



TOWN OF DOVER MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA Town of Dover Town Hall February 11, 2025 at 7:00 PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6.” Notice of the meeting was sent to the Daily Record and Citizen on Thursday, January 2, 2025 and published in the Daily Record on Tuesday, January 7, 2025 and the Citizen on Wednesday, January 8, 2025. Notice was also posted on the Bulletin Board of the Municipal Building. These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

It should be noted that an interpreter is present if a resident should need one.

At this time, please silence all electronic equipment.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Velez			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES

- October 8, 2024
- October 29, 2024
- January 14, 2025

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READING

NONE

J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

- a. Ordinance 01-2025 An Ordinance of the Mayor and Town Council Amending Section 236-89 Through and Including 236-96, Article VIII, Entitled “Tree Removal” of the Code of the Town Of Dover To Replace it With A New Chapter 236 Article VIII, Chapter 236 Section 236-89 Through And Including 236-98 Entitled “Tree Protection and Preservation” to Regulate the Cutting Of Trees

K) APPROVAL OF BILLS

- a. Resolution 76-2025 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 77-2025 Approving Taxis/Limos to be Licensed in the Town of Dover
- b. Resolution 78-2025 Approving Taxicab Driver Licenses
- c. Resolution 79-2025 Renewal of Social and Athletic Club Licenses – Casa Puerto Rico

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- a. Resolution 80-2025 Awarding a Professional Services Contract to Triad Associates, LLC for the NJDCA Small Cities Public Facilities Program Implementation – FY 2024 for the Crescent Field Snack Stand and Restroom Facilities
- b. Resolution 81-2025 Authorizing a Purchase for One (1) 2025 Jeep Grand Cherokee from Dover Dodge Chrysler Jeep Ram

M) OLD BUSINESS

N) NEW BUSINESS

1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect.

Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 01-2025

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMAN AMENDING SECTION 236-89 THROUGH AND INCLUDING 236-96, ARTICLE VIII, ENTITLED "TREE REMOVAL" OF THE CODE OF THE TOWN OF DOVER TO REPLACE IT WITH A NEW CHAPTER 236 ARTICLE VIII, CHAPTER 236 SECTION 236-89 THROUGH AND INCLUDING 236-100 ENTITLED "TREE PROTECTION AND PRESERVATION" TO REGULATE THE CUTTING OF TREES

Purpose Statement: The purpose of this Ordinance is to amend and update the existing Code to regulate the cutting of trees in the Town of Dover to preserve and protect existing trees on private property, to add to the aesthetics and serve the health and general welfare. The purpose is to preserve trees while recognizing the rights of property owners to use their property.

Section 1. Article VIII entitled "Tree Removal" of Chapter 236 entitled "Land Use and Development of the Code of the Town of Dover is amended to add a new Chapter 236 entitled "Chapter 236 Tree Protection and Preservation". Which shall read in its entirety as follows:

CHAPTER 236 OF ARTICLE VIII TREE REMOVAL

§ 236-89 Purpose.

An ordinance to establish requirements for tree removal and replacement in the Town of Dover to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare.

§ 236-90 Indiscriminate cutting of trees prohibited.

No person shall cut or remove any tree upon any land within the Town unless such removal accomplishes a useful purpose and is done in accordance with the terms of this chapter

§ 236-91 Definitions.

For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein. The use of the word "shall" means the requirement is always mandatory and not merely directory.

APPROVED PLAN - A plan of tree removal and/or planting approved by the Planning and or the Zoning Board of Adjustment, or the Enforcement Officer, as provided for in this chapter.

APPLICANT - Any "person", as defined below, who applies for approval to remove trees regulated under this ordinance.

CRITICAL ROOT RADIUS (CRR) - The zone around the base of a tree where the majority of the root system is found. This zone is calculated by multiplying the diameter at breast height (DBH) of the tree by 1.5 feet. For example: a tree with a 6" DBH would have a CRR = 6"x1.5' = 9'.

DIAMETER AT BREAST HEIGHT (DBH) - The diameter of the trunk of a mature tree generally measured at a point four and a half feet above the ground level from the uphill side of the tree.

ENFORCEMENT OFFICER – The Town Engineer, Board Engineer or Zoning Officer of the Town of Dover or their duly authorized representative, responsible for ensuring compliance with the provisions of this chapter, including the approval and monitoring of tree removal and replacement plans, issuance of tree removal permits, and enforcement of penalties for violations.

