

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

AUGUST 6, 2025
REGULAR MEETING – 7:00 PM
AGENDA

1. CALL TO ORDER

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **August 6, 2025** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 8, 2025** and was posted on the bulletin board in the Municipal Building on **January 8, 2025** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Per the Township Code regarding Rules of Debate (Chapter 7-99) the proceedings of the Council shall be governed by Roberts Rules of Order. Please silence all cell phones. Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of this meeting.

2. ROLL CALL

	Present	Absent
Mrs. Garruto		
Mr. Schultz		
Mrs. Senatore		
Vice President Kalish		
President Birmingham		
Ms. Leo, Township Attorney		
Ms. Reilly, Township Clerk		

Let the record reflect the following members of the Administration are present: Mayor Eric Wilsusen, Administrator Debi Millikin, and Chief Financial Officer Bill Eagen.

3. SALUTE TO THE FLAG
MOMENT OF SILENCE

4. SPECIAL PRESENTATIONS

- Oath of Office – Mikayla Esposito, Fire Company #2

5. PUBLIC COMMENT

Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

ORDINANCE #25-16 - "ORDINANCE ESTABLISHING SALARY RANGES AND BENEFITS OF OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF JEFFERSON"

WHEREAS, the Township Council of the Township of Jefferson, Morris County, New Jersey, is required to establish by Ordinance the salary or salary ranges of officers and employees of the Township of Jefferson; and

WHEREAS, there is an existing Ordinance setting forth salary ranges of officers and employees of the Township; and

WHEREAS, the Township wishes to adopt an Ordinance, **effective January 1, 2025**, establishing the salary ranges and other benefits with reference to the officers and employees of the Township of Jefferson; and

WHEREAS, it is the intention that this Ordinance shall replace and repeal all other pre-existing ordinances setting forth the salary ranges of officers and employees of the Township of Jefferson.

NOW, THEREFORE, BE IT ORDAINED, as follows:

SECTION ONE: There is hereby established the following salaries and/or rates of compensation for the officers and employees of the Township of Jefferson, **effective January 1, 2025**, as follows:

OFFICE OF THE CLERK	MINIMUM	MAXIMUM
POSITION		
Council President	\$3,500	\$7,023
Council Member	\$3,000	\$5,852
Township Clerk	\$37,450	\$143,831
Deputy Township Clerk	\$18,000	\$85,901
Deputy Township Clerk P/T	Prevailing minimum wage	\$26.61 per hour
Advisory Board Secretary P/T	Prevailing minimum wage	\$26.61 per hour
Assistant Municipal Clerk	\$18,000	\$62,650

OFFICE OF THE MAYOR	MINIMUM	MAXIMUM
POSITION		
Mayor	\$8,000	\$12,951

ADMINISTRATION	MINIMUM	MAXIMUM
POSITION		
Township Administrator	\$45,000	\$200,888
Administrative/Confidential Secretary	Prevailing minimum wage	\$106,699
Receptionist/Typist	\$19,890	\$50,262
Receptionist/Typist P/T	Prevailing minimum wage	\$26.61 per hour
Wedding/Civil Union Services	\$0 - May waive fee	\$300.00 per service
Public Information Assistant	\$10,000	\$30,648

FINANCE DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Chief Financial Officer	\$45,000	\$188,215
Supervising Principal Personnel Tech	\$45,000	\$129,676
Senior Personnel Technician	\$19,000	\$80,546
Principal Payroll/Personnel Clerk	\$19,000	\$71,500
Supervisor of Account	\$17,000	\$86,325
Assistant Municipal Treasurer	\$26,000	\$111,478
Assistant Purchasing Agent	\$21,000	\$94,085
Senior Purchasing Assistant	\$21,000	\$62,552
Payroll Clerk P/T	\$1,000	\$5,000

TAX ASSESSOR	MINIMUM	MAXIMUM
POSITION		
Tax Assessor	\$37,450	\$101,344

TAX COLLECTOR	MINIMUM	MAXIMUM
POSITION		
Municipal Tax Collector/Cashier	\$25,000	\$139,980
Assistant Municipal Tax Collector	\$15,000	\$94,085
Senior Account Clerk	\$15,000	\$70,323

MUNICIPAL COURT	MINIMUM	MAXIMUM
POSITION		
Judge of the Municipal Court	\$40,000	\$74,175
Municipal Court Administrator	\$25,000	\$118,891
Deputy Court Administrator	\$15,000	\$90,965
Deputy Court Administrator Bilingual	\$15,000	\$95,513
English/Spanish		
Assistant Court Administrator	\$15,000	\$89,640
Violations Clerk	\$15,000	\$57,068

LAND USE BOARD	MINIMUM	MAXIMUM
POSITION		
Technical Assistant Land Use	\$15,000	\$89,444

ENVIRONMENTAL COMMISSION	MINIMUM	MAXIMUM
POSITION		
Clerk P/T	Prevailing minimum wage	\$35.00 per meeting

FIRE PREVENTION BUREAU	MINIMUM	MAXIMUM
POSITION		
Fire Official	\$1,000	\$118,891
Fire Inspection P/T	Prevailing minimum wage	\$41.00 per hour

POLICE DEPARTMENT	MINIMUM	MAXIMUM
HIRED ON OR BEFORE 8/01/11		
POSITION		
Chief of Police	\$120,229	\$214,113
Captain	\$114,504	\$182,501
Lieutenant Step 1	\$139,883	\$166,555
Lieutenant Step 2	\$146,438	\$174,361
Sergeant Step 1	\$127,363	\$151,648
Sergeant Step 2	\$133,324	\$158,745
Police Officer Step 7	\$121,401	\$144,550

POLICE DEPARTMENT	MINIMUM	MAXIMUM
HIRED ON OR AFTER 8/02/11		
POSITION		
Chief of Police	\$120,229	\$237,632
Captain	\$114,504	\$202,546
Lieutenant Step 1	\$137,699	\$164,759
Lieutenant Step 2	\$144,255	\$172,603
Sergeant Step 1	\$125,181	\$149,780
Sergeant Step 2	\$131,141	\$156,913
Academy Step	\$45,886	\$49,912
Police Officer Step 1	\$55,062	\$65,882
Police Officer Step 2	\$64,239	\$76,863
Police Officer Step 3	\$73,416	\$87,873
Police Officer Step 4	\$82,593	\$98,825
Police Officer Step 5	\$91,769	\$109,804
Police Officer Step 6	\$100,979	\$120,823
Police Officer Step 7	\$110,124	\$131,766
Police Officer Step 8	\$119,219	\$142,647

