

**JEFFERSON TOWNSHIP COUNCIL**  
**MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING**  
**1033 WELDON ROAD**  
**LAKE HOPATCONG, NJ 07849**  
**CONTACT: 973-208-6132/33**  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**JUNE 24, 2026**  
**REGULAR MEETING – 7:00 PM**  
**AGENDA**

**1. CALL TO ORDER – Presiding Officer**

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **June 24, 2026** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 9, 2026** and was posted on the bulletin board in the Municipal Building on **January 9, 2026** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Adequate notice of this public meeting has been made in accordance with P.L. 2025, c.72, N.J.S.A. 35:3-2, and the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., inasmuch as a notice has been published on the Township's official Internet website, [www.jeffersontownship.net](http://www.jeffersontownship.net), which is accessible and available to the public free of charge.

**2. ROLL CALL**

	Present	Absent
Mr. Birmingham		
Mr. Schultz		
Mrs. Senatore		
Vice President Garruto		
President Kalish		
Mr. Bolcato, Township Attorney		
Ms. Nevins, Deputy Township Clerk		

Let the record reflect the following members of the Administration are present: Mayor Eric Wilsusen and Administrator Debi Millikin

**3. SALUTE TO THE FLAG – Presiding Officer**

**4. SPECIAL PRESENTATIONS – Presiding Officer**

- None for June 24, 2026

**5. PUBLIC COMMENT – Presiding Officer**

**Please state and spell your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION – Deputy Township Clerk**

- None for June 24, 2026

**7. COUNCIL AND MAYOR DISCUSSION – Presiding Officer**

- Chapter 429, Streets and Sidewalks Ordinance Amendment
- OPRA Special Service Charge Policy
- 21 Seneca Trail – Water Utility Bill

**8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Presiding Officer**

- MAYOR'S APPOINTMENT WITH COUNCIL ADVICE AND CONSENT

Recreation Advisory Board	Tonia Falcone	1 year	12/31/2026
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Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

**9. COUNCIL REPORTS – Presiding Officer**

**10. COUNCIL BUSINESS – Presiding Officer**

**RESOLUTION #26-192 “RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

**WHEREAS**, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **June 24, 2026** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

**RESOLUTION #26-193 “RESOLUTION AUTHORIZING SIGNATURE OF AN ADDENDUM TO APPRAISAL SYSTEMS INC. AGREEMENT FOR REVALUATION SERVICES”**

**WHEREAS**, the Township authorized a Professional Services Agreement with Appraisal Systems Inc. for Revaluation Services to be provided to the Township of Jefferson (“Agreement”), subject to approval of the Director of the Division of Taxation; and

**WHEREAS**, the New Jersey State Division of Taxation has requested an Addendum to said Agreement, which is attached to this resolution; and

**WHEREAS**, the Addendum has been reviewed and incorporates applicable State law into the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris and State of New Jersey hereby authorizes the Mayor and Deputy Township Clerk to execute said Addendum to the Agreement for Revaluation Services.

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

**11. ORDINANCES – FIRST READING – Deputy Township Clerk**

**ORDINANCE #26-21 – “ORDINANCE AMENDING CHAPTER 130 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED “VEHICLES AND TRAFFIC” AND MORE PARTICULARLY SUBSECTION 130-41.1 ENTITLED “SCHEDULE XVII: CROSSWALKS”**

**NOW, THEREFORE, BE IT ORDAINED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 130 of the Jefferson Township Municipal Code, entitled “Vehicles and Traffic” and more particularly Subsection 130-41.1 entitled “Schedule XVII: Crosswalks,” is amended as follows:

**SECTION I:**

By adding to said schedule the following:

**A (2)** The portion of the roadway named Weldon Road, in front of the High School, 900 feet southwest of the intersection of Weldon Road and Sparta Mountain Road shall be designated as a midblock pedestrian crosswalk to connect crossing to the High School on Weldon Road.

