIONS OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Town of Dover has received notice of an award of \$168,049.00 from the New Jersey Association of County and City Health Officials and wishes to amend its 2024 Budget to include this amount as a revenue;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Town of Dover, in the County of Morris, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of.....\$168,049.00
Which is now available as a revenue from:

NJ ACCHO Sustaining Local Public Health Infrastructure Grant

BE IT FURTHER RESOLVED that the like sum of.....\$168,049.00
be and the same is hereby appropriated under the caption of:

- General Appropriations:
- (A) Operations Excluded from CAPS - Public and Private Programs Offset by Revenues
- 2024 NJ ACCHO Sustaining Local Public Health Infrastructure Grant:

BE IT FURTHER RESOLVED, that the CFO forward a certified copy of this resolution with the Amendment Certification Form electronically to the Division of Local Government Services for approval.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 248-2024

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY RECOMMENDING REFUND OF OVERPAYMENT BY THE STATE OF NEW JERSEY

WHEREAS, *N.J.S.A.* 40:141-1(1) provides for the establishment of and continuance of a Board of Water Commissioners as an entity, separate and apart from the governing body of the municipality; and

WHEREAS, the Dover Water Commissioners have been advised that the State of New Jersey made an overpayment of one (1) account associated with the Low-Income Household Water Assistance Program; and

WHEREAS, there was an overpayment of \$2,040.83 on customer Paul Melton #LWP-00011005, at 49 Coolidge Ave, Victory Gardens, New Jersey, LIHWAP Payment 03/24/23, check #0014493767; and

WHEREAS, the reason for the overpayments and returns was due to the fact that Paul Melton moved out of the residence on 08/01/2024; and

WHEREAS, based upon a review by the Commissioners of the various past bills and method of reading the meter, the Commissioners have come up with an adjustment and refund to be paid to the New Jersey Department of Community Affairs, Division of Housing and Community Resources, Low-Income Household Water Assistance Program.

NOW, THEREFORE, BE IT RESOLVED, that the Dover Water Board Commissioners recommend that Account #LWP-0011005 be refunded \$2,040.83 for overpayment of water bills based upon good cause show that the customers moved out of the Town of Dover.

BE IT FURTHER RESOLVED that a check in the amount of \$2,040.83 be made to the "State of New Jersey" and mailed to the New Jersey Department of Community Affairs, Division of Housing and Community Resources, Low-Income Household Water Assistance Program, Attention: LIHWAP Refund, 101 South Broad Street, 5th Floor, Trenton, NJ 086125-0811, with a copy of this Resolution.

NOW FURTHER BE IT RESOLVED, that a copy of this be sent to the Water Commission.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 249-2024

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY RECOMMENDING REFUND OF OVERPAYMENT BY THE STATE OF NEW JERSEY

WHEREAS, *N.J.S.A.* 40:141-1(1) provides for the establishment of and continuance of a Board of Water Commissioners as an entity, separate and apart from the governing body of the municipality; and

WHEREAS, the Dover Water Commissioners have been advised that the State of New Jersey made an overpayment of one (1) account associated with the Low-Income Household Water Assistance Program; and

WHEREAS, there was an overpayment of \$2,858.86 on customer Brionna Green #LWP-0001721, at 372 E. Blackwell St, Dover, New Jersey, LIHWAP Payment 03/24/2023, check #0014493767; and

WHEREAS, the reason for the overpayments and returns was due to the fact that Brionna Green moved out of the residence on 08/01/2024; and

WHEREAS, based upon a review by the Commissioners of the various past bills and method of reading the meter, the Commissioners have come up with an adjustment and refund to be paid to the New Jersey Department of Community Affairs, Division of Housing and Community Resources, Low-Income Household Water Assistance Program.

NOW, THEREFORE, BE IT RESOLVED, that the Dover Water Board Commissioners recommend that Account #LWP-0001721 be refunded \$2,858.86 for overpayment of water bills based upon good cause show that the customers moved out of the Town of Dover.

BE IT FURTHER RESOLVED that a check in the amount of \$2,858.86 be made to the "State of New Jersey" and mailed to the New Jersey Department of Community Affairs, Division of Housing and Community Resources, Low-Income Household Water Assistance Program, Attention: LIHWAP Refund, 101 South Broad Street, 5th Floor, Trenton, NJ 086125-0811, with a copy of this Resolution.