HAZARDOUS TREE - A tree or limbs thereof that meet one or more of the criteria below are tree(s) deemed to be a threat to public health, safety, and/or welfare. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees. Hazardous trees shall not be subject to tree replacement standards set forth.

1. Has an infectious disease or insect infestation;
2. Is dead or dying;
3. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective;
4. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or
5. Is determined to be a threat to public health, safety, and/or welfare by a certified arborist or LTE (Licensed Tree Expert).

PERSON - Any individual, resident, corporation, utility, company, partnership, firm, or association.

PLANTING STRIP - The part of a street right-of-way between the public right-of-way adjacent to the portion of the street preserved for vehicular traffic the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.

TREE CALIPER - The diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.

TREE SPECIALIST - A professional with expertise in arboriculture, forestry, or a related field, such landscape architecture, who is qualified to assess the health, safety, and maintenance needs of trees. This individual may hold certifications such as Certified Arborist from the International Society of Arboriculture (ISA), Licensed Landscape Architect (PLA) or be a Licensed Tree Expert (LTE) and is capable of providing expert advice on tree preservation, removal, and replacement.

PREFERRED TREE LIST

A list of trees recommended by tree specialists as best adapted to the climate, soil and topography of the Town of Dover and adopted by resolution of the Town of Dover Shade Tree Commission. This list shall be kept on file for the use and guidance of persons presenting plans for tree planting and is attached hereto as Schedule A.^[1]

TREE REMOVAL - Means to kill or cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or death of a tree. Removal

does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

TREE - Any woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.

TREE REMOVAL PERMIT - A permit issued by the Enforcement Officer pursuant to the provisions of this chapter authorizing a person to remove a tree or trees.

WOODED AREA - Any area larger than 5,000 square feet supporting sufficient trees to cause 75% of the ground to be directly under canopies of trees.

[1] Editor's Note: See § 236-95, Schedule I: Preferred Tree List

§ 236-92 Tree removal plan required in certain circumstances.

- A. A tree removal and planting plan shall be filed with every application going before the Planning and Zoning Board of Adjustment for any type of development requiring tree removal or planting, except as otherwise provided in § 236-93 of this chapter. If no tree removal or planting is anticipated, such information must be specifically stated in the application.
- B. Where a lot or tract is proposed to be developed for use as a single or two-family residence and the owner has not received an approved plan or the approved plan has been revised, a plan must be submitted to and approved by the Enforcement Officer.
- C. A plan for tree removal and replanting must be approved as part of every soil removal and landfill operation application.
- D. No building permit shall be issued for the construction of any residential, commercial, industrial, recreational or community buildings, unless and until the developer, builder, or owner files with the Enforcement Officer a tree removal and/or planting plan and obtains approval thereof or submits a plan previously approved by the Town's Land Use Boards. (Planning & Zoning Board).
- E. If building permits are sought on land which has been cleared for agricultural purposes after November 1, 1980, a planting plan must be submitted to and approved by the Planning Board.
- F. No certificate of compliance or occupancy permit shall be issued unless tree removal has been in accordance with the approved plan and all trees required to be planted have in fact been planted in accordance with the approved plan or bond guaranteeing such planting has been posted with the Town Clerk. The bond shall be calculated at the principal sum of \$600 per tree involved.

§ 236-93 Permitted tree removal.

Under this Article, the following trees may be removed without the filing of and the obtaining of an approved Tree Removal Plan. All persons shall comply with the tree replacement standards outlined in this article. Proper justification shall be provided, in writing, to the municipality by all persons claiming an exemption of the following.

- A. Any tree as part of a nursery, garden, orchard or Christmas tree farm, provided that the subject area is being actively used commercially and is not a component part of a subdivision or development for building purposes.
- B. Trees managed by the Town of Dover Shade Tree Commission.
- C. Any dead or diseased tree or any tree that endangers life or property as per the definition of Hazardous Tree. Such a determination must be validated by a tree specialist and or the opinion of the Enforcement Officer prior to removal.
- D. Trees cut according to a plan developed by State or Federal Forestry Departments, designed for weeding, thinning, planting or other tree culture or betterment of wooded areas, provided that a letter so stating is filed with the Enforcement Officer and is signed by the forestry specialist developing the plan.
- E. Trees removed in the development of ponds or lakes when supervised by the Soil Conservation Service and/or the Federal or State Forestry Service, provided that a letter so stating is filed with the Town Engineer, signed by the appropriate supervising agency.
- F. Trees removed for farmland or horticultural development, provided that a letter is filed with the Enforcement Officer stating that the land involved is suited for the aforementioned use and is signed by the Morris County Agriculture Agent.
- G. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality.

