



TOWN OF DOVER MAYOR & TOWN COUNCIL

REGULAR MEETING AGENDA Town of Dover Town Hall March 11, 2025 at 7:00PM

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor James P. Dodd to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6.” Notice of the meeting was sent to the Daily Record and Citizen on Wednesday, November 27, 2024 and published in the Daily Record and Citizen on Wednesday, December 4, 2024. Notice was also posted on the Bulletin Board of the Municipal Building. These notices were sent within 48 hours prior to this meeting and were sent in sufficient time for the publications to publish them. A copy of said notice is on file with the Municipal Clerk.

It should be noted that an interpreter is present if a resident should need one.

At this time, please silence all electronic equipment.

B) PLEDGE OF ALLEGIANCE – Mayor James P. Dodd to lead those in attendance in the Pledge of Allegiance to the Flag

C) INVOCATION

D) ROLL CALL – Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Council Member Estacio			
Council Member Rodriguez			
Council Member Santana			
Council Member Scarneo			
Council Member Tapia			
Council Member Toro			
Council Member Velez			
Council Member Wittner			
Mayor Dodd			

E) APPROVAL OF MINUTES - NONE

F) REPORT OF COMMITTEES

G) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

H) PUBLIC COMMENT ON AGENDA ITEMS ONLY—Three minutes per person

I) ORDINANCES FOR FIRST READING

- a. Ordinance 04-2025 An Ordinance of the Mayor and Town Council of the Town of Dover, County of Morris and the State of New Jersey Creating a No Parking Zone on South Morris Street
- b. Ordinance 05-2025 An Ordinance of The Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey Providing Handicapped Parking Space At 23-25 Monmouth Avenue

**J) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION
NONE**

K) APPROVAL OF BILLS

- a. Resolution 90-2025 Approval of Bills List

L) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- a. Resolution 91-2025 Approving Taxicab Driver Licenses
- b. Resolution 92-2025 Approving Taxis/Limos to be Licensed in the Town of Dover
- c. Resolution 93-2025 Approving Governor’s Council on Alcoholism and Drug Abuse for Fiscal Grant Cycle July 2025 - June 2026
- d. Resolution 94-2025 Authorizing the Participation in the 2025 Summer Food Service Program
- e. Resolution 95-2025 Establishing the Fees for The Dover Recreation Summer Playground Program For 2025
- f. Resolution 96-2025 Resolution Designating Portions of Route 46 a Public Emergency in Need of Immediate Repair

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION - NONE

M) OLD BUSINESS

N) NEW BUSINESS

- 1. New Business Items

O) PUBLIC COMMENT—Three minutes per person

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the right of residents to observe Council Meetings. To ensure that all of our residents have the opportunity to offer a comment, each statement/comment shall be held to a time of three (3) minutes.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene, or threatening. All members of the public attending Mayor and Town Council meetings must treat each other and the Mayor and Council with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers, or members of the public.

P) CLOSED/EXECUTIVE SESSION

Q) ACTIONS CONSIDERED FOLLOWING CLOSED SESSION

R) ADJOURNMENT



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 04-2025

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY CREATING A NO PARKING ZONE ON SOUTH MORRIS STREET

WHEREAS, the governing body of a municipality may make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality, and property owners; and

WHEREAS, the Mayor and Town Council recognize that there is a need to make reasonable changes to the Code of the Town of Dover to accommodate the needs of the residents and property owners, and to provide access for emergency vehicles, if and when needed; and

WHEREAS, the Mayor and Town Council have determined that it is in the best interest of the town to create a “No Parking Zone” seven (7) days a week / twenty-four (24) hours per day along on the easterly side of South Morris Street beginning at the southeasterly curblineline intersection of S. Morris Street and Boonton Street, thence, continuing in a southerly direction for a distance of fifty-five (55) feet; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Town Council of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Definition – No Parking Zone

A “No Parking Zone” for the purpose of this ordinance shall be an area along the sideline(s) of a public street that prohibits parking seven (7) days a week / twenty-four (24) (notwithstanding emergency vehicles in emergent situations).

SECTION 2. Description/Location

Said “No Parking Zone” shall be located on the easterly side of South Morris Street beginning at the southeasterly curblineline intersection of South Morris Street and Boonton Street, thence, continuing in a southerly direction for a distance of fifty-five (55) feet.

SECTION 3. Violation and Penalties

Every person convicted of a violation of this provision of this Ordinance, or any supplement thereto shall be liable to a penalty of not more than fifty (\$50.00) dollars payable to the Town or imprisonment for a term not exceeding fifteen (15) days or both.