NOW FURTHER BE IT RESOLVED, that a copy of this be sent to the Water Commission.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 250-2024

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE TOWN CLERK TO ADVERTISE FOR RECEIPT OF BIDS FOR LIBERTY STREET ROAD IMPROVEMENTS

WHEREAS the Town desires to advertise for Liberty Street Road Improvements in the Town of Dover per the scope of services prepared by the Qualified Purchasing Agent and

WHEREAS the anticipated cost for the aforementioned services is expected to exceed \$44,000.00, which would require public bidding per the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

1. The Mayor and Town Council hereby authorizes the advertisement and receipt of bids for the Liberty Street Improvements in the Town of Dover per the scope of services prepared by the Qualified Purchasing Agent and shall determine the time and place for the receipt of said bids.
2. A Notice to Bidders shall be published regarding the receipt of bids in accordance with specifications prepared by the Town of Dover.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 251-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER
APPOINTING SPECIAL POLICE OFFICER CLASS III**

BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following be and hereby is appointed Special Police Officer for the Town of Dover for a term of one (1) year commencing September 25, 2024; and

NOW THEREFORE, BE IT FURTHER RESOLVED that a copy of this Resolution be given to the Chief of Police.

**CLASS III SPEIAL LAW ENFORCEMENT OFFICER
(ASSIGNED TO DOVER PULIC SCHOOLS)**

Keith Docwra

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 252-2024

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH MOTION AUTOMATION INTELLIGENCE

WHEREAS the Water Commission requires well pump parts and electrical components for the Town's water system, and Motion Automation Intelligence of 295 North Street, Teterboro NJ, 07608 has a required disclosure contract under the provisions of N.J.S.A. 19:44A-20.4et. Seq., and,

WHEREAS, the Qualified Purchasing Agent has certified that the value of the contract is over the Pay to Play threshold of \$17,500.00 and

WHEREAS Motion Automation Intelligence is deemed the most advantageous to the Town based upon Price and other Factors per N.J.S.A.40A:11-6.1 et. Seq., and

WHEREAS Motion Automation Intelligence has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Disclosure Form, which certifies that the entity has not made any reportable contributions to a candidate in the Town of Dover in the previous year and that the contract will prohibit the entity from making any reportable contributions through the term of the agreement, and

WHEREAS quotes were received from the following vendors:

- | | |
|----------------------------------|-------------|
| • Motion Automation Intelligence | \$19,375.00 |
| • Roberge Electric Company, Inc | \$22,689.00 |

WHEREAS, the Purchasing Agent has recommended the contract be awarded in the amount of not to exceed \$19,375.00 and,

WHEREAS the Chief Financial Officer certifies the availability of funds and that the funds shall not exceed \$19.375,

NOW, THEREFORE, BE IT RESOLVED by the Town of Dover, County of Morris, State of New Jersey, as follows:

1. That the contract is hereby awarded for well pump parts and electrical components to Motion Automation Intelligence of 295 North Street, Teterboro, NJ, 07608
2. That the cost for the services aforesaid shall not exceed \$19,375.00.
3. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:
 - A. Business Administrator
 - B. Chief Financial Officer
 - C. Qualified Purchasing Agent
 - D. Dover Water Commission
 - E. Motion Automation Intelligence
295 North Street

Teterboro NJ, 07608

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 253-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAX
APPEAL SETTLEMENT FOR BLOCK 703, LOT 4**

WHEREAS, the Dover Mayor and Council have been advised of the proposed settlement of a property tax appeal filed by PMG New Jersey II, LLC (hereinafter the “Tax Appeal”), under Docket Number 010710-2015; and,

WHEREAS, the aforesaid Tax Appeal involves a commercial property located at 280 West Clinton Street, and is otherwise designated as Block 703 Lot 4 on the tax assessment map of the Town; and,

WHEREAS, the Governing Body has been advised of the merits of the aforesaid settlement by legal counsel and the Town Tax Assessor; and,

WHEREAS, per the proposed settlement, the Subject Properties’ 2015 assessment shall be reduced to \$650,000; and,

WHEREAS, it is in the best interest of the Town to settle the subject Tax Appeal in accordance with the terms set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Dover, that the aforesaid Tax Appeal settlement is hereby approved; and,

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Town Clerk, Tax Appeal Attorney and/or any other appropriate Town official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 254-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF
DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAX
APPEAL SETTLEMENT FOR BLOCK 1704, LOT 1**

WHEREAS, the Dover Mayor and Council have been advised of the proposed settlement of a property tax appeal filed by Heck Kimberly by PMG New Jersey II, LLC (hereinafter the “Tax Appeal”), under Docket Number 010708-2015; and,

