

**JEFFERSON TOWNSHIP COUNCIL**  
**MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING**  
**1033 WELDON ROAD**  
**LAKE HOPATCONG, NJ 07849**  
**CONTACT: 973-208-6132/33**  
[www.jeffersontownship.net](http://www.jeffersontownship.net)

**THURSDAY, JULY 30, 2026**  
**SPECIAL MEETING – 6:00 PM**  
**AGENDA**

**1. CALL TO ORDER – Presiding Officer**

This Special Meeting is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice of this meeting was posted on the Township of Jefferson's official internet website, [www.jeffersontownship.net](http://www.jeffersontownship.net), which is accessible and available to the public free of charge, on **July 27, 2026**, pursuant to the provisions of P.L. 2025, c.72. In addition, notice was posted on the bulletin board in the Municipal Building on **July 27, 2026** and is and has been available to the public and is on file in the office of the Municipal Clerk.

Proper notice having been given, the Deputy Township Clerk is directed to include this statement in the minutes of this meeting, as well as the purpose of this meeting, which is to discuss the Township Municipal Clerk Position and to discuss a resolution for playground equipment for the East Shore Playground.

**2. ROLL CALL –Deputy Township Clerk**

|                                   | Present | Absent |
|-----------------------------------|---------|--------|
| Mr. Birmingham                    |         |        |
| Mrs. Senatore                     |         |        |
| Vice President Garruto            |         |        |
| President Kalish                  |         |        |
| Ms. Leo, Township Attorney        |         |        |
| Ms. Nevins, Deputy Township Clerk |         |        |

**3. SALUTE TO THE FLAG – Presiding Officer**

**4. PUBLIC COMMENT – Presiding Officer**

**Please state and spell your name for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**5. RESOLUTION #26-222 - "RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH ESCNJ 24/25-01; CO-OP #65MCESCCPS FOR THE PURCHASE OF NEW PLAYGROUND EQUIPMENT FOR THE EAST SHORE PLAYGROUND"**

**WHEREAS**, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury;** and

**WHEREAS**, the Township of Jefferson has the need to purchase new playground equipment for the East Shore Playground through **Cooperative Contracts;** and

**WHEREAS**, **ESCNJ 24/25-01; Co-op #65MCESCCPS** was awarded to **Ben Schaffer Recreation, PO Box 844, Lake Hopatcong, New Jersey 07849** for BCI Burke Company, LLC., playground equipment; and

**WHEREAS**, the Township of Jefferson desires to purchase the BCI Burke Company, LLC., playground equipment for the East Shore Playground in an amount not to exceed **\$211,455.64** utilizing **ESCNJ 24/25-01; Co-op #65MCESCCPS** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **New Jersey State Cooperative Purchasing Program;** and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$211,455.64.**

**C-04-55-926-012-932**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **BCI Burke Company, LLC., playground equipment for the East Shore Playground through Ben Schaffer Recreation, PO Box 844, Lake Hopatcong, New Jersey 07849 in the amount of \$211,455.64.**

| Council Member         | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|------------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham         |    |                 |     |    |         |        |
| Mrs. Senatore          |    |                 |     |    |         |        |
| Vice President Garruto |    |                 |     |    |         |        |
| President Kalish       |    |                 |     |    |         |        |

**6. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Presiding Officer**

**7. EXECUTIVE SESSION – Presiding Officer**

**RESOLUTION #26-233 - “RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12”**

**WHEREAS**, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- ☐ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- ☐ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- ☐ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- ☐ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- ☐ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- ☐ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- ☐ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- ☒ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

- Personnel – Municipal Clerk position discussion



(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **July 30, 2026 at 6:00 P.M.** in the Township Municipal Building, 1033 Weldon Road,

Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED** that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

| Council Member         | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|------------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham         |    |                 |     |    |         |        |
| Mrs. Senatore          |    |                 |     |    |         |        |
| Vice President Garruto |    |                 |     |    |         |        |
| President Kalish       |    |                 |     |    |         |        |

**RESOLUTION #26-231 "RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, AUTHORIZE APPOINTMENT OF \_\_\_\_\_ AS MUNICIPAL CLERK"**

**WHEREAS**, in accordance with N.J.S.A. 40A:9-133(a), Jefferson Township is required to appoint a municipal clerk to fill the municipal clerk position vacancy; and

**WHEREAS**, in accordance with N.J.S.A. 40A:9-133, the Jefferson Township Council may appoint a registered municipal clerk for a three (3) year term or an acting municipal clerk for a period not to exceed one (1) year after a vacancy; and

**WHEREAS**, the Township Council interviewed applicants and determined that \_\_\_\_\_ is best qualified to be appointed as Municipal Clerk for Jefferson Township; and

**WHEREAS**, the Jefferson Township Council wishes to appoint \_\_\_\_\_, to serve as the Municipal Clerk for a \_\_\_\_\_ year term, effective July \_\_\_\_, 2026.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township authorizes the appointment of \_\_\_\_\_, to the position of Municipal Clerk for the Township of Jefferson for a \_\_\_\_ year term effective July \_\_\_\_, 2026, with annual compensation of \$ \_\_\_\_\_.

| Council Member         | By | 2 <sup>nd</sup> | Yes | No | Abstain | Absent |
|------------------------|----|-----------------|-----|----|---------|--------|
| Mr. Birmingham         |    |                 |     |    |         |        |
| Mrs. Senatore          |    |                 |     |    |         |        |
| Vice President Garruto |    |                 |     |    |         |        |
| President Kalish       |    |                 |     |    |         |        |

6. **ADJOURNMENT AT \_\_\_\_\_ PM - Presiding Officer**

\_\_\_\_\_ Motion to Adjourn

\_\_\_\_\_ Second

\_\_\_\_\_ All in Favor

Amanda Nevins, RMC, CMR  
Deputy Township Clerk  
973-208-6132 [anevins@jeffersontownship.net](mailto:anevins@jeffersontownship.net)

**FUTURE MEETINGS** will begin at 7:00 p.m. on each of the dates set forth below, at the Jefferson Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, unless otherwise noticed below or as amended during the year by a vote of the Township Council.

**2026 REGULAR MEETING SCHEDULE**

|                                                |                                             |
|------------------------------------------------|---------------------------------------------|
| <del>Wednesday, January 21</del>               | <del>Wednesday, July 15</del>               |
| <del>Wednesday, February 11</del>              | Wednesday, August 5                         |
| <del>Tuesday, February 17 — Budget, 6 pm</del> | Wednesday, September 2                      |
| <del>Wednesday, February 25 — 6 pm</del>       | Tuesday, September 15                       |
| <del>Wednesday, March 4 — Budget, 6 pm</del>   | Wednesday, October 7                        |
| <del>Wednesday, March 11</del>                 | Wednesday, October 21                       |
| <del>Wednesday, March 18 — Budget, 6 pm</del>  | Tuesday, November 10                        |
| <del>Wednesday, March 25</del>                 | Wednesday, December 2                       |
| <del>Wednesday, April 8</del>                  | Wednesday, December 16                      |
| <del>Wednesday, April 22</del>                 | Wednesday, January 6, 2027 - Reorganization |
| <del>Wednesday, May 6</del>                    |                                             |
| <del>Wednesday, May 20</del>                   |                                             |
| <del>Wednesday, June 10</del>                  |                                             |
| <del>Wednesday, June 24</del>                  |                                             |