**SECTION II:**

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III:**

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV:**

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law, and a Public hearing will be held on July 15, 2026.

**INTRODUCTION:**

**ADOPTION:**

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham												
Mr. Schultz												
Mrs. Senatore												
Vice President Garruto												
President Kalish												

**12. MINUTES – Deputy Township Clerk**

May 20, 2026 – Regular Meeting, Kalish, Garruto Absent

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

**13. CONSENT AGENDA\* - Deputy Township Clerk**

Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*ANIMAL CARE FACILITIES LICENSES**

- Animal Care Facility License #26-01  
Jefferson Township Municipal Pound  
July 1, 2026 Through June 30, 2027
- Animal Care Facility License #26-02  
Clip Shoppe Enterprises LLC  
July 1, 2026 Through June 30, 2027
- Animal Care Facility License #26-03  
Canine County Club of the Lake  
July 1, 2026 Through June 30, 2027
- Animal Care Facility License #26-04  
Masonhaus Kennel D/B/A Pups N Ponies LLC  
July 1, 2026 Through June 30, 2027
- Animal Care Facility License #26-05  
Save the Satos  
July 1, 2026 Through June 30, 2027

**\*APPOINTMENTS:**

- None for June 24, 2026

**\*CONSENT AGENDA RESOLUTIONS:**

- 26-194 RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH NEW JERSEY STATE COOPERATIVE PURCHASING ALLIANCE (NJCPA)-CK04 FOR CONTRACTING UNITS - "SHI INTERNATIONAL CORP."
- 26-195 RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12A - "TURN OUT FIRE & SAFETY/TURN OUT UNIFORMS, INC."
- 26-196 RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH STATE OF NEW JERSEY & MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACTS FOR CONTRACTING UNITS - "ATLANTIC COMMUNICATIONS."
- 26-197 RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2026 MUNICIPAL COURT ALCOHOL EDUCATION, REHABILITATION AND ENFORCEMENT FUND GRANT IN THE AMOUNT OF \$3,570.07

- 26-198 RESOLUTION AUTHORIZING AWARD OF NON-FAIR AND OPEN CONTRACT FOR CLEANING SERVICES TO ROYALTY CLEANING SERVICES, LLC.
- 26-199 RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT FOR AERATION IMPROVEMENTS AT THE WHITE ROCK AND CAMP JEFFERSON LAKES TO TIGRIS AQUATIC SERVICES LLC
- 26-200 RESOLUTION AUTHORIZING CONTRACT FOR WELDON ROAD IMPROVEMENTS PHASE 2- RDE-26-1
- 26-201 RESOLUTION AUTHORIZING CONTRACT FOR 2026 ROAD PAVING PROGRAM- RDE-26-2
- 26-202 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, ADJUSTING WATER BILL – 31 SHAWNEE PARKWAY
- 26-203 RESOLUTION AUTHORIZING A BOND REFUND FOR DEVELOPER’S AGREEMENT - LAKE HOPATCONG MARINE, BLOCK 208, LOT 6, 539 HOWARD BOULEVARD
- 26-204 RESOLUTION APPROVING SUBMISSION OF A GRANT APPLICATION AND THE EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR BERKSHIRE VALLEY ROAD IMPROVEMENTS – LOWER SECTION
- 26-205 RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES
- 26-206 RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH NEW JERSEY STATE CONTRACT T-2507 – “ASPHALT PAVING SYSTEMS”
- 26-207 RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING & INSPECTION SERVICES – CHRISTOPHER P. STATILE, PA
- 26-208 RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH MORRIS COUNTY COOPERATIVE PRICING CONTRACT (MCCPC) #14-2026-06-17 – “CAMPBELL FOUNDRY”
- 26-209 RESOLUTION AUTHORIZING CONTRACTS WITH SHI FOR FILE BANK INC., FOR DIGITAL RECORDS MANAGEMENT AND STORAGE FOR POLICE DEPARTMENT RECORDS THROUGH NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CK04 SUB CONTRACT #24-38.
- 26-210 RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – MILTON INN INC. - 1414-32-005-006
- 26-211 RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – BERKSHIRE VALLEY VENTURES LLC (D/B/A VALLEY TAVERN) – 1414-33-007-011
- 26-212 RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – JEFFERSON HOUSE CORP- 1414-33-012-003
- 26-213 RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – THE WHISTLE STOP LLC - 1414-33-013-007
- 26-214 RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – NEW CLUB 15 INC (D/B/A CLUB 15) - 1414-33-016-018
- 26-215 RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – TOMDI INC. (D/B/A TAPHOUSE 15) - 1414-33-018-008
- 26-216 RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – MCKENNAS PUBLIC HOUSE LLC (D/B/A MCKENNAS PUB)- 1414-33-020-008

