

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

JULY 15, 2026
EXECUTIVE SESSION – 6:00 PM
REGULAR MEETING – 7:00 PM
AGENDA

1. CALL TO ORDER – Presiding Officer

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **July 15, 2026** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 9, 2026** and was posted on the bulletin board in the Municipal Building on **January 9, 2026** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. **The change in meeting time was noticed on July 9, 2026**

Adequate notice of this public meeting has been made in accordance with P.L. 2025, c.72, N.J.S.A. 35:3-2, and the Open Public Meetings Act, N.J.S.A 10:4-6, et seq., inasmuch as a notice has been published on the Township's official Internet website, www.jeffersontownship.net, which is accessible and available to the public free of charge.

2. ROLL CALL

	Present	Absent
Mr. Birmingham		
Mr. Schultz		
Mrs. Senatore		
Vice President Garruto		
President Kalish		
Ms. Leo, Township Attorney		
Ms. Nevins, Deputy Township Clerk		

Let the record reflect the following members of the Administration are present: Mayor Eric Wilsusen and Administrator Debi Millikin (via Zoom).

3. SALUTE TO THE FLAG – Presiding Officer

4. EXECUTIVE SESSION
RESOLUTION #26-217 “RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12”

WHEREAS, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- ☐ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- ☐ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- ☐ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- ☒ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.

• PBA Contract Review
- ☐ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- ☐ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- ☒ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.

- Attorney-Client Privilege: 21 Seneca Trail



(8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.

- Personnel and Attorney-Client Advice Regarding Council Investigations



(9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **July 15, 2026 at 6:00 P.M.** in the Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

5. **SPECIAL PRESENTATIONS – Presiding Officer**

- Proclamation – Jean Howe
- Oath of Office – Alexander W. Lizzi – Fire Co. #1
- Oath of Office – Michael C. Calone – Fire Co. #2

6. **PUBLIC COMMENT – Presiding Officer**

Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

7. **ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION – Deputy Township Clerk**
ORDINANCE #26-21 – “ORDINANCE AMENDING CHAPTER 130 OF THE JEFFERSON TOWNSHIP MUNICIPAL CODE ENTITLED “VEHICLES AND TRAFFIC” AND MORE PARTICULARLY SUBSECTION 130-41.1 ENTITLED “SCHEDULE XVII: CROSSWALKS”

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 130 of the Jefferson Township Municipal Code, entitled “Vehicles and Traffic” and more particularly Subsection 130-41.1 entitled “Schedule XVII: Crosswalks,” is amended as follows:

SECTION I:

By adding to said schedule the following:

A (2) The portion of the roadway named Weldon Road, in front of the High School, 900 feet southwest of the intersection of Weldon Road and Sparta Mountain Road shall be designated as a midblock pedestrian crosswalk to connect crossing to the High School on Weldon Road.

SECTION II:

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III:

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV:

This Ordinance shall take effect immediately upon final publication as provided by law.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING- Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

INTRODUCTION: JUNE 24, 2026

ADOPTION:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham		X	X									
Mr. Schultz			X									
Mrs. Senatore	X		X									
Vice President Garruto			X									
President Kalish			X									

8. **COUNCIL AND MAYOR DISCUSSION – Presiding Officer**

- None for July 15, 2026

9. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR – Presiding Officer

10. COUNCIL REPORTS – Presiding Officer

11. COUNCIL BUSINESS – Presiding Officer
RESOLUTION #26-194 “RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH NEW JERSEY STATE COOPERATIVE PURCHASING ALLIANCE (NJCPA)-CK04 FOR CONTRACTING UNITS - “SHI INTERNATIONAL CORP.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Cooperative Purchasing Program & the New Jersey Cooperative Purchasing Alliance (NJCPA) contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury and the County of Bergen; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State & County contracts; and

WHEREAS, the New Jersey State Cooperative Purchasing Program contracts 21-TELE-01360, 21-TELE-01517, 21-TELE-01506, 26-TELE-121419 & the NJCPA contract BC-BID-24-38, were awarded to SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873 for data and software related products and computer equipment & peripherals; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$164,000.00 for data and software related products and computer equipment & peripherals through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program & the NJCPA contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5(b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to line item appropriations designated below and totaling \$164,000.00.

6-01-20-140-140-236
6-01-20-140-140-268
6-01-25-240-240-267
6-01-25-250-250-267

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase data and software related products and computer equipment & peripherals from the approved New Jersey State Cooperative Purchasing Program contracts 21-TELE-01360, 21-TELE-01517, 21-TELE-01506, 26-TELE-121419 & NJCPA contract BC-BID-24-38 in an amount not to exceed \$164,000.00 from SHI International Corp, 290 Davidson Avenue, Somerset, NJ 08873.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-196 “RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH NJ STATE & MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACT VENDOR FOR CONTRACTING UNITS – ATLANTIC COMMUNICATIONS.”

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts entered into on behalf of the State Division of Purchase and Property in the Department of the Treasury & and the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State & County contracts; and

WHEREAS, the New Jersey State Cooperative Purchasing Program contracts #T-0106 #FLEET-00730, 17-FLEET-00749 & the Morris County Cooperative Pricing Council contract #41, were awarded to Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849 for radio communications equipment, repairs and installation of Vehicle Emergency sounds & lighting; and

WHEREAS, the Township of Jefferson desires to purchase, in an amount not to exceed \$240,000.00 for radio communications equipment, repairs and installation and Vehicle Emergency sounds & lighting which supports all police, fire and first aid agencies through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey State Cooperative Purchasing Program & Morris County Cooperative Pricing Council contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to line item appropriations designated below.