SECTION 4. This ordinance shall take effect in accordance with law. This ordinance shall supersede any previous and relevant ordinance(s) that may have been adopted prior to this ordinance being adopted.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

ORDINANCE NO. 05-2025

**AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY PROVIDING HANDICAPPED PARKING
SPACE AT 23-25 MONMOUTH AVENUE**

BE IT ORDAINED, by the Mayor and Town Council of the Town of Dover, County of Morris,
State of New Jersey, as follows:

SECTION 1. Description for handicap parking space to be located at 23-25 Monmouth Avenue:

Said handicap parking space shall be located along the northerly curb line of Monmouth Avenue beginning at a point located 360 FT. east of the northeasterly curb line intersection of S. Morris Street and Monmouth Avenue thence, continuing in an easterly direction for a distance of 25 FT.

SECTION 2. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 4. The Ordinance shall take effect upon passage and publication in the matter required by New Jersey law.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

INTRODUCED: _____

ADOPTED: _____

TOWN OF DOVER

Engineering Department

Mail: 37 N. Sussex Street
Office: 100 Princeton Avenue
Dover, New Jersey 07801
Phone: 862-437-1672
Fax: 973-366-2200



*William J. Isselin – Assistant to the Engineer, Chief Code Enforcement Officer, Zoning Officer,
Municipal Recycling Coordinator*

February 24, 2025

DESCRIPTION FOR HANDICAP PARKING SPACE TO BE LOCATED AT 23-25 MONMOUTH AVE.

Said handicap parking space shall be located along the northerly curb line of Monmouth Avenue beginning at a point located 360 FT. east of the northeasterly curb line intersection of S. Morris Street and Monmouth Avenue thence, continuing in a easterly direction for a distance of 25 FT. End Description



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 90-2025 BILLS LIST RESOLUTION

WHEREAS, the Mayor and the Town Council of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the Town Council of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$36,977.81
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$532,394.32
GENERAL CAPITAL ACCT claims in the amount of:	\$175,919.73
WATER UTILITY RESERVE ACCT claims in the amount of:	\$907.82
WATER UTILITY ACCT claims in the amount of:	\$66,910.70
WATER CAPITAL ACCT claims in the amount of:	\$75,044.33
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$1,470.90
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$0.00
EVIDENCE ACCT claims in the amount of:	\$0.00
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$32,742.04
TOTAL CLAIMS TO BE PAID	\$922,367.65

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT WIRE claims in the amount of:	\$41,139.18
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS WIRE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$768.32
WATER UTILITY CAPITAL claims in the amount of:	\$0.00
TOTAL CLAIMS PAID	\$41,907.50
TOTAL BILL LIST RESOLUTION	\$964,275.15

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 91-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER,
COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING TAXICAB DRIVER
LICENSES**

WHEREAS, applications for taxicab driver's licenses have been made by the people listed below;
and

WHEREAS, the Police Department of the Town of Dover has reviewed their applications and has
advised that there is no prohibition to the issuance of their license; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of
Dover, County of Morris and State of New Jersey that the following taxi driver licenses are hereby
approved:

DOVER TAXI AND LIMO SERVICE LLC.

Jose G. Miranda Fuentes – New
Jaime Piedrahita – New
Maximiliano Quintero – Renewal

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER MAYOR & TOWN COUNCIL

RESOLUTION NO. 92-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a taxi/limo license to operate the vehicle(s) listed below in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicab(s)/limo(s); and

WHEREAS, the taxicab(s)/limo(s) have passed the Police Department Inspection to ensure the vehicle functions as intended and is equipped with the mandatory safety equipment

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

PREMIER CAR SERVICE CORP.

2017 TOYOTA SIENNA	OT361H	5TDDZ3DC6HS186374	Renewal	TAXI #62
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ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 93-2025

**RESOLUTION OF THE MAYOR AND TOWN COUNCIL
OF THE TOWN OF DOVER APPROVING GOVERNOR'S COUNCIL ON
ALCOHOLISM AND DRUG ABUSE FOR FISCAL GRANT CYCLE JULY 2025 -
JUNE 2026**

WHEREAS, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Substance Use Disorder in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent substance use disorder in communities throughout New Jersey.

WHEREAS, The Town Council of the Town of Dover, County of Morris, State of New Jersey recognizes that substance use disorder is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Town Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent substance use disorder in our community; and,

WHEREAS, the Town Council has applied for funding to the Governor's Council on Substance Use Disorder through the County of Morris;

NOW, THEREFORE, BE IT RESOLVED by the Town of Dover, County of Morris, State of New Jersey hereby recognizes the following:

1. The Town Council does hereby authorize submission of a strategic plan for the Dover/Victory Gardens Municipal Alliance grant for fiscal year 2026 in the amount of:

GCSUD Grant	\$9,778.00
Cash Match	\$2,444.50
In-Kind	\$7,333.50

2. The Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
James P. Dodd, Mayor

CERTIFICATION

I, Tara M. Pettoni, Municipal Clerk of the Town of Dover, County of Morris, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Town Council on this 11th day of March, 2025.