POLICE DEPARTMENT	MINIMUM	MAXIMUM
OUTSIDE EMPLOYMENT		
POSITION		
Police Officer	\$85.00 per hour	\$103.00 per hour
Sergeant	\$85.00 per hour	\$103.00 per hour
Lieutenant	\$85.00 per hour	\$103.00 per hour
Captain	\$85.00 per hour	\$103.00 per hour
Chief of Police	\$85.00 per hour	\$103.00 per hour

POLICE DEPARTMENT	MINIMUM	MAXIMUM
CIVILIAN EMPLOYEES		
POSITION		
Police Administrative Clerk	\$22,000	\$101,344
Special Law Enforcement Officer P/T	\$20.00 per hour	\$35.6327 per hour
Senior Public Safety Telecommunicator	\$60,176	\$104,210
Public Safety Telecommunicator	\$50,345	\$89,444
Public Safety Telecommunicator P/T	\$20.80 per hour	\$31.00 per hour
Prosecutor	\$15,000	\$45,000
Prosecutor Special Sessions	\$175.00 per session	\$900.00 per session

COMMUNICATIONS	MINIMUM	MAXIMUM
POSITION		
Director of I.T.	\$40,000	\$106,699
Assistant Director of Information Technology	\$35,000	\$98,231
Computer Service Technician	\$40,682	\$64,194
Sr. Computer Service Technician	\$53,276	\$81,079
Communications Coordinator P/T	\$1,200	\$35,720

OFFICE OF EMERGENCY MANAGEMENT	MINIMUM	MAXIMUM
POSITION		
Office of Emergency Management Coordinator	\$2,000	\$50,000
Deputy Emergency Management Coordinator	\$2,000	\$25,000

CONSTRUCTION DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Construction Official	\$31,000	\$188,964
Zoning Officer P/T	\$20.00 per hour	\$37.00 per hour
Technical Assistant to Construction Official	\$25,000	\$94,085
T.A.C.O./Assistant Zoning Officer	\$71,937	\$92,714
Electrical Sub-Code Official P/T	\$25.00 per hour	\$53.68 per hour
Building Inspector/ Fire Subcode Official P/T	\$25.00 per hour	\$73.04 per hour
Code Enforcement Officer P/T	\$20.00 per hour	\$30.90 per hour
Plumbing Sub-Code Official P/T	\$25.00 per hour	\$50.49 per hour
Plumbing Inspector P/T	\$20.00 per hour	\$38.50 per hour
Supervising T.A.C.O./Asst. Zoning Officer	\$72,133	\$94,085

HEALTH & WELFARE DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Health Officer	\$32,000	\$143,982
Director of Health	\$10,480	\$17,860
Principal R.E.H.S. 2025	\$102,332	\$102,332
Principal R.E.H.S 2026	\$106,727	\$106,727
Principal R.E.H.S 2027	\$111,583	\$111,583
Principal R.E.H.S 2028	\$114,373	\$114,373
Senior R.E.H.S. 2025	\$86,458	\$86,458
Senior R.E.H.S. 2026	\$88,403	\$88,403
Senior R.E.H.S. 2027	\$92,425	\$92,425
Senior R.E.H.S. 2028	\$94,736	\$94,736
R.E.H.S. Trainee	\$47,000	\$47,000
R.E.H.S. Year 2	\$51,690	\$51,690
R.E.H.S. Year 3	\$57,330	\$57,330
R.E.H.S. Year 4	\$62,965	\$62,965
R.E.H.S. Year 5	\$68,600	\$68,600
Public Health Nurse P/T	Prevailing minimum wage	\$33.00 per hour
Public Health Nurse	\$88,472	\$125,447
Practical Nurse P/T	Prevailing minimum wage	\$33.00 per hour
Practical Nurse P/T	Prevailing minimum wage	\$30.00 per hour
Clinical Nurse P/T	Prevailing minimum wage	\$30.00 per hour
Environmental Health Specialist	\$500.00 per month	\$1,462 per month

ANIMAL CONTROL	MINIMUM	MAXIMUM
POSITION		
Animal Control Officer	\$45,000	\$90,965
Animal Control Officer P/T	Prevailing minimum wage	\$36.00 per hour
Animal Attendant P/T	Prevailing minimum wage	\$30.00 per hour

RECREATION DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Director of Recreation	\$38,000	\$137,582
Recreation Leader	\$36,929	\$73,064
Recreation Program Coordinator	\$16,000	\$97,629
Recreation Aides P/T	\$1,000	\$6,050
Recreation Leader P/T	Prevailing minimum wage	\$23.54 per hour
Camp Director	\$25,000	\$74,175
Camp Director P/T	Prevailing minimum wage	\$27.50 per hour
Assistant Camp Director P/T	Prevailing minimum wage	\$23.00 per hour
Recreation Board Secretary P/T	Prevailing minimum wage	\$25.00 per hour
Park Attendant P/T	Prevailing minimum wage	\$25.00 per hour
Head Track Coach P/T	\$1,000 per season	\$8,400 per season
Assistant Track Coach P/T	\$500 per season	\$2,000 per season
Track Coach P/T	\$1,000 per season	\$6,500 per season
Junior Counselor	Minimum Seasonal Wage	\$18.00 per hour
Senior Counselor	Minimum Seasonal Wage	\$18.00 per hour
Head Counselor	Minimum Seasonal Wage	\$19.75 per hour
Field Supervisor	Minimum Seasonal Wage	\$19.75 per hour
After Care & Before Care	Minimum Seasonal Wage	\$18.00 per hour
Lifeguard	Minimum Seasonal Wage	\$19.75 per hour
Maintenance	Minimum Seasonal Wage	\$19.75 per hour
Science Specialist	Minimum Seasonal Wage	\$18.00 per hour
Program Specialist	Minimum Seasonal Wage	\$19.75 per hour
Music Specialist	Minimum Seasonal Wage	\$18.00 per hour
After Care Supervisor	Minimum Seasonal Wage	\$24.00 per hour
Photographer	Minimum Seasonal Wage	\$18.00 per hour
Rope Specialist	Minimum Seasonal Wage	\$18.00 per hour
Bus Assistant/Counselor	Minimum Seasonal Wage	\$18.00 per hour
Vocal Specialist	Minimum Seasonal Wage	\$18.00 per hour
Before Care & After Care EMT	Minimum Seasonal Wage	\$24.00 per hour
Instrument Assistant	Minimum Seasonal Wage	\$18.00 per hour
Substitute Nurse EMT	Minimum Seasonal Wage	\$24.00 per hour
Theater Specialist	Minimum Seasonal Wage	\$19.75 per hour