§ 236-94 Tree Replacement.

A. Tree Replacement Requirements

- (1) Any person who removed one or more tree(s) with a DBH of 2.5” or more, shall be subject to the requirements of the Tree Replacement Table Below.

The species type and diversity of replacement trees shall be in accordance with **§236-95 – Schedule I. – Preferred Tree List.**

Replacement tree(s) shall:

- 1. Be replaced in kind with a tree that has an equal or greater DBH than tree removed or meet the Tree Replacement Criteria in the table below;
- 2. Be planted within 30 days of the date of removal of the original tree(s) or at an alternate date specified and approved by the Enforcement Officer; any date outside of the allotted 30 days shall require the posting of a bond per §236-92F.
- 3. Be monitored by the application for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and

4. Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.

Category	Tree Removed (DBH)	Tree Replacement Criteria (See Schedule A)*
1	2.5" to 12.99"	1 tree with minimum DBH of 1.5 - 2"
2	13" to 22.99"	2 trees with minimum DBH of 1.5 - 2"
3	23" to 32.99"	3 trees with minimum DBH of 2"
4	33" or greater	4 trees with minimum DBH of 2"

§ 236-94.1 Replacement Alternatives.

1. If the Enforcement Officer of the Town of Dover determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:
 - a. Plant replacement trees in a separate area(s) on site as approved by the Enforcement Officer.
 - b. Pay a fee per tree removed. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees. See **Replacement Tree Value Calculations Table** below.
 - 1) If partial tree replacement occurs from the requirements of the Tree Replacement Table above, payment shall be required for the remaining value of the described removed DBH per trees not replaced. *For example, if a 33" is removed and only two (2) new trees are planted then the value of the tree replacement shall be set at 50% of the required cost as shown below.*

Trees to be Removed Size/DBH (inches)	Replacement Trees Cost Per Tree	
	Owner – Occupied Property	Non-Owner-Occupied Property
2.5 up to 12.99	\$50	\$150
13 up 22.99	\$100	\$200
Greater than 23 up to 32.99	\$200	\$300
Greater than 33	\$250	\$400

§ 236-94.2 Applicability to tree removal companies.

- A. This provision means that the regulations and requirements outlined in the tree ordinance apply not only to individual property owners but also to any third-party entities engaged in tree removal activities on behalf of others. This includes licensed tree experts, tree care

operators, tree contractors, tree removal companies, landscaping companies, or any other businesses involved in the practice of removing trees. These entities must comply with the same standards, permitting processes, and tree replacement criteria as individual applicants.

§ 236-95 Shade Tree and Shrubs List

The following is a Preferred Tree List for the Town of Dover as prepared by the Dover Shade Tree Commission:

H. Shade Trees and Shrubs		
Crimson Cloud Hawthorn	(Crataegus)	20-25 feet
Norway Maple	(Acer platanoides)	40-60 feet
Sugar Maple	(Acer saccharum)	60-75 feet
Crimson King Maple	(Acer platanoides)	35-45 feet
October Glory Red Maple	(Acer rubrum)	40-50 feet
Wiers Cutleaf Maple	(Acer saccharinum laciniatum wieri)	50-70 feet
Bradford Callery Pear	(Pyrus calleryana)	30-40 feet
Canadian Hemlock	(Tsunga canadensis)	40-70 feet
Red Cedar	(Junipers chinensis pfitzer, Sabina) (junipers japonica)	40-50 feet
Yew	(Taxus media andersonis)	4-6 feet
Little Leaf Linden	(Tilia cordata)	50-70 feet
Japanese Zelkova	(Zelkova serrata)	50-80 feet
Ginkgo	(Ginkgo biloba, male forms)	50-80 feet
Sweet Gum	(Liquidambar styraciflua)	60-75 feet
Thornless Honey Locust	(Gledistsia triacanthos inermis)	30-70 feet
<i>These heights are averages and can vary based on growing conditions and specific cultivars.</i>		