WHEREAS, the aforesaid Tax Appeal involves a commercial property located at 185 S. Morris Street, and is otherwise designated as Block 1704 Lot 1 on the tax assessment map of the Town; and,

WHEREAS, the Governing Body has been advised of the merits of the aforesaid settlement by legal counsel and the Town Tax Assessor; and,

WHEREAS, per the proposed settlement, the Subject Properties’ 2015 assessment shall be reduced to \$456,300; and,

WHEREAS, it is in the best interest of the Town to settle the subject Tax Appeal in accordance with the terms set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Dover, that the aforesaid Tax Appeal settlement is hereby approved; and,

BE IT FURTHER RESOLVED, that with respect to same, the Mayor, Town Clerk, Tax Appeal Attorney and/or any other appropriate Town official is hereby authorized to perform any act necessary to effectuate the purposes set forth in this Resolution.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 255-2024

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING
CHANGE ORDER #9 UNDER THE EXISTING CONTRACT WITH PACT
CONSTRUCTION INC. ("PACT")**

WHEREAS, the Town of Dover Water Commission has an existing Contract with PACT; and

WHEREAS, during the electrical study, PACT discovered some issues requiring electrical repairs, and inspection and maintenance of the transformers and overhead lines; and

WHEREAS, PACT submitted Change Order #11 to the Water Superintendent for the above-referenced issues; and

WHEREAS, the Town of Dover Water Commission has determined that Change Order #9 is needed under the existing contract with PACT; and

WHEREAS, the Town of Dover Water Commission has determined and certified in writing that the value of the contract with PACT will exceed \$17,500.00; and

WHEREAS, the Town of Dover Water Commission anticipates costs associated with the Change Order #11 to be \$5,421.38; and

WHEREAS, the Town of Dover Water Commission approved Change Order #11 on September 10, 2024; and

WHEREAS, PACT, had submitted a change order indicating that it will run power to the new PLC for a fee as per the attached fee schedule submitted with Change Order #11 which is attached hereto and made a part of this Resolution; and

WHEREAS, PACT, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Town of Dover for the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:1 1-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, in the County of Morris and State of New Jersey, that the Water Commission hereby Change Order #11 is needed under the existing contract with PACT under the terms outlined in the attached change order.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

FACT CONSTRUCTION INC.
 PO Box 74, Ringoes, NJ 08551
 Phone: (908) 788-1985 Fax: (908) 788-578C

CONTRACT: 583 - Dover Wells & Pump

Change Order Request - 11: Misc Additions

DESCRIPTION: Install New Grating at Well 5, Paint base plates on Booster Pump 1 & 2, Paint base plate at Well 3, Install louver on front door of Well 3. Install (1) new light at Well 5.

LABOR COSTS:	Quantity	Unit	Rate	Total
Project Executive		HR	\$ 145.00	\$ -
General Superintendent		HR	\$ 115.00	\$ -
Foreman		HR	\$ 95.00	\$ -
Project Manager		HR	\$ 125.00	\$ -
Project Engineer		HR	\$ 85.00	\$ -
Project Administration		HR	\$ 60.00	\$ -
Carpenter Forman	16	HR	\$ 97.40	\$ 1,558.40
Carpenter Journeyman	16	HR	\$ 84.77	\$ 1,356.32
Labor Foreman		HR	\$ 87.53	\$ -
Labor Class B		HR	\$ 84.23	\$ -
Labor Class C		HR	\$ 83.98	\$ -
Labor Class D		HR	\$ 83.28	\$ -
Operator - Backhoe/Loader		HR	\$ 92.28	\$ -
Operator - Lull		HR	\$ 90.37	\$ -
Operator - Excavator		HR	\$ 93.87	\$ -
Operator - Welder / Repair Mechanic		HR	\$ 90.37	\$ -
			Subtotal	\$ 2,914.72
			55% Insurance & Taxes	\$ 1,603.10