Art Specialist	Minimum Seasonal Wage	\$19.75 per hour
Cooking	Minimum Seasonal Wage	\$19.75 per hour
Rock Wall Specialist	Minimum Seasonal Wage	\$18.00 per hour
Clinic Nurse	Minimum Seasonal Wage	\$32.25 per hour
Bus Driver	Minimum Seasonal Wage	\$32.25 per hour
Elective Specialist	Minimum Seasonal Wage	\$32.25 per hour
Cleaning/Maintenance	Minimum Seasonal Wage	\$19.75 per hour
Safety Monitor	Minimum Seasonal Wage	\$32.25 per hour

PARKS DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Director of Parks	\$38,000	\$118,891
Maintenance Supervisor Grounds	\$83,356	\$98,501
Sr. Recreation Maintenance Worker	\$39.83 per hour	\$43.63 per hour
Maintenance Worker 1 Grounds	\$27.38 per hour	\$40.88 per hour

DIAL-A-RIDE DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Supervisor Omni Bus Operator (See Clerical)	\$35,393	\$74,306
Assistant Supervisor Omni Bus Operator	\$32,175	\$64,932
Omni Bus Operator and Clerk Driver	\$29,250	\$57,705
Omni Bus Operator P/T, Occasional	Prevailing minimum wage	\$30.00 per hour
Clerk Drivers P/T Occasional	Prevailing minimum wage	\$30.00 per hour

WATER & SEWER DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Director of Utilities	\$3,000	\$187,563
Administrative Clerk	\$18,000	\$63,986
Water Meter Reader P/T	Prevailing minimum wage	\$25.00 per hour
Senior Sewage Plant Operator and Senior Water Plant Operator	\$44.19 per hour	\$61.40 per hour
Water & Sewer Repairer	\$35.78 per hour	\$51.02 per hour
Senior Water & Sewer Repairer	\$39.06 per hour	\$54.97 per hour

PUBLIC WORKS DEPARTMENT	MINIMUM	MAXIMUM
POSITION		
Municipal Engineer	\$50,000	\$208,583
Director of Public Works	\$47,356	\$208,583
Drafting Technician & Assistant Civil Engineer	\$40,000	\$90,965
Engineering Aid	\$25,000	\$75,965
Senior Engineering Aid	\$35,000	\$105,917
Civil Engineer Trainee	\$62,000	\$88,204
Public Works Superintendent	\$131,515	\$163,547
Assistant Public Works Superintendent	\$108,080	\$127,717
Supervisor Heavy Equipment	\$100,537	\$118,846
Supervising Diesel Mechanic	\$100,573	\$118,846
Land Surveyor P/T	\$25.00 per hour	\$56.00 per hour
Senior Construction Inspector	\$38,000	\$105,272
Municipal Recycling Coordinator	\$950	\$5,953
Public Works Inspector	\$34.41 per hour	\$49.00 per hour
Heavy Equipment Operators	\$38.84 per hour	\$54.70 per hour
Mechanic	\$34.41 per hour	\$49.00 per hour
Senior Repair/Masons	\$31.14 per hour	\$45.42 per hour
Senior Mechanics	\$37.20 per hour	\$53.22 per hour
Mechanic's Helper	\$24.19 per hour	\$36.44 per hour
Garage Attendant	\$20.92 per hour	\$34.80 per hour
Truck Driver	\$31.14 per hour	\$45.42 per hour
Heavy Truck Driver	\$32.78 per hour	\$47.39 per hour
Supervising Heavy Equipment Operator	\$31.90 per hour	\$56.31 per hour
Senior Recycling Operator	\$25.44 per hour	\$38.23 per hour
Equipment Operator	\$34.41 per hour	\$48.79 per hour
Road Repairer/Mason	\$25.83 per hour	\$38.52 per hour
Recycling Operator/Seasonal/P/T	\$24.19 per hour	\$36.44 per hour
Diesel Mechanic	\$37.20 per hour	\$53.22 per hour
Building Maintenance Worker P/T	\$24.19 per hour	\$36.44 per hour

Laborer 1	\$24.19 per hour	\$36.44 per hour
Maintenance Repairer	\$25.83 per hour	\$38.52 per hour
Truck Driver/Equipment Operator	\$31.14 per hour	\$47.16 per hour
Assistant Public Works Inspector	\$34.41 per hour	\$48.78 per hour

CLERICAL TITLES	MINIMUM	MAXIMUM
POSITION		
Keyboarding Clerk 1 P/T	Prevailing minimum wage	\$34.79 per hour
Keyboarding Clerk 1	\$36,251	\$47,296
Keyboarding Clerk 2	\$35,000	\$59,683
Clerk 3 and Keyboarding Clerk 3	\$40,000	\$83,613
Clerk 4	\$56,953	\$81,079
Account Clerk	\$48,937	\$79,489
Senior Account Clerk	\$50,615	\$66,036
Principal Clerk	\$46,555	\$70,323
Technical Assistant Lane Use/Zoning Officer	\$68,556	\$89,444

PUBLIC LIBRARY	MINIMUM	MAXIMUM
POSITION		
Library Director	\$84,079	\$112,106
Senior Librarian	\$47,320	\$79,279
Librarian	\$20.10 per hour	\$31.46 per hour
Supervising Library Assistant	\$40,000	\$69,982
Principal Library Assistant	\$30,059	\$59,214
Senior Library Assistant	\$26,000	\$51,178
Library Assistant	\$23,385	\$42,020
Principal Account Clerk	Prevailing minimum wage	\$40.00 per hour
Messenger	\$75 per week	\$165 per week
Building Maintenance Worker	Prevailing minimum wage	\$22.14 per hour
Assistant Library Director	\$72,000	\$97,584
Library Assistant P/T	Prevailing minimum wage	\$20.57 per hour
Bookkeeper P/T	\$18.75 per hour	\$28.05 per hour
Librarian P/T	\$25.71 per hour	\$37.70 per hour

In addition, individuals taking minutes for ad hoc boards, advisory boards or regular boards will be paid \$35.00 per meeting.