II. Flowering Trees and Shrubs		
Flowering Crabapple	(Malus floribunda)	15-20 feet
Flowering Dogwood	(Conus florida)	20-25 feet
Crape Myrtle	(Lagerstroemia indica)	15-25 feet (some varieties can grow taller)
Saucer Magonia	(Mgnolia soulanfaena)	20-30 feet
Weeping Higan Cherry	(Prunis serrulata)	20-30 feet
Variety Sekiyama	(Kwanzan)	15-25 feet
Forsythia	(Forysthia)	8-10 feet
Japanese Quince	(Chaenomeles japonica)	3-4 feet (some varieties can grow up to 6 feet)
Bridal Wreath	(Spiraea vanhouttei)	5-9 feet
American Redbud	(Cercis canadensis)	20-30 feet
Weigla	(Weigela florida)	6-10 feet
Mountain Laurel	(Kalmia latifolia)	5-15 feet
Althea	(Hibiscus syriacus)	8-12 feet
<i>These heights are averages and can vary based on growing conditions and specific cultivars.</i>		

236-95.1 Shade/Street Tree List

Tree selection shall be based upon on-site conditions and tree suitability for specific locations. The following Shade/Street Tree List shall be used as a guide for selection of street and lawn trees, as well as those listed on the Preferred Tree List as prepared by the Town of Dover Shade Tree Commission (see section §236-95) and any existing Town Streetscape requirements subject to review and approval by the Engineering Department.

III. Shade/Street Tree List		
Kwanzan Cherry	(Prunus serrulata 'Kwanzan')	30-40 feet
Redspire Pear	(Pyrus calleryana 'Redspire')	30-35 feet
Whitehouse Pear	(Pyrus calleryana 'Whitehouse'):	30-40 feet
Newport Plum	(Prunus cerasifera 'Newport')	15-20 feet
Cumulus Serviceberry	(Amelanchier arborea 'Cumulus')	20-30 feet
Shadblow Serviceberry	(Amelanchier canadensis)	20-30 feet
Skyline Honey Locust	(Gleditsia triacanthos var. inermis 'Skyline')	40-45 feet
<i>These heights are averages and can vary based on growing conditions and specific cultivars.</i>		

§ 236-96 Details of tree removal and planting plan.

Every plan submitted for tree removal approval shall be in the form of a map and exhibits showing:

- A. The tax map block and lot number.
- B. The area of the tract.
- C. The location of trees or wooded areas.
- D. The number of trees or percentage of wooded area.
- E. Species involved.
- F. General slope/topography taken from the Dover Slope Map.
- G. The location of streams and wetlands.
- H. A map of locations and surrounding properties showing wooded areas.
- I. A list of trees to be planted, which shall be of a species shown on the Preferred Tree List.^[1]
[1] Editor's Note: See Schedule A: Preferred Tree List
- J. A tree removal plan and tree planting plan in relation to principal buildings, roads and driveways, parking lots, etc.
- K. The location of buildings.
- L. The location of roads, driveways, parking lots, recreation areas and garden areas.
- M. A grading plan.

§ 236-97 General criteria and standards to be used in approving removal and planting plan.

- A. Trees on a proposed building site or within 15 feet around a proposed building may be removed.
- B. Trees may be removed where the proposed paved portion of a parking area is planned. No impervious material of any nature shall be placed within 10 feet of the base of the trunk of a tree, and the grade shall be such that drainage of rainwater will keep the root area watered without pooling or exceeding the requirement of the species. Excess water shall be admitted to dry wells or storm sewers on the parking lot or drained by acceptable means.
- C. Trees may be removed on private rights-of-way and driveways within 10 feet of each side of the planned paved area. Alignment of the driveways should be planned to save as many trees as possible.