Council Member	By	2 <sup>nd</sup>	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

- 14. PUBLIC COMMENT – Presiding Officer  
Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.
- 15. EXECUTIVE SESSION – Presiding Officer
  - None for June 24, 2026
- 16. ADJOURNMENT – Presiding Officer  
AT \_\_\_\_\_ PM \_\_\_\_\_ Motion to Adjourn \_\_\_\_\_ Second \_\_\_\_\_ All in Favor

Amanda Nevins, RMC, CMR  
Deputy Township Clerk  
973-208-6132 [anevins@jeffersontownship.net](mailto:anevins@jeffersontownship.net)

FUTURE MEETINGS will begin at 7:00 p.m. on each of the dates set forth below, at the Jefferson Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, unless otherwise noticed below or as amended during the year by a vote of the Township Council.

**2026 REGULAR MEETING SCHEDULE**

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| <ul style="list-style-type: none"> <li><del>Wednesday, January 21</del></li> <li><del>Wednesday, February 11</del></li> <li><del>Tuesday, February 17 – Budget, 6 pm</del></li> <li><del>Wednesday, February 25 – 6 pm</del></li> <li><del>Wednesday, March 4 – Budget, 6 pm</del></li> <li><del>Wednesday, March 11</del></li> <li><del>Wednesday, March 18 – Budget, 6 pm</del></li> </ul> | <ul style="list-style-type: none"> <li>Wednesday, July 15</li> <li>Wednesday, August 5</li> <li>Wednesday, September 2</li> <li>Tuesday, September 15</li> <li>Wednesday, October 7</li> <li>Wednesday, October 21</li> <li>Tuesday, November 10</li> </ul> |
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~~Wednesday, March 25~~  
~~Wednesday, April 8~~  
~~Wednesday, April 22~~  
~~Wednesday, May 6~~  
~~Wednesday, May 20~~  
~~Wednesday, June 10~~  
Wednesday, June 24

Wednesday, December 2  
Wednesday, December 16  
Wednesday, January 6, 2027 - Reorganization

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**CONSENT AGENDA RESOLUTION #26-194**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH  
NEW JERSEY STATE COOPERATIVE PURCHASING ALLIANCE (NJCPA)-CK04  
FOR CONTRACTING UNITS - “SHI INTERNATIONAL CORP.”**

**WHEREAS**, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Cooperative Purchasing Program & the New Jersey Cooperative Purchasing Alliance (NJCPA) contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury and the County of Bergen; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State & County contracts; and

**WHEREAS**, the New Jersey State Cooperative Purchasing Program contracts 21-TELE-01360, 21-TELE-01517, 21-TELE-01506, 26-TELE-121419 & the NJCPA contract BC-BID-24-38, were awarded to **SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873** for data and software related products and computer equipment & peripherals; and

**WHEREAS**, the Township of Jefferson desires to purchase, in an **amount not to exceed \$164,000.00** for data and software related products and computer equipment & peripherals through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program & the NJCPA contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to line item appropriations designated below and totaling **\$164,000.00**.