TOTAL LABOR COSTS \$ 4,517.82

EQUIPMENT COSTS:	Quantity	Unit	Rate	Total
Caterpillar 330DL Excavator		HR	\$ 164.97	\$ -
10k Lull		HR	\$ 61.65	\$ -
Stanley Rock Hammer		HR	\$ 106.00	\$ -
Case CX135 Excavator		HR	\$ 68.35	\$ -
Komatsu PC78MR-6 Excavator w/ hoepack		HR	\$ 43.62	\$ -
Caterpillar Model 322CL Excavator w/o hoepack		HR	\$ 146.00	\$ -
Caterpillar Model 312BL Excavator with hoepack		HR	\$ 87.00	\$ -
Kato Model 450 Crawler Excavator with hoepack		HR	\$ 84.00	\$ -
Kato Model 1250 Excavator		HR	\$ 159.00	\$ -
Caterpillar 938H Wheel Loader		HR	\$ 66.60	\$ -
Caterpillar Model IT28F Loader		HR	\$ 69.00	\$ -
Caterpillar 936 Wheel Loader		HR	\$ 79.00	\$ -
Caterpillar 963 Track Loader		HR	\$ 191.00	\$ -
Komatsu WA200 Rubber Tire Loader		HR	\$ 66.00	\$ -
Daewoo Skid Steer Loader		HR	\$ 41.00	\$ -
Case Model 580 Backhoe with Hoepack		HR	\$ 51.00	\$ -
Caterpillar D3C Dozer		HR	\$ 74.00	\$ -
Asphalt Zipper Model AZ480		HR	\$ 119.00	\$ -
Ingersoll Rand ECM370 Drill and Compressor		HR	\$ 149.00	\$ -
Navistar Water Tank Truck		HR	\$ 79.00	\$ -
Ford F250 Pickup Truck w/ Tools		HR	\$ 29.55	\$ -
Ford F150 Pickup Truck w/ Tools		HR	\$ 23.13	\$ -
3500 Utility Body w/ Welding Equipment		HR	\$ 68.75	\$ -

60' Articulation manlift w/Jib (Rental)		Day	\$	740.00	\$ -
International Dump Truck		HR	\$	65.00	\$ -
22' Tool Trailer with contents		MR	\$	35.00	\$ -
35' Tool Trailer with contents		MR	\$	45.00	\$ -
I-R D185SQ Portable Air Compressor		HR	\$	78.00	\$ -
Laymor Brooms/John Deere Tractor Model 850 Sweeper		HR	\$	105.00	\$ -
Dynapac Rollers		HR	\$	108.00	\$ -
Case 252 Roller		HR	\$	43.00	\$ -
Trench Box and Manhole Box		HR	\$	18.00	\$ -
Generator		HR	\$	62.00	\$ -
Wacker		HR	\$	16.00	\$ -
Blasting Truck with Mats, Seismograph		HR	\$	35.00	\$ -
Joy 175 Compressor		HR	\$	24.00	\$ -
6" Pumps (Self Priming Trash Pumps)		HR	\$	26.00	\$ -
Operated Trucks		HR	\$	80.55	\$ -

TOTAL EQUIPMENT COSTS \$ -

MATERIAL COST	Quantity	Unit	Price	Total
				\$ -
				\$ -
				\$ -

TOTAL Material Cost \$ -

SubContractor COSTS:	Quantity	Unit	Price	Total
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -

TOTAL SubContractor COSTS \$ -

Total Labor/Equipment/Material Costs	\$	4,517.82
Overhead/Profit (20%)	\$	903.56
Subtotal	\$	5,421.38
Total Sub-Contractor Cost	\$	-
Profit (10%)	\$	-
Subtotal	\$	-
TOTAL	\$	5,421.38



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 256-2024

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION
OF A SHARED SERVICES AGREEMENT BETWEEN THE TOWN OF DOVER AND
THE DOVER PUBLIC SCHOOL DISTRICT FOR SPECIAL LAW ENFORCEMENT
OFFICER CLASS III (SLEO III)**

BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, and State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to sign a Shared Services Agreement with the Dover Public School System for Special Law Enforcement Officer Class III (SLEO III) and to enter into an agreement with the Dover Public School System for that purpose.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____

**SPECIAL LAW ENFORCEMENT OFFICER III (SLEO III)
SHARED SERVICE AGREEMENT
BETWEEN
THE TOWN OF
DOVER AND
THE DOVER SCHOOL DISTRICT**

THIS AGREEMENT is entered into on the 1st day of October , 2024 between:

THE TOWN OF DOVER

A municipal corporation of the State of New Jersey
With offices located at 37 North Sussex Street Dover,
New Jersey 07801

(hereinafter "Town") AND

THE DOVER PUBLIC SCHOOL DISTRICT

A dedicated school district organized pursuant to N.J.S.A. 18A:1-1, et seq. of the New Jersey Statutes
With offices located at 21 Belmont Avenue, Dover, New Jersey 07801 (hereinafter, "District")
WITNESSETH