Tara M. Pettoni, Municipal Clerk



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 94-2025

RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF DOVER AUTHORIZING THE PARTICIPATION IN THE 2025 SUMMER FOOD SERVICE PROGRAM

BE IT RESOLVED by the Mayor and Town Council of the Town of Dover, that permission is hereby granted authorizing the Town to participate in the 2025 Summer Food Service Program from Monday, June 23, 2025 to Friday, August 8, 2025.

The Summer Food Service Program (SFSP) provides free, nutritious meals to help children in low-income areas get the nutrition they need throughout the summer when they are out of school. The Food and Nutrition Service agency under the Department of Agriculture, administers the SFSP.

All enrolled children in the Dover Recreation Summer Playground Program will receive a free, nutritious and well-balanced meal for breakfast and lunch consisting of the required component recommended by the SFSP.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 95-2025

RESOLUTION OF THE TOWN OF DOVER RECREATION, ARTS & CULTURAL DEPARTMENT ESTABLISHING THE FEES FOR THE DOVER RECREATION SUMMER PLAYGROUND PROGRAM FOR 2025

WHEREAS, the Dover Recreation Arts & Cultural Department of the Town of Dover is vested with the responsibility of setting fees for use of the Town of Dover fields and park facilities and the Recreation Programs: and

WHEREAS, the Dover Recreation Arts & Cultural Department has reviewed the fee schedule and established fees for the seven-week Dover Recreation Summer Playground Program as follows:

2025 Dover Recreation Summer Playground Program Fees

Dover/Victory Gardens Residents Fees:

\$600.00 per child – Starting May 1st through May 31st (\$50 savings)

\$650.00 1st child – Starting June 1st

\$600.00 per each additional child starting June 1st

Out-of-Town Residents Fees:

\$800.00 1st child – Starting June 1st

\$750.00 per each additional child starting June 1st

Early Drop-Off / Late Pick-Up Fees:

Early Drop-Off - \$125.00 – per family for the full seven (7) week program

Late Pick-Up - \$125.00 – per family for the full seven (7) week program

Combination - \$200.00 – per family for the full seven (7) week program

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____



TOWN OF DOVER

MAYOR & TOWN COUNCIL

RESOLUTION NO. 96-2025

RESOLUTION DESIGNATING PORTIONS OF ROUTE 46 A PUBLIC EMERGENCY IN NEED OF IMMEDIATE REPAIR

WHEREAS, N.J.S.A. 40:141-1(1) provides for the establishment of and continuance of a Board of Water Commissioners as an entity, separate and apart from the governing body of the municipality; and

WHEREAS, the Town of Dover Water Commission (“Commission”) has determined the existence of an emergency situation involving the collapse of areas of Route 46 in the Town of Dover, which constitute an immediate threat to the public safety; and

WHEREAS, N.J.S.A. 40A:11-6 provides that a purchase, contract or agreement may be made, negotiated or awarded without public advertising for bids and bidding therefore, notwithstanding that the cost of contract price will exceed the amount set in the prevailing bidding threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of performance of services, provided. A written requisition for the performance of such work or labor, or the furnishing of materials, supplies or services is filed with the contracting agent or his deputy in charge describing the nature of the emergency, the time of its occurrence and the need for invoking this section, certified by the officer or director in charge of the department wherein the emergency occurred, or such other officer or employee as may be authorized to act in the place of said officer or director, and the contracting agent or his deputy in charge, being satisfied that the emergency exists, is hereby authorized to award a contract for said work or labor, materials, supplies or services; and

WHEREAS, the Commission has determined that the above-referenced criteria have been met; and

WHEREAS, the Dover Mayor and Council were notified of the failed water main on State Highway Route 46, Dover, New Jersey, on or about January 27, 2025; and

WHEREAS, the Commission is required to contract with outside vendors to repair said water main and roadway in a timely and safe manner to provide for the safety of its residents; and

WHEREAS, the Town of Dover Purchasing Agent and Dover Mayor and Council have declared the need to enter into an emergency contract to repair the roadway on Rt 46; and

WHEREAS, Rockborn Trucking & Excavation Inc., 12 Taylor Road, Wharton, New Jersey, has responded to the emergency and provided the necessary emergency repair including milling and paving of Route 46, for a total contract price of \$64,000.06; and

WHEREAS, public bidding and advertisement is not required prior to the award of an emergency contract.

WHEREAS, the Commission has adequate funds appropriated for the above contract; and

NOW, THEREFORE, BE IT RESOLVED, that Water Commission of the Town of Dover, County of Morris, New Jersey, agrees as follows:

1. The Commission hereby declares the damaged state of Route 46 to be an emergency.
2. The Commission recommends the Town of Dover Purchasing Agent award a contract to Rockborn Trucking & Excavation, Inc., for the repair, paving, and milling of Route 46, for a total contract price of \$64,000.06.
3. This Contract is awarded without competitive bidding under the emergency provisions of the Local Public Contracts Law.

ATTEST:

Tara M. Pettoni, Municipal Clerk

James P. Dodd, Mayor

ADOPTED: _____