SECTION TWO: Normal pay periods for Township employees and officials will be bi-monthly provided that the Township Administrator may establish suitable pay periods as approved by Council or as noted above.

SECTION THREE: The actual salaries of particular officers and employees or groups thereof may have previously been set by Resolution, and it is intended that the adoption of this Ordinance shall not affect any Resolutions affixing the actual salaries or compensation of any officers and employees, provided that said salaries or compensation are within the ranges set forth above.

SECTION FOUR: Additional benefits affecting certain officers and employees of the Township of Jefferson are as follows:

- A. The holidays for 2025 shall be as per contract presently in existence for that period.
- B. Police Chief, Deputy Chief, Police Captain, and all Uniformed Officers are not entitled to longevity. All full-time Township employees not covered by a collective bargaining contract, and hired on or before November 1, 1997, shall be eligible for longevity awards in accordance with the agreement for OPEIU LOCAL 32 Blue Collar Unit, \$1,775.00, OPEIU LOCAL 32 Foremen's Unit, \$1,775.00 for OPEIU LOCAL 32 White Collar Unit, \$1,775.00 with the exception of Dispatchers which are not entitled to longevity. All eligible members shall have longevity become a part of their base salary. Longevity shall be based on each base annual wage. The first day of July is the day upon which the total number of years of service shall be measured. Employees hired after November 1, 1997 for OPEIU LOCAL 32 White Collar Unit, November 1, 1997 for OPEIU LOCAL 32 Blue Collar Unit and April 15, 1992 for OPEIU LOCAL 32 Foremen shall not be eligible for longevity. PBA Local 190 members have no exception to longevity payment.
- C. Employees in positions deemed to be unclassified by the New Jersey Civil Service Commission will earn sick, vacation, personal and holiday time in accordance with the White Collar Union. They will also be entitled to Article 7, Paragraph C in the PBA contract "Deferred Compensation Plan".
- D. All specific salaries, holidays, vacation, longevity and other allotments of benefits to be granted to the individual members of OPEIU LOCAL 32, International Union of Production, Clerical, and Public Employees, White Collar Unit, OPEIU LOCAL 32 Blue Collar Unit, New Jersey Civil Service Association OPEIU LOCAL 32 Foremen's Unit, P.B.A. Local 190, and Professional Staff Employees with certain agreements affecting the Municipal Corporation of the State of New Jersey, through their bargaining agents, or direct contract to the governing body.

SECTION FIVE: Nothing herein shall be intended to amend or in any way change any Collective Bargaining Agreements with reference to those officers or employees who are members of the collective bargaining unit, and to the extent that there is a discrepancy between any Collective Bargaining Agreement and the range of salaries or benefits set forth herein, the terms of the Collective Bargaining Agreement shall prevail.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING- Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

INTRODUCED: JULY 16, 2025

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto			X									
Mr. Schultz						X						
Mrs. Senatore	X		X									
Vice President Kalish		X	X									
President Birmingham			X									

7. COUNCIL AND MAYOR DISCUSSION
 - Lake Winona & Lake Swannanoa – Dam Rehabilitation & Loan Agreements
 - Mid-Year Budget Update
8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR
9. COUNCIL REPORTS
10. COUNCIL BUSINESS

RESOLUTION #25-233 - "RESOLUTION AUTHORIZING THE PAYMENT OF BILLS"

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated August 6, 2025 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-234 - "RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, AUTHORIZING PAYMENT TO HABITAT FOR HUMANITY AS PER THE TOWNSHIP SPENDING PLAN"

WHEREAS, Jefferson Township prepared a Housing Element and Fair Share Plan that addresses its fair share affordable housing obligation, in accordance with the Fair Housing Act (N.J.S.A. 52:27D-301) and applicable New Jersey law and regulations; and

WHEREAS, in its August 2024 Affordable Housing Trust Fund Spending Plan, the Township of Jefferson earmarked \$50,000.00 for Habitat for Humanity's property located at 17 North Parkway, Block 298, Lot 2, for a market to affordable unit; and

WHEREAS, Habitat for Humanity has now made the request for the monies allocated to them for affordable housing from the Affordable Housing Trust Fund Spending Plan; and

WHEREAS, the Chief Financial Officer has certified that the above funds are available in the Affordable Housing Trust Fund.

NOW THEREFORE, BE IT RESOLVED, on this 6th day of August, 2025, by the Township of Jefferson, County of Morris, State of New Jersey, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, hereby approves the payment of \$50,000.00 to Habitat for Humanity for the affordable housing located on its property located at 17 North Parkway, Block 298, Lot 2; and

NOW THEREFORE, BE IT FURTHER RESOLVED, Habitat for Humanity is responsible for utilizing such monies in accordance with all applicable affordable housing law, rules and regulations, and shall assist the Township as required to ensure the Township receives credit for the use of such affordable housing trust funds.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-235 -"RESOLUTION ADOPTING A PROTOTYPICAL DEFERRED COMPENSATION PLAN FOR JEFFERSON TOWNSHIP PLAN NO. 98276-01 PROVIDED BY EMPOWER RETIREMENT"

WHEREAS, Jefferson Township previously adopted a Deferred Compensation Plan, as identified by 74-PD-GWL-120208 for the purposes of:

- the desire to attract and retain qualified employees; and

- the accrual of tax benefits to eligible employees through participation in a Deferred Compensation Plan as established pursuant to *Section 457* of the *Federal Internal Revenue Code*; and
- the fact that there is no cost to the local governmental unit to adopt and implement a Deferred Compensation Plan; and
- the implementation of a Deferred Compensation Plan serves the interests of the local governmental unit by enabling it to provide enhanced retirement security to its eligible employees.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey hereby adopts a Deferred Compensation Plan provided by Empower Retirement, LLC, 21-PD-EMPOWER-110121.