ARTICLE ONE; SCOPE OF SERVICES

A. Designation as General Agent

- (1) The Town is hereby designated as the agent of the District, to furnish Special Law Enforcement Officer Class III ("SLEO III") services pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. Specifically, the right to place SLEO III's within the District. N.J.S.A. 40A:14-146.10.
- (2) The Town shall provide at minimum five (5) Class III Special Law Enforcement Officers to the District. The SLEO III's shall be employees of the Town of Dover Police Department. The number of SLEO III's provided may be amended, if mutually agreed upon by the District and the Town of Dover.
- (3) The overall duties of the SLEO IIIs shall be under the direction of the Town's Chief Law Enforcement Officer (CLEO) or his/her designee. Duty hours will be based on the school day. Duty stations (school assignments) will be made in consultation with the Superintendent of Schools. The SLEO III's will follow the chain of command protocol of the Dover Police Department. Therefore, they will have a police supervisor assigned to them who will then follow the chain of command: i.e. Sergeant, Lieutenant, Captain, Deputy Chief of Police, to Chief of Police / Chief Law Enforcement Officer.

B. Responsibility of District

- (1) The District will provide a private office, office furnishings, telephone, and a computer to the SLEO III's for his/her use in the school. The District shall reimburse the Town for the cost of the medical and psychological exams required for employment. The Town will provide the

- District with the names of the professionals used to perform the required exams, if requested. The Superintendent of Schools and other designated District representatives will participate in the interview/selection process for SLEO III's. Pursuant to applicable law, the SLEO III's are not eligible for health benefits or for enrollment in a State administered retirement system.
- (2) The Town will provide any required police equipment, including, but not limited to, uniforms, firearms, and radios.

C. Program Assessment

The Special Law Enforcement Officer Class III program will be assessed annually, and the evaluation will be conducted jointly between the District and the Town. The Assessment will be based on adherence to the joint policy between the District and the Town for the SLEO III program.

ARTICLE II: PAYMENTS AND COMPENSATION, DURATION OF CONTRACT, TERMINATION, AMENDMENT AND INTERPRETATION; INSURANCE

A. Term

The term of this Agreement shall commence on or about October 1, 2024 and terminate on or about June 30, 2026, to run concurrently with the ten-month school year.

B. Termination

A participating party may terminate such participation pursuant to this Agreement, upon sixty (60) days written notice to the other party by way of certified mail to the Town Administrator or Superintendent of Schools.

C. Payment

Commencing on the date of the students returning to the District, the District shall pay the Town of Dover the sum of Forty dollars (\$40.00) per hour for each SLEO III working in the district. If a SLEO III is asked to work an extra duty assignment beyond his regular work day the District shall pay the Town of Dover the sum of Sixty dollars (\$60.00) per hour for each SLEO III, who is working an extra duty assignment. The payment shall be submitted with a corresponding backup for the hours worked. The District shall pay the total amount due to the Town to match the Town's payroll periods. The Town shall then be responsible for paying the officers. The hourly rate of the SLEO III's shall be reviewed at minimum annually, and may be increased, if mutually agreed upon by both the District and the Town of Dover.

During such time as the schools are closed and no students are attending classes within the buildings, no payments will be paid for the SLEO III's services.

Any accumulated sick time due to any employee shall be paid by the District.

In the event any SLEO III is unable to be available for work on any given day or period of time, the Town will not be required to furnish another officer to cover the day. No overtime is to be incurred by the Town for the purpose of providing SLEO IIIs, all hours worked will be compensated at the regular rate.

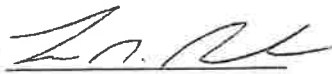
D. Insurance: Indemnification

The Town shall maintain in full force and effect during the term of this Agreement, public officials' liability, worker's compensation and auto liability insurance, covering all employees and vehicles used in its performance of this Agreement herein. The Town shall also maintain in full force and effect during the term of this Agreement, general liability insurance naming the District as an additional insured, providing same is authorized by the Morris County

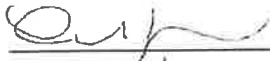
liability and claims for damages or injury caused by or resulting from the sole negligent acts, errors or omissions of the District or the District's agents, officers, employees or assigns, arising out of the provision of the services set forth in this Agreement, and the Town agrees that it shall indemnify and hold the town harmless from any and all liability and claims for damages or injury caused by or resulting from the sole negligent acts, errors or omissions of the Town or the Town's agents, officers, employees or assigns, arising out of the provision of the services set forth in this Agreement.

IN WITNESS WHEREOF, this Agreement has been duly executed as of the latter day and year written below.

WITNESS

By: 

DOVER SCHOOL DISTRICT

By: 
Date: 9/19/2024

WITNESS

By: _____

TOWN OF DOVER

By: _____

By: _____

Date: _____