**6-01-20-140-140-236**  
**6-01-20-140-140-268**  
**6-01-25-240-240-267**  
**6-01-25-250-250-267**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase data and software related products and computer equipment & peripherals **from the approved New Jersey State Cooperative Purchasing Program contracts 21-TELE-01360, 21-TELE-01517, 21-TELE-01506, 26-TELE-121419 & NJCPA contract BC-BID-24-38 in an amount not to exceed \$164,000.00 from SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873.**

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**CONSENT AGENDA RESOLUTION #26-195**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH  
NEW JERSEY STATE COOPERATIVE PURCHASING PROGRAM FOR CONTRACTING UNITS  
PURSUANT TO N.J.S.A. 40A:11-12A - “TURN OUT FIRE & SAFETY/TURN OUT UNIFORMS, INC.”**

**WHEREAS**, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the New Jersey State Cooperative Purchasing Program contracts **17-FLEET-00752, 16-FOOD-00113 & 25-COMG-131371** were awarded to **Turn Out Fire & Safety/Turn Out Uniforms, Inc. 195 Paterson Avenue, Little Falls, NJ 07424**; and

**WHEREAS**, the Township of Jefferson desires to purchase, in an **amount not to exceed \$55,000.00**, Police Uniforms and Personal Protection Equipment from New Jersey State Cooperative Purchasing Program contracts **17-FLEET-00752, 16-FOOD-00113 & 25-COMG-131371** through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to line item appropriations designated below and totaling **\$55,000.00**.

**6-01-25-240-240-242**  
**6-01-25-240-240-265**

6-01-25-252-252-233

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase Police Uniforms and Personal Protection Equipment in an amount not to exceed \$55,000.00 from Turn Out Fire & Safety/Turn Out Uniforms, Inc., 195 Paterson Avenue, Little Falls, NJ 07424.

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**CONSENT AGENDA RESOLUTION #26-196**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH STATE OF NEW JERSEY & MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACTS FOR CONTRACTING UNITS – “ATLANTIC COMMUNICATIONS”**

**WHEREAS**, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury and the Township of Randolph; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State & County contracts; and

**WHEREAS**, the New Jersey State Cooperative Purchasing Program contracts #T-0106 #FLEET-00730, 17-FLEET-00749 & the Morris County Cooperative Pricing Council contract #41, were awarded to Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849 for radio communications equipment, repairs and installation of Vehicle Emergency sounds & lighting; and

**WHEREAS**, the Township of Jefferson desires to purchase, in an amount not to exceed \$240,000.00 for radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting which supports all police, fire and first aid agencies through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to line item appropriations designated below and totaling \$240,000.00.

6-01-25-250-250-200  
6-01-25-255-255-200  
6-01-25-255-256-200  
C-04-55-925-010-917  
C-04-55-925-010-919  
C-04-55-926-012-915  
C-04-55-926-015-902

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase radio communications equipment, repairs and installation of Vehicle Emergency sounds & lighting from the approved New Jersey State Cooperative Purchasing Program contracts #T-0106 #FLEET-00730, 17-FLEET-00749 & Morris County Cooperative Pricing Contract #41 in an amount not to exceed \$240,000.00 from Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849.

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**CONSENT AGENDA RESOLUTION #26-197**

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2026 MUNICIPAL COURT ALCOHOL EDUCATION, REHABILITATION AND ENFORCEMENT FUND GRANT IN THE AMOUNT OF \$3,570.07”**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Jefferson, has been awarded a 2026 Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund Grant in the amount of \$3,570.07 and wishes to amend its 2026 budget to include this amount as an item of revenue.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2026 in the total amount of \$3,570.07, which will be available as a revenue from:

Miscellaneous Revenues  
Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services – Public  
And Private Revenues Offset with Appropriations:  
2026 Municipal Court Alcohol Education, Rehabilitation