- D. Trees shall not be removed from an area within 100 feet of the edge of a stream or from within 100 feet of a wetland or marsh, unless the tree removal falls under those trees classified in §236-93 of this Article. This applies also to areas adjacent to seasonal streams controlled by critical area restrictions of Article IV, Zoning, of this chapter.
- E. Where fill is required around trees, the tree must be protected by an air well six feet in diameter or as needed around the trunk which will prevent the intrusion of soil. The top of the well must extend six inches above the graded level. If the tree is of a species that will eventually die due to root disturbance or change in drainage or the owner prefers to remove the tree, it may be removed and replaced with two other trees from the preferred list in another or the same area after the fill has stabilized.
- F. Any grading plan must protect standing trees from machine operation, soil storage or material storage by distance or proper barrier. Any tree damaged must be replaced by two trees from the preferred list.
- G. Any tree used in a required planting must be at least 2 ½ inches in diameter measured 4 ½ feet from top of root level and should be selected from the preferred list schedule titled “Shade Tree and Shrubs List” & “Shade/Street Tree List”. When replacing a damaged tree, the replacement tree shall meet the criteria specified in The Tree Replacement Table per §236-94. Other planned plantings require no specifications other than that good silviculture should be considered and followed.
- H. Buffer Zones
 - (1) A buffer zone of trees and shrubs at least 20 feet wide shall encircle three sides of an industrial or commercial site. Land use boards shall require a larger buffer zone when noise, size or height of buildings or architectural design of the development requires an increase and may require a buffer of trees on all four sides, except on sites of less than two acres in size.
 - (2) Residential dwelling areas shall be buffered as required by the land use boards to provide screening from sight and noise as well as providing good aesthetic value and improved ground saturation.
- I. Trees in the area between the street line and the setback line of the building shall be preserved in accordance with paragraph A of this section.
- J. Tree removal from any steep slope of 25% or greater is prohibited if it will contribute, in the opinion of the Land Use Board(s), Town Engineer, Board Engineer, or Enforcement Officer to extra runoff of surface water onto adjoining property and erosion and silting, unless other means approved by the Town Engineer are provided to prevent runoff and erosion.
- K. No tree removal is permitted that will expose vacant land, billboards, utility substations, transmission towers, warehouses, junkyards, landfill operations and other similar structures or operations, except where trees are dead or diseased and/or endanger life or property.

- L. No healthy tree that is special by virtue of history or unusual size or age or rare species shall be removed. The Dover Shade Tree Commission shall determine what is historical or unusual as those terms are used in this chapter.
- M. No trees on public rights-of-way, parks or public areas shall be removed by private individuals or utilities, except as approved by the Shade Tree Commission or its duly designated agent.

§ 236-98 Reforestation Trust Fund

There is hereby established a reserve in the General Capital Fund which shall be known and designated as the "Restoration Trust Fund". As described by the Shade Tree Commission, monies from the fund shall be utilized for the administration and execution of tree planting projects on public property or easements within the Town that satisfy the purposes of this section.

Tree planting projects shall include:

- A. Tree planting projects on public lands.
- B. Street tree plantings.
- C. Re-forestation projects including canopy and shrub species.
- D. Deer fencing and deer protection fencing for such tree project.
- E. The removal of invasive and nonindigenous species on public lands.

§ 236-99 Permits and Cost.

A person desiring to obtain a tree removal permit shall make an application with the Enforcement Officer on a form to be provided for that purpose. The application submission shall include, at a minimum, the following:

- A. The name and address of the applicant. If the applicant is different than the property owner, the property owner must consent to the filing of the application.
- B. The lot and block of the property which the tree(s) are to be removed.
- C. A statement as to the reason for the requested tree removal.
- D. The name and address of the licensed tree contractor undertaking the removal and their qualifications or license to perform such work.
- E. Permit applications shall be submitted with a tree planting plan in accordance with §236-95.
- F. Any other information reasonably deemed necessary by the Enforcement Officer as such but not limited to a survey of the property when trees are within close proximity to what is perceived to be a property line.

G. The application fee for a tree removal permit, as set by ordinance of the Mayor and Council.

H. The owner or applicant must reimburse the Town for the cost of expert advice and technical assistance obtained in connection with his or her application for an approved plan.

§ 236-100 Enforcement; Violations and penalties.

Each and every violation of any provision of this chapter or any other ordinance, rule or regulation under the jurisdiction of the Enforcing Officer and upon failure to comply with a written notice or order within the time period set forth in such notice or order shall subject the responsible party to a fine not exceeding \$2,000 per tree or imprisonment for a term not exceeding 90 days, or both. Each and every day the violation continues after the time period set forth in the notice or order shall be deemed a separate and distinct violation.

§ 236-101 Effective Date.

This Ordinance shall be in full force and effect from and after its adoption and any publication as required by law.

Attest:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 76-2025

BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$52,509.61
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,026,967.15
GENERAL CAPITAL ACCT claims in the amount of:	\$30,673.24
WATER UTILITY RESERVE ACCT claims in the amount of:	\$14,314.30
WATER UTILITY ACCT claims in the amount of:	\$48,548.53
WATER CAPITAL ACCT claims in the amount of:	\$5,341.74
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$240.73
PARKING UTILITY ACCT claims in the amount of:	\$4,416.03
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$9,255.50
EVIDENCE ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$2,192,266.83

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$465.93
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$987.84
WATER UTILITY RESERVE ACCT claims in the amount of:	\$0.00
WATER UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$1,453.77
TOTAL BILL LIST RESOLUTION	\$2,193,720.60

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 77-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

WHEREAS, the taxicab(s)/limo(s) have passed the Police Department Inspection to ensure the vehicle functions as intended and is equipped with the mandatory safety equipment

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

PREMIER CAR SERVICE CORP.