BE IT FURTHER RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that Jefferson Township is adopting a Deferred Compensation Plan substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reason of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-188) and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16) and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Internal Revenue Code Section 457. The use of the Ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not to be considered precedent.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-236 - "RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND FOR THE CHAMBERLAIN HOUSE CONSTRUCTION DOCUMENTS"

WHEREAS, the Township of Jefferson applied for grant funding through the Morris County Historic Preservation Trust Fund; and

WHEREAS, the Township is applying for money for Chamberlain House Construction Documents; and

WHEREAS, the Morris County Historic Preservation Trust Fund has approved a grant in the amount of \$21,520 for the Chamberlain House Construction Documents; and

WHEREAS, the Township is desirous of entering into this Grant Agreement with the Morris County Historic Preservation Trust Fund; and

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Mayor and Clerk are authorized to execute the Grant Agreement with the Morris County Historic Preservation Trust Fund and are further authorized to execute any other necessary documents to implement the Grant Agreement.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-237 - "RESOLUTION APPROVING CURRENT ESTIMATE NO. 1- RIVERVIEW PAVING, INC. - FOR 2025 ROAD PAVING PROGRAM, CONTRACT NO. RDE-25-3"

WHEREAS, a contract was awarded to Riverview Paving, Inc. for 2025 Road Paving Program, **Contract RDE-25-3**; and

WHEREAS, the Township Engineer has submitted **Current Estimate No. 1** in the amount of **\$367,797.13** for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Current Estimate No. 1** for a payment in the amount of **\$367,797.13** to Riverview Paving, Inc., **859 Willow Grove Street, Hackettstown, NJ 07840**.

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-238 - "RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) ENERGREEN ILF KOMMUNAL MOWER WITH RELATED EQUIPMENT FROM JET VAC EQUIPMENT LLC. UNDER THE SOURCEWELL NATIONAL SERVICE COOPERATIVE"

WHEREAS, pursuant to P.L. 2011, c. 139 all contracting units are permitted to use contracts awarded by national or regional cooperatives that were already competitively bid without competitively bidding the goods or services themselves; and

WHEREAS, on July 18, 2018, the Township Council authorized the Township to enter into an agreement with the Sourcewell National Cooperative to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township; and

WHEREAS, the Sourcewell National Service Cooperative awarded Contract No. 032525-EGN to Energreen America, Inc., 227 Trade Ct, Aiken, SC 29805; and

WHEREAS, the Township of Jefferson wishes to purchase one (1) Energreen ILF Kommunal Mower from **Jet Vac Equipment LLC., 195 Green Pond Road, Rockaway, NJ 07866** for an amount not to exceed **\$280,582.00**; and

WHEREAS, Jet Vac Equipment. is an authorized Energreen dealer under the Sourcewell Contract; and

WHEREAS, the Township is in receipt of the requisite documentation required in order to award this contract through the Sourcewell National Cooperative contract; and

WHEREAS, the use of the Sourcewell National Cooperative shall result in cost savings, after all factors, including charges for service, material and delivery, have been considered; and

WHEREAS, the Sourcewell National Cooperative's bidding process for contractors meets the requirements of the "fair & open" definition required by N.J.S.A. 19:44A-20.7; and

WHEREAS, the determination by the Township to award this contract under this National Cooperative was previously advertised in both The Daily Record and on the Township of Jefferson website; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriation as designated below and totaling **\$280,582.00**:

**C-04-55-924-010-903
5-01-26-260-291-260**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to one (1) Energreen ILF Kommunal Mower with related Equipment from **Jet Vac Equipment LLC., 195 Green Pond Road, Rockaway, NJ 07866** for an amount not to exceed **\$280,582.00**.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-239 - "RESOLUTION AUTHORIZING CONTRACT FOR TECHNOLOGY RELATED SERVICES WITH OCEAN COMPUTER GROUP, INC. FOR SCALE COMPUTING VIRTUAL DESKTOP SERVER ENVIRONMENT IMPROVEMENTS UNDER THE OMNIA PARTNERS NATIONAL COOPERATIVE PURCHASING COOPERATIVE"

WHEREAS, pursuant to P.L. 2011, c. 139 all contracting units are permitted to use contracts awarded by national or regional cooperatives that were already competitively bid without competitively bidding the goods or services themselves; and

WHEREAS, the Township of Jefferson is a member of the OMNIA Partners national purchasing cooperative, formerly the National Cooperative Purchasing Alliance (NCPA), and is authorized the Township to enter into agreement with Omnia Partners to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township; and

WHEREAS, the OMNIA Partners awarded TD SYNEX Corporation Contract No. 01-170 entitled "Advanced Technology Solutions Aggregator" with a contract term from December 14, 2023 to December 31, 2026; and

WHEREAS, Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ, 07747, is an authorized vendor under the TD SYNEX Contract; and

WHEREAS, the Township of Jefferson wishes to enter into a contract for TD SYNEX Services for Technology Related services for Scale Computing Virtual Desktop Environment improvements with **Ocean Computer Group, Inc.**; and

WHEREAS, the Township is in receipt of the requisite documentation required in order to award this contract through OMNIA Partners; and

WHEREAS, the use of the OMNIA Partners contract shall result in cost savings, after all factors, including charges for service, material and delivery, have been considered; and

WHEREAS, the OMNIA Partners bidding process for contractors meets the requirements of the "fair & open" definition required by N.J.S.A. 19:44A-20.7; and

WHEREAS, the determination by the Township to award this contract under this OMNIA Partners contract was previously advertised in both The Daily Record and on the Township of Jefferson website; and

WHEREAS, the term of the contract shall be for 24 months or until project completion; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriation as designated below:

**C-04-55-924-008-920
C-04-55-925-010-921**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to execute an agreement for Technology Related Services with **Ocean Computer Group, Inc., 90 Matawan Road, Suite 105, Matawan, NJ, 07747** for an amount not too exceed **\$55,482.09**.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-240 -"RESOLUTION AUTHORIZING CONTRACT FOR DOCUMENT SCANNING & STORAGE SERVICES FROM FILEBANK, INC. UNDER THE KEYSTONE PURCHASING NETWORK COOPERATIVE"

WHEREAS, pursuant to P.L. 2011, c. 139 all contracting units are permitted to use contracts awarded by national or regional cooperatives that were already competitively bid without competitively bidding the goods or services themselves; and

WHEREAS, on April 20, 2022 the Township Council adopted Resolution #22-104 authorizing the Township to participate in National Cooperative Purchasing with Keystone Purchasing Network to purchase goods and/or services in order to make the procurement process more efficient and to provide cost savings to the Township; and

WHEREAS, the Keystone Purchasing Network Cooperative awarded Contract No. KPN-202201-06A, Enterprise Content Management Services, to **FileBank, Inc., 23 Thornton Road, Oakland, NJ 07436**; and

WHEREAS, the initial term of the contract between Keystone Purchasing Network and FileBank, Inc. was March 1, 2022 through February 28, 2023 and has subsequently been extended until February 28, 2026; and

WHEREAS, on August 10, 2022 the Township Council adopted Resolution #22-196 authorizing the initial phase of this document scanning and file storage project including but not limited to Health Department Records with FileBank, Inc.; and