**and Enforcement Fund Grant**

**\$3,570.07**

**BE IT FURTHER RESOLVED** that a like sum of **\$3,570.07** be and the same is hereby appropriated under the caption of:  
General Appropriations

- A. Operations – Excluded from CAPS  
Public and Private Programs Offset by Revenues:  
**2026 Municipal Court Alcohol Education, Rehabilitation  
and Enforcement Fund Grant**  
**Municipal Court: Salaries and Wages** **\$3,570.07**

**BE IT FURTHER RESOLVED** that the Chief Financial Officer submit one copy of the Chapter 159 certification form and two copies of this resolution to the Director of the Division of Local Government Services.

**CONSENT AGENDA RESOLUTION #26-198**

**“RESOLUTION AUTHORIZING AWARD OF NON-FAIR AND OPEN CONTRACT FOR CLEANING SERVICES TO ROYALTY CLEANING SERVICES, LLC.”**

**WHEREAS**, the Township of Jefferson has a need for Cleaning Services; and

**WHEREAS**, the Township of Jefferson has decided to award the contract for goods and services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township of Jefferson had previous solicited proposals for cleaning services in late 2024 for up to a 24-month period; and

**WHEREAS**, the Township of Jefferson solicited proposals for cleaning services in 2025 for up to a 24-month period and Royalty Cleaning Services LLC was awarded a 12-month contract via Resolution #25-105; and

**WHEREAS**, the services have been satisfactory and Royalty Cleaning has agreed to the same pricing as last year; and

**WHEREAS**, Township of Jefferson wishes to extend the contract for another 12 months for an expected annual cost of **\$38,263.60**; and

**WHEREAS**, **ROYALTY CLEANING SERVICES, LLC.**, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit **ROYALTY CLEANING SERVICES, LLC.** from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the services will **exceed the Pay-to-Play threshold of \$17,500**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation designated below:

**6-01-26-310-310-234**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this Non-Fair and Open contract is hereby authorized and approved by the Township Council.

**BE IT ALSO RESOLVED:**

- Section 1.** The Township Council approves of and extends the 2025 agreement with **ROYALTY CLEANING SERVICES**, 602 Skyline Drive, Lake Hopatcong, NJ 07849 for Cleaning Services, with the Township of Jefferson for a fee not to exceed **\$38,263.60** annually.
- Section 2.** The Business Entity Disclosure Certification and the Determinations of Value be placed on file with this resolution.
- Section 3.** The term of this extended agreement shall be for 12 months.

**CONSENT AGENDA RESOLUTION #26-199**

**“RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT FOR AERATION IMPROVEMENTS AT THE WHITE ROCK AND CAMP JEFFERSON LAKES TO TIGRIS AQUATIC SERVICES LLC.”**

**WHEREAS**, the Township of Jefferson has a need for **Aeration Improvements at the White Rock and Camp Jefferson Lakes**; and

**WHEREAS**, the Township of Jefferson has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township of Jefferson solicited and received three (3) proposals/quotes; and

**WHEREAS, TIGRIS AQUATIC SERVICES LLC**, has submitted a proposal for **Aeration Improvements at the White Rock and Camp Jefferson Lakes** with an expected cost of **\$30,319.97**; and

**WHEREAS, TIGRIS AQUATIC SERVICES LLC**, has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit **TIGRIS AQUATIC SERVICES LLC**, from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of each acquisition will **exceed the Pay-To-Play threshold of \$17,500.00**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to line item appropriations designated below:

**C-04-55-924-008-931**  
**C-04-55-925-010-934**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

**BE IT ALSO RESOLVED:**

- Section 1.** The Mayor and Deputy Township Clerk are hereby authorized and directed to execute an agreement with **TIGRIS AQUATIC SERVICES LLC, 56 Route 130 South, NJ 08620** for **Aeration Improvements at the White Rock and Camp Jefferson Lakes** with the Township of Jefferson **not to exceed \$30,319.97**.
- Section 2.** The Business Entity Disclosure Certification and the Determinations of Value be placed on file with this resolution.
- Section 3.** The term of this agreement shall be until project completion.