2016 TOYOTA SIENNA	OT360H	5TDJK3DC2GS144290	Renewal	TAXI #64
2014 TOYOTA CAMRY	OT444C	4T4BF1FK0ER405069	Renewal	TAXI #70

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 78-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER
LICENSES**

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below;
and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has
advised that there is no prohibition to the issuance of their license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby
approved:

DOVER TAXI AND SERVICE LLC

Oscar D. Porras Villegas – New
Carlos Rivera Maldonado - New

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION 79-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER FOR THE RENEWAL OF SOCIAL AND ATHLETIC CLUB LICENSES

WHEREAS, any person or group of persons, association, or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes, or gymnasium; and

WHEREAS, any person or group or persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following Social and Athletic licenses are hereby approved:

Casa Puerto Rico
50 W. Blackwell Street
Dover, New Jersey 07801

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 79-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER FOR THE RENEWAL OF SOCIAL AND ATHLETIC CLUB LICENSES

WHEREAS, any person or group of persons, association, or corporation, which meets for the purpose of promoting athletic sports, contests, exhibitions, classes, or gymnasium; and

WHEREAS, any person or group or persons, association or corporation which owns, leases, operates or controls premises for the purpose of social intercourse and entertainment; excluding organizations of state or national scope and religious organizations; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey that the following Social and Athletic licenses are hereby approved:

Casa Puerto Rico
50 W. Blackwell Street
Dover, New Jersey 07801

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 80-2025

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDING A PROFESSIONAL SERVICES CONTRACT TO TRIAD ASSOCIATES, LLC FOR THE NJDCA SMALL CITIES PUBLIC FACILITIES PROGRAM IMPLEMENTATION – FY 2024 FOR THE CRESCENT FIELD SNACK STAND AND RESTROOM FACILITIES

WHEREAS, the Town of Dover is awarding a Professional Services Contract to Triad Associates, LLC located at 1301 W. Forest Grove Road, Vineland, New Jersey 08360 for the NJDCA Small Cities Public Facilities Program Implementation – fiscal year 2024 for the Crescent Field Snack Stand and Restroom Facilities; and

WHEREAS, a proposal has been reviewed by the Municipal Attorney, and the Town Administrator which recommends the proposal to Triad Associates, LLC in the amount not to exceed \$20,000.00; and

WHEREAS, the Town of Dover Temporary Chief Financial Officer has determined that monies are available for this work; and

WHEREAS, there is a need to move forward with this project, specifically authorizing Triad Associates LLC to begin work on this project; and

WHEREAS, the Town of Dover Business Administrator has determined that this service will provide a positive need for the residents in the Town of Dover; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey to award the Professional Service Agreement to Triad Associates LLC, in the amount not to exceed \$20,000.00; and

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to execute the agreement with Triad Associates LLC.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 81-2025

RESOLUTION OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY, AUTHORIZING A PURCHASE FOR ONE (1) 2025 JEEP GRAND CHEROKEE FROM DOVER DODGE CHRYSLER JEEP RAM

WHEREAS, the Town of Dover may, by resolution, and without advertising for bids has obtained quotes, purchase any goods or services as per N.J.S.A. 40A:11-3; and

WHEREAS, the Town intends to enter into a purchasing agreement for procurement of one (1) 2025 Jeep Grand Cherokee from Dover Dodge Chrysler Jeep Ram; and

WHEREAS, the Chief Financial Officer has certified that funds in the amount not to exceed \$38,474.40 are available in the Municipal Budget; and

NOW, THEREFORE, BE RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

1. That the Town of Dover is hereby authorized to procure one (1) 2025 Jeep Grand Cherokee from Dover Dodge Chrysler Jeep Ram.
2. That the Chief Financial Officer has certified the amount not to exceed \$38,474.40:
3. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:
 - Business Administrator
 - Chief Financial Officer
 - Purchasing Agent
 - Dover Dodge Chrysler Jeep Ram
396 Route 46, PO 435, Rockaway, New Jersey, 07866

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____