WHEREAS, on March 20, 2024, the Township Council adopted Resolution #24-105 for the next phase of this document scanning and storage services project including but not limited to Land Use Department Records; and

WHEREAS, the Township of Jefferson desires to continue with the next phase of this document scanning and storage services project including but not limited to Building Department records; and

WHEREAS, the Township is in receipt of the requisite documentation required in order to award this contract through the Keystone Purchasing Network contract which shall result in cost savings, after all factors, including charges for service, material and delivery, have been considered; and

WHEREAS, the Keystone Purchasing Network's bidding process for contractors meets the requirements of the "fair & open" definition required by N.J.S.A. 19:44A-20.7; and

WHEREAS, the determination by the Township to award the initial phase of this contract under this National Cooperative was previously advertised in both The Daily Record and on the Township of Jefferson website; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriation as designated below:

C-04-55-925-010-901

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Township Administrator is authorized to contract for Scanning and Storage Services from **FileBank, Inc., 23 Thornton Road, Oakland, NJ 07436** for an amount not to exceed **\$21,000.00**.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

11. ORDINANCES – FIRST READING

- None for August 6, 2025

12. MINUTES

- Regular Meeting Minutes – July 16, 2025 (Schultz absent)

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

13. CONSENT AGENDA*

*Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***LICENSES:**

- None for August 6, 2025

***APPOINTMENTS:**

- Kiley Shatzel, Fire Company #2

***CONSENT AGENDA RESOLUTIONS:**

- 25-241 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 25-242 Resolution Authorizing the Reduction of Taxes Due to Successful County Tax Appeals
- 25-243 Resolution Authorizing Refund of Overpayment(s) of Recreation Fees
- 25-244 Resolution Authorizing the Waiver of Recreation Fees
- 25-245 Resolution Authorizing a Disabled Veterans Exemption and the Cancellation of Taxes – Block 234, Lot 16
- 25-246 Resolution Authorizing a Disabled Veterans Exemption and the Cancellation of Taxes – Block 240, Lot 3
- 25-247 Resolution Authorizing a Disabled Veterans Exemption and the Cancellation of Taxes – Block 448.04, Lot 17
- 25-248 Resolution Authorizing Contracts with Certain Approved Education Services Commission of New Jersey Co-Op Contract Vendors for Contracting Units- KC Sign
- 25-249 Resolution Authorizing Contracts for Purchase of Parts to Refurbish Back Hoe for DPW Through MRESCE/ESCNJ #22/23-12
- 25-250 Resolution Authorizing Contracts with Certain Approved New Jersey State Contract Vendor for Contracting Units Pursuant to N.J.S.A. 40A:11-12a – Firefighter One, LLC
- 25-251 Resolution Authorizing Contracts with Certain Approved Cranford Police Cooperative Pricing System Contract Vendors for Contracting Units – Gentilini Ford
- 25-252 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the 2025 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown Grant in the Amount of \$7,000.00
- 25-253 Amended Resolution Supporting the Submission of a Morris County Trial Construction Grant Application

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

- 14. **PUBLIC COMMENT**
Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.
- 15. **EXECUTIVE SESSION**
 - None for August 6, 2025
- 16. **ADJOURNMENT AT** _____ **PM** _____ **Motion to Adjourn** _____ **Second** _____ **All in Favor**

Michele Reilly, RMC, CMR
Township Clerk
973-208-6133 mreilly@jeffersontownship.net

FUTURE MEETINGS will **begin at 7:00 p.m.** on each of the dates set forth below, at the **Jefferson Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey**, unless otherwise noticed below or as amended during the year by a vote of the Township Council.

- Wednesday, September 3
- Tuesday, September 16
- Wednesday, October 1
- Wednesday, October 15
- Wednesday, November 12
- Wednesday, December 3
- Wednesday, December 17
- Wednesday, January 7, 2026 - Reorganization

CONSENT AGENDA RESOLUTION #25-241

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- 1. Incorrect Payment
- 2. Adjustment of Assessment
- 3. Overbilled
- 4. Vets, Senior Citizen Deduction
- 5. Third Party Lien
- 6. Duplicate Payment
- 7. Exempt
- 8. County/State Board Appeal
- 9. Overpayment
- 10. Return of Premium
- 11. Return of Recording Fee

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
Various	Various	Blau & Blau Trust for City of Newark	\$217,383.22	8	2025
295	26	NJSL 301 LLC	\$756.84	5	2025
473.09	22	BALA PARTNERS LLC	\$3,245.85	5	2025
473.09	22	BALA PARTNERS LLC	\$500.00	10	2025
164	46	PRO CAP 8	\$2,613.28	5	2025
55	10	BALA PARTNERS LLC	\$1,329.63	5	2025
55	10	BALA PARTNERS LLC	\$1,400.00	10	2025
			TOTAL	\$227,228.82	

CONSENT AGENDA RESOLUTION #25-242

“RESOLUTION AUTHORIZING THE REDUCTION OF TAXES DUE TO SUCCESSFUL COUNTY TAX APPEALS”

WHEREAS, the Tax Collector of the Township of Jefferson has determined that action is required as a result of the 2025 tax reductions granted by the State of New Jersey and the Morris County Board of Taxation; and

WHEREAS, the Tax Collector has certified to the foregoing as well as to the amount of the tax cancellations, which are set forth along with the Block and Lot and Property location of the taxpayer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the required tax cancellations be made:

<u>BLOCK</u>	<u>LOT</u>	<u>PROPERTY LOCATION</u>	<u>TAX CANCELLATION</u>
42	2	39 S LAKESIDE AVE	\$1,558.21
42	3	41 S LAKESIDE AVE	\$1,524.06
111	13.01	2 ALPS LN	\$2,768.77
142	21	25 BENEDICT DR	\$3,578.91
143	3	57 E SHORE RD	\$620.80
151	9.01	6 ORCHARD RD	\$2,061.06
222	1	2 MARTIN VIEW RD	\$2,346.62
233.02	29.18	17 BOA VISTA DR	\$2,638.40
234	17.04	84 ESPANONG RD	\$620.80
249	16	650 ST RT 15 S	\$15,159.94
250.09	29	862 RAVINE RD	\$2,833.95
262	5	731 BERKSHIRE VALLEY RD	\$310.40
300	8	14 W LAKEVIEW TRL	\$3,178.50
300	11	22 W LAKEVIEW TRL	\$3,104.00
302	38	88 W SHAWNEE TRL	\$1,024.32
305	19	15 SHENANDOA CRES	\$2,328.00
387	3.04	7 HARDBARGIN RD	\$2,079.68
435	11	16 ABENAKI TRL	\$802.38
444	8	14 GREENWOOD DR	\$3,706.18
453	4.2083	17 PINE HOLLOW CT	\$1,312.99
457	35	5 STONEYBROOK LN	\$1,846.88
457.01	17	4 STONEYBROOK LN	\$1,347.14
458	37	BERKSHIRE VALLEY RD	\$620.80
458	38	BERKSHIRE VALLEY RD	\$620.80
557	9	40 GRANDVIEW AVE	\$1,969.89