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**CONSENT AGENDA RESOLUTION #26-200**

**“RESOLUTION AUTHORIZING CONTRACT FOR WELDON ROAD IMPROVEMENTS PHASE 2- RDE-26-1”**

**WHEREAS**, the Township of Jefferson received bids for Weldon Road Improvements Phase 2 on June 10, 2026 at 11:00 a.m.; and

**WHEREAS, Riverview Paving, Inc., of Hackettstown, New Jersey** was the lowest responsible bidder with a bid of **\$1,194,017.90**, 15.99% below the Engineers estimate; and

**WHEREAS**, the Township Engineer, James S. Lutz recommends award based on his June 12, 2026 letter to **Riverview Paving, Inc., of Hackettstown, New Jersey**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to line item appropriations below and totaling **\$1,194,017.90**.

**C-04-55-922-010-915**  
**C-04-55-923-012-910**  
**C-04-55-924-008-927**  
**C-04-55-924-010-907**  
**C-04-55-925-011-903**

**C-04-55-925-011-905**  
**C-04-55-926-012-925**  
**C-04-55-926-016-901**  
**C-04-55-926-016-910**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson hereby awards the contract for the **Weldon Road Improvements Phase 2, Contract No. RDE-26-1 to Riverview Paving, Inc., 859 Willow Grove Street, Hackettstown, New Jersey 07840, in the amount of \$1,194,017.90** and authorizes the Mayor and Deputy Township Clerk to sign the contracts for the Weldon Road Improvements Phase 2.

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**CONSENT AGENDA RESOLUTION #26-201**

**“RESOLUTION AUTHORIZING CONTRACT FOR 2026 ROAD PAVING PROGRAM- RDE-26-2”**

**WHEREAS**, the Township of Jefferson received bids for the 2026 Road Paving Program on June 16, 2026 at 10:00 a.m.; and

**WHEREAS, Riverview Paving, Inc., of Hackettstown, New Jersey** was the lowest responsible bidder with a bid of **\$756,399.65**, 22.52% below the Engineers estimate; and

**WHEREAS**, the Township Engineer, James S. Lutz recommends award based on his June 16, 2026 letter to **Riverview Paving, Inc., of Hackettstown, New Jersey**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to line item appropriations below and totaling \$756,399.65.

C-04-55-924-010-906  
C-04-55-925-011-903  
C-04-55-926-016-908  
C-04-55-926-016-909

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson hereby awards the contract for the 2026 Road Paving Program, Contract No. RDE-26-2 to Riverview Paving, Inc., 859 Willow Grove Street, Hackettstown, New Jersey 07840, in the amount of \$756,399.65 and authorizes the Mayor and Deputy Township Clerk to sign the contracts for the 2026 Road Paving Program.

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**CONSENT AGENDA RESOLUTION #26-202**

**“RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON,  
COUNTY OF MORRIS, ADJUSTING WATER BILL”**

**WHEREAS**, a property located at 31 Shawnee Parkway, Wharton, New Jersey (Block 302, Lot 3) has been serviced by the Township’s water utility and was impacted by a faulty meter during the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarters of 2025. The Property Owner has requested relief from billing that is inconsistent with their typical water usage; and

**WHEREAS**, Township Administrator has confirmed the faulty meter and is recommending that the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarter bills of 2025 be adjusted by reducing the fee by \$63.08 per quarter due to the faulty meter.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, that the Property Owner’s 3<sup>rd</sup> and 4<sup>th</sup> quarter 2025 and 1<sup>st</sup> quarter of 2026, water bills will be reduced \$63.08 per quarter, provided that the Property Owner pays said amount within thirty (30) days from the date of this Resolution, plus all accrued interest on that balance through to payoff, with the new amount to be paid or account credited:

3<sup>rd</sup> quarter 2025- \$468.71  
4<sup>th</sup> quarter 2025- \$352.37  
1<sup>st</sup> quarter 2026- \$269.12

This Resolution shall take effect immediately; however, it shall be void and of no effect in the event that the Property Owner fails to pay the bills as stated above. If any section, subsection, sentence, clause or phrase in this Resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

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**CONSENT AGENDA RESOLUTION #26-203**

**“RESOLUTION AUTHORIZING A BOND REFUND FOR DEVELOPER’S AGREEMENT -  
LAKE HOPATCONG MARINE, BLOCK 208, LOT 6, 539 HOWARD BOULEVARD”**

**WHEREAS**, the Township Engineer recommends a refund of the following:

- \$49,205.48 (Original \$47,820.00 plus interest) Developer’s Escrow
- \$4,825.00 Miscellaneous Cash Bond

in connection to a Developer’s Agreement for improvements to Block 208, Lot 6 for work done connecting to the town water line at 539 Howard Boulevard, and

**WHEREAS**, the Township Engineer, has certified that the necessary improvements have been satisfactorily completed as required by the Developer’s Agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Chief Financial Officer (CFO) is hereby authorized to issue a check in the amount of \$54,030.48 to Lake Hopatcong Marine, 545 Howard Boulevard, Lake Hopatcong, New Jersey 07849.

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**CONSENT AGENDA RESOLUTION #26-204**

**“RESOLUTION APPROVING SUBMISSION OF A GRANT APPLICATION AND THE EXECUTION OF A GRANT CONTRACT WITH  
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION (NJDOT) FOR  
BERKSHIRE VALLEY ROAD IMPROVEMENTS – LOWER SECTION”.**

**WHEREAS**, the Township Engineer recommends said grant application to the New Jersey Department of Transportation (NJDOT); and

**WHEREAS**, the Township Engineer asks the Governing Body that he be and is authorized to apply for said grant.



**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase micro-surfacing treatment from Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey, 08037 in an amount not to exceed \$303,543.76.

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**CONSENT AGENDA RESOLUTION #26-207**

**“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT  
FOR ENGINEERING & INSPECTION SERVICES – CHRISTOPHER P. STATILE, PA”**

**WHEREAS**, the Township of Jefferson has a need for professional Engineering services including but not limited to the Recycling Yard Design, Surveying & Inspection Services; and

**WHEREAS**, the Township of Jefferson has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Township of Jefferson has previously awarded a professional services agreement for this project via Resolution #24-260 for an amount not too exceed \$17,500.00; and

**WHEREAS**, there is a need to revise the scope of the project for additional engineering, design, surveying and inspection work; and

**WHEREAS**, Christopher P. Statile, PA has submitted, at the request of the Township Engineer, a proposal indicating that additional services will be provided for a fee not to exceed \$37,000.00; and

**WHEREAS**, no monies have been paid to the vendor for this project but there is an open purchase order in the amount of \$9,700.00 from the previous award; and

**WHEREAS**, the revised total project cost shall be \$46,700.00 including the \$9,700 open purchase order and the \$37,000 for additional work; and

**WHEREAS**, Christopher P. Statile, PA has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit Christopher P. Statile, PA from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer (CFO) of the Township has submitted a Determination of Value certifying in writing that the value of the services will exceed the Pay to Play threshold of \$17,500; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to line item appropriations designated below.

**C-04-55-921-008-999  
C-04-55-925-011-999**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

**BE IT ALSO RESOLVED:**

**Section 1.** The Mayor and Deputy Township Clerk are hereby authorized and directed to execute an agreement with Christopher P. Statile, PA, 3 Fir Court, Oakland, NJ 07436 for Engineering services to the Township of Jefferson for a fee not to exceed \$46,700.00.