6-01-25-240-240-263	6-01-25-255-256-260	C-04-55-925-010-919
6-01-25-250-250-260	6-01-26-260-291-227	C-04-55-926-012-906
6-01-25-255-255-229	6-01-26-260-291-229	C-04-55-926-012-907
6-01-25-255-255-238	6-01-26-260-291-231	C-04-55-926-012-908
6-01-25-255-255-262	6-05-55-500-000-574	C-04-55-926-012-915
6-01-25-255-255-266	C-04-55-923-008-912	T-15-56-860-000-853
6-01-25-255-256-229	C-04-55-924-008-917	T-26-56-860-000-321
	C-04-55-925-010-917	

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase radio communications equipment, repairs and installation of Vehicle Emergency sounds & lighting from the

approved New Jersey State Cooperative Purchasing Program contracts #T-0106 #FLEET-00730, 17-FLEET-00749 & Morris County Cooperative Pricing Contract #41 in an amount not to exceed \$240,000.00 from Atlantic Communications, 664 Route 15 South, Lake Hopatcong, NJ 07849.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-218 “RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated **July 15, 2026** and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-219 “RESOLUTION OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING COMPETITIVE CONTRACTING FOR PAYROLL PROCESSING SERVICES”

WHEREAS, PL. 1999 c440 amended the Local Public Contracts Law and created a new category of contracting called Competitive Contracting; and

WHEREAS, the Township of Jefferson desires to use competitive contracting to secure Payroll Processing Services in accordance with N.J.S.A. 40A:11-4.1 of the Local Public Contracts Law; and

WHEREAS, N.J.S.A. 40A: 11-4.3(a) requires that in order to initiate competitive contracting the governing body shall pass a resolution authorizing the use of competitive contracting each time specialized goods and services enumerated in 40A:4.1 are desired to be contracted; and

WHEREAS, N.J.S.A. 40A: 11-4.3(b) requires that the competitive contracting process shall be administered by a purchasing agent qualified pursuant to N.J.S.A. 40A:11-9, or by legal counsel of the contracting unit, or by an administrator of the contracting unit.

NOW, THEREFORE, BE IT RESOLVED that the Business Administrator be and is hereby authorized to initiate competitive contracting for Payroll Processing Services. This Resolution shall take effect immediately.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-220 “RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, ADJUSTING WATER BILL”

WHEREAS, the property located at 31 Shawnee Parkway, Wharton, New Jersey (Block 302, Lot 3) (the “Property”) has been serviced by the Township’s water utility and was impacted by a faulty meter during the 3rd and 4th quarters of 2025 and 1st quarter of 2026; and

WHEREAS, the Property Owner has requested relief from billing that is inconsistent with the typical water use; and the Township adopted Resolution No. 26-202, reflecting reduced billing due to the faulty meter at the Property; and

WHEREAS, Resolution No. 26-202 was erroneous in the billing reduction, since the reduction was to be in the gallons of water used during the time period of the faulty meter, not the dollar amount; and

WHEREAS, the Township Administrator has confirmed the faulty meter and recommended that the 3rd and 4th quarter of 2025 and 1st quarter of 2026 billing for the Property be adjusted by reducing water usage by 63.08 gallons per quarter due to the faulty meter.

NOW, THEREFORE, BE IT RESOLVED by the Jefferson Township Council as follows:

- Resolution No. 26-202 is rescinded due to the error of reducing the dollar amount instead of gallonage; and
- The Property Owner’s 3rd and 4th quarter 2025 and 1st quarter of 2026 water usage shall be reduced by 63.08 gallons per quarter; and
- The amount/gallons of usage shall therefore be billed upon usage as set forth below:
3rd quarter 2025- 360.73 gallons
4th quarter 2025- 244.39 gallons

This Resolution shall take effect immediately; however, it shall be void and of no effect in the event that the Property Owner fails to pay the bills as stated above. If any section, subsection, sentence, clause or phrase in this Resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this resolution.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-221 “RESOLUTION AUTHORIZING CONTRACT WITH STORR TRACTOR COMPANY, THROUGH #65MCESCCPS/ESCNJ #22/23-12 CO-OP”

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the contracts entered on behalf of the MCESCCPS/ESCNJ Co-Op; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing cooperative contracts and;

WHEREAS, the Township of Jefferson intends to enter into a contract in an amount not to exceed **\$41,915.20 with Storr Tractor Company, 3191 Route 22, Branchburg, New Jersey 08876, for 1 groundsmaster 7210 no deck, 72-inch side discharge deck, 72-inch side discharge recycler kit, and vinyl cushion through this resolution and properly executed contract, which shall be subject to all the conditions and applicable to the #65MCESCCPS Bid #ESCNJ 22/23-12 Contracts;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$41,915.20**

C-04-55-926-012-927

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase **a groundsmaster 7210 no deck, 72-inch side discharge deck, 72-inch side discharge recycler kit, and vinyl cushion as outlined in their proposal dated June 8, 2021, through the #65MCESCCPS Bid #ESCNJ 22/23-12 Contracts in the amount