CONSENT AGENDA RESOLUTION #25-243

“RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT(S) OF RECREATION FEES”

WHEREAS, there appears on the Recreation Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Recreation Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

- | | | |
|----------------------|-------------------------|----------------------------|
| 1. Incorrect Payment | 2. Duplicate Payment | 3. Withdrawal from Program |
| 4. Program Cancelled | 5. Expelled Participant | |

<u>PAYEE</u>	<u>PROGRAM</u>	<u>AMOUNT</u>	<u>CODE</u>
Michelle DiPaolo	2025 Summer Day Camp	990.00	3
Leslie Chavez Caverro	2025 Summer Day Camp	337.00	3
Anna Masuk	2025 Summer Day Camp	306.00	3
Sabina Liss	2025 Summer Day Camp	\$36.00	3
	Total Refunds:	1669.00	

CONSENT AGENDA RESOLUTION #25-244

“RESOLUTION AUTHORIZING THE WAIVER OF RECREATION FEES”

WHEREAS, an application for financial assistance for summer camp 2025 was received and reviewed by the Recreation Department; and

WHEREAS, the Recreation Director recommends the waiver of Recreation fees for summer camp 2025 as requested by the applicant; and

WHEREAS, this waiver is applicable only for the basic day camp registration fees and does not include busing, before & after care, off-site trips, on-site electives, fun food meals and canteen snacks; and

WHEREAS, this waiver is being granted for two (2) weeks of summer camp for one (1) camper to the following family:

DiNorcia, 1 Camper at \$520, total for the summer.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that such waiver be authorized to the aforementioned individual and that appropriate measures be taken by the Chief Financial Officer and Director of Recreation in reference to the reconciliation of camp finances.

CONSENT AGENDA RESOLUTION #25-245

“RESOLUTION AUTHORIZING A DISABLED VETERANS EXEMPTION AND THE CANCELLATION OF TAXES –BLOCK 234, LOT 16”

WHEREAS, the Tax Assessor has approved an application for a totally Disabled Veteran Exemption for a resident property owner; and

WHEREAS, based on the approved permanently Disabled Veterans application date of July 29, 2025, the resident property owner is entitled to an exemption of taxes in accordance with N.J.S.A. 54:4-3.32; and

WHEREAS, the Mayor of the Township of Jefferson does recommend an exemption of his taxes based on date of approved permanently Disabled Veterans application, July 29, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel said taxes as follows:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Block 234 Lot 16	64 Espanong Rd	\$1,805.42	3 rd 2025 (ProRated)
		\$2,585.60	4 th 2025
		\$2,508.04	1 st 2026
		\$2,508.03	2 nd 2026

CONSENT AGENDA RESOLUTION #25-246

“RESOLUTION AUTHORIZING A DISABLED VETERANS EXEMPTION AND THE CANCELLATION OF TAXES –BLOCK 240, LOT 3”

WHEREAS, the Tax Assessor has approved an application for a totally Disabled Veteran Exemption for a resident property owner; and

WHEREAS, based on the approved permanently Disabled Veterans application date of July 29, 2025, the resident property owner is entitled to an exemption of taxes in accordance with N.J.S.A. 54:4-3.32; and

WHEREAS, the Mayor of the Township of Jefferson does recommend an exemption of his taxes based on date of approved permanently Disabled Veterans application, July 29, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel said taxes as follows:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Block 240 Lot 3	6 W Emerald Isle Dr	\$3,326.52	3 rd 2025 (ProRated)
		\$4,764.00	4 th 2025
		\$4,621.09	1 st 2026
		\$4,621.08	2 nd 2026

CONSENT AGENDA RESOLUTION #25-247

“RESOLUTION AUTHORIZING A DISABLED VETERANS EXEMPTION AND THE CANCELLATION OF TAXES –BLOCK 448.04, LOT 17”

WHEREAS, the Tax Assessor has approved an application for a totally Disabled Veteran Exemption for a resident property owner; and

WHEREAS, based on the approved permanently Disabled Veterans application date of July 22, 2025, the resident property owner is entitled to an exemption of taxes in accordance with N.J.S.A. 54:4-3.32; and

WHEREAS, the Mayor of the Township of Jefferson does recommend an exemption of his taxes based on date of approved permanently Disabled Veterans application, July 22, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel said taxes as follows:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Block 448.04 Lot 17	50 Summit Rd	\$1,985.64	3 rd 2025 (ProRated)
		\$2,813.10	4 th 2025
		\$2,484.34	1 st 2026
		\$2,484.34	2 nd 2026

CONSENT AGENDA RESOLUTION #25-248

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY CO-OP CONTRACT VENDORS FOR CONTRACTING UNITS-KC SIGN.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase and goods or services under the New Jersey State Approved Co-op #65MCESCCPS, Educational Services Commission of New Jersey (ESCNJ) Co-op contracts entered into on behalf of said Commission; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing Cooperative contracts; and

WHEREAS, ESCNJ contract 24/25-38 was awarded to KC Sign, 142 Conchester Highway, Aston, PA 19014 for an Electronic message center; and

WHEREAS, the Township of Jefferson intends to purchase in an **amount not to exceed \$35,690.00** for an Electronic Message Center through this resolution and properly executed contract, which shall be subject to all the conditions applicable to current the Educational Services Commission of New Jersey (ESCNJ) contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to line item appropriations designated below and totaling **\$35,690.00**.

C-04-55-925-010-932

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase an Electronic Message center from the approved ESCNJ Co-op contract 24/25-38 in an amount not to exceed \$35,690.00 from KC Sign, 142 Conchester Highway, Aston, PA 19014.