**Section 2.** This contract is awarded as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

**Section 3.** The term of this agreement shall be for 12 months or completion of the project.

**Section 4.** A notice of this action shall be printed once in the legal newspaper of the Township of Jefferson.

**Section 5.** The resolution authorizing the award of contract for “Professional Services” and the contract itself must be available for public inspection per the requirement of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)

**Section 6.** The Business Entity Disclosure Certification and the Determinations of Value be placed on file with this resolution.

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**CONSENT AGENDA RESOLUTION #26-208**

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH MORRIS COUNTY COOPERATIVE PRICING CONTRACT (MCCPC) #14-2026-06-17 – “CAMPBELL FOUNDRY”**

**WHEREAS**, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury and the Township of Randolph**; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **Cooperative Contracts**; and

**WHEREAS**, MCCPC awarded **Campbell Foundry, 800 Bergen Street, Harrison, NJ 07029** a contract for storm drain frames; and

**WHEREAS**, the Township of Jefferson desires to purchase frames in an amount not to exceed **\$34,200.00** utilizing **MCCPC #14-2026-06-17**, through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **Morris County Cooperative Pricing Council contracts**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$34,200.00**.

**C-04-55-926-016-909**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **frames** through **Campbell Foundry, 800 Bergen Street, Harrison, NJ 07029 in an amount not to exceed \$34,200.00.**

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**CONSENT AGENDA RESOLUTION #26-209**

**“RESOLUTION AUTHORIZING CONTRACTS WITH SHI FOR FILE BANK INC., FOR DIGITAL RECORDS MANAGEMENT AND STORAGE FOR POLICE DEPARTMENT RECORDS THROUGH NEW JERSEY COOPERATIVE PURCHASING ALLIANCE CK04 SUB CONTRACT #24-38.”**

**WHEREAS**, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury**; and

**WHEREAS**, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing **Cooperative Contracts**; and

**WHEREAS**, New Jersey Cooperative Purchasing Alliance through contract **CK04 Sub-contract #24-38** was awarded to **SHI, 290 Davison Avenue, Somerset, New Jersey 08873** for File Bank Inc. for digital records management and storage for the Police Department; and

**WHEREAS**, the Township of Jefferson desires to use File Bank Inc. for digital records management and storage for the Police Department in an amount not to exceed **\$20,287.06** utilizing the **New Jersey Cooperative Purchasing Alliance - Contract CK04 Sub-Contract #24-38**, through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **Cooperative Purchasing Program**; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$20,287.06**.

**6-01-25-250-250-267**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **File Bank Inc. for digital records management and storage for the Police Department through SHI, 290 Davison Avenue, Somerset, NJ 08873 in an amount not to exceed \$20,287.06.**

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**CONSENT AGENDA RESOLUTION #26-210**

**“RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES – MILTON INN INC. - 1414-32-005-006”**

**WHEREAS**, the Township Council, Township of Jefferson, County of Morris, State of New Jersey has received applications for renewal of liquor licenses; and





**CONSENT AGENDA RESOLUTION #26-216**

**“RESOLUTION AUTHORIZING THE RENEWAL OF LIQUOR LICENSES –  
MCKENNAS PUBLIC HOUSE LLC (D/B/A MCKENNAS PUB)- 1414-33-020-008”**

**WHEREAS**, the Township Council, Township of Jefferson, County of Morris, State of New Jersey has received applications for renewal of liquor licenses; and

**WHEREAS**, the following establishment has completed the necessary State of New Jersey Division of Alcoholic Beverage Control (ABC) applications and the correct fees have been paid to the Township Clerk for renewal of liquor licenses for the year **2026-2027**.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of Jefferson approves the application for renewal of liquor licenses for the following establishment for the period **July 1, 2026 to June 30, 2027**:

- McKennas Public House LLC (McKennis Pub)                      Liquor License Number #1414-33-020-008