CONSENT AGENDA RESOLUTION #25-249

“RESOLUTION AUTHORIZING CONTRACTS FOR PURCHASE OF PARTS TO REFURBISH BACK HOE FOR DPW THROUGH MRESC/ESCNJ # 22/23-12”

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the State Contract; and

WHEREAS, the Township of Jefferson is refurbishing the 2010 Back Hoe has the need to purchase parts and will utilize **MRESC/ESCNJ #22/23-12**; and

WHEREAS, MRESC/ESCNJ #22/23-12 the John Deere Parts contract was awarded to Jesco 1275 Bloomfield Avenue, Building #5 Unit 27C, Fairfield, New Jersey 07004; and

WHEREAS, the Township of Jefferson desires to purchase in the amount of **\$33,934.40 MRESC/ ESCNJ #22/23-12 through** this resolution and properly executed contract, which shall be subject to all the conditions applicable to the State contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$33,934.40**

C-04-55-925-005-902

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase parts for the refurbishment of the John Deere 2010 Back Hoe **through MRESC/ ESCNJ #22/23-12 in the amount of \$33,943.40 to Jesco 1275 Bloomfield Avenue, Building #5 Unit 27C, Fairfield, New Jersey 07004.**

CONSENT AGENDA RESOLUTION #25-250

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED NEW JERSEY STATE CONTRACT VENDOR FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a - “FIREFIGHTER ONE, LLC.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program contract entered into on behalf of the State of the Division of Purchase and Property in the Department and of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contract; and

WHEREAS, State Contract T-0790,17-FLEET-00811 was awarded to Firefighter One, LLC., 34 Wilson Drive, Sparta, NJ 07871 for Fire Dex gear and Personal Protective Clothing; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$26,353.25** for Fire Dex gear and Personal Protective Clothing through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$26,353.25**.

C-04-55-924-008-910

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Fire Dex gear and Personal Protective Clothing from Firefighter One, LLC., 34 Wilson Drive, Sparta, NJ 07871.

CONSENT AGENDA RESOLUTION #25-251

“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED CRANFORD POLICE COOPERATIVE PRICING SYSTEM CONTRACT VENDORS FOR CONTRACTING UNITS – GENTILINI FORD”

WHEREAS, the Township of Jefferson may, by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **Cranford Police Cooperative Pricing System contracts entered into on behalf of the Township of Cranford**; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **State Contracts**; and

WHEREAS, the Cranford Police Cooperative Pricing System contract **#47-CPCPS, Contract 24-01-#1**, was awarded to **Gentilini Ford, 500 John S. Penn Boulevard, Woodbine, NJ 08270** and

WHEREAS, the Township of Jefferson desires to purchase a replacement vehicle for a totaled vehicle that was involved in a collision on February 15, 2025. The replacement will be **(1) 2025 Ford SUV Police Interceptor AWD vehicle with options in an amount not to exceed \$53,705.90** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Cranford Police Cooperative Pricing System contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to line item appropriations designated below and totaling **\$53,705.90**.

**5-01-23-220-220-292
5-01-25-240-240-263**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **(1) 2025 Ford SUV Police Interceptor AWD vehicles with options from the approved Cranford Police Cooperative Pricing System #47-CPCPS, contract 24-01-#1 in an amount not to exceed \$53,705.90 from Gentilini Ford, 500 John S. Penn Boulevard, Woodbine, NJ 08270**.

CONSENT AGENDA RESOLUTION #25-252

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2025 DRIVE SOBER OR GET PULLED OVER STATEWIDE LABOR DAY CRACKDOWN GRANT IN THE AMOUNT OF \$7,000.00”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **2025 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown Grant** in the amount of **\$7,000.00** and wishes to amend its **2025** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2025** in the total amount of **\$7,000.00**, which will be available as a revenue from:

Miscellaneous Revenues
Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services – Public
And Private Revenues Offset with Appropriations:
**2025 Drive Sober or Get Pulled Over Statewide
Labor Day Crackdown Grant** **\$7,000.00**

BE IT FURTHER RESOLVED that a like sum of **\$7,000.00** be and the same is hereby appropriated under the caption of:

General Appropriations
A. Operations – Excluded from CAPS
Public and Private Programs Offset by Revenues:
**2025 Drive Sober or Get Pulled Over Statewide
Labor Day Crackdown Grant**
Police Department: Salaries and Wages

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #25-253

“AMENDED RESOLUTION SUPPORTING THE SUBMISSION OF A MORRIS COUNTY TRAIL CONSTRUCTION GRANT APPLICATION”

WHEREAS, on June 5, 2025, the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, passed Resolution #25-188, supporting the submission of a Morris County Trail Construction Grant Application; and

WHEREAS, the Township has been made aware that the 20% match amount should be amended from \$58,900 to \$64,790; and

WHEREAS, the match for this grant will be made through funds and/or in-kind contributions.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, as follows:

- **WHEREAS**, Morris County, created the Morris County Open Space, Recreation, Farmland, and Historic Preservation Trust Fund (“Trust Fund”), in accordance with P.L. 1997, c24(N.J.S.A. 40:12015.1 et seq); and any subsequent amendments thereto; and,
- **WHEREAS**, on November 4, 2014, the voting electorate of Morris County approved the ballot question to permit trail construction as an allowable use under the Trust Fund, and on April 27, 2016, the County, adopted the Morris County Trail Construction Grant Program, hereinafter referred to as the “Program”; and
- **WHEREAS**, the Program, will provide funding for the rehabilitation and expansion of existing as well as the construction of new motorized, non-motorized, or diversified recreational trails, and
- **WHEREAS**, the Township of Jefferson wishes to apply for and obtain a grant through the 2025 Morris County Trail Construction Grant Program in the amount of \$259,160 for the Compton Gobel Road Phase 2 Project.

NOW THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, do hereby authorize the preparation and submission of a 2025 Morris County Trail Construction Grant Application on behalf of the Township of Jefferson; and

BE IT FURTHER RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey authorize the expenditure of the required 20% match for this grant through funds and/or in-kind contributions in the amount of \$64,790; and

BE IT FURTHER RESOLVED, that the Township Council of the Township of Jefferson acknowledge the grant program will operate on a reimbursement basis only, and agree to provide full advance funding to complete the project; and

BE IT FURTHER RESOLVED, that upon receipt of the Grant Agreement the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, authorized the Mayor and Municipal Clerk to execute such agreement on behalf of the Township of Jefferson and that the signature constitutes acceptance of the terms and conditions of the grant agreement and approved the execution of the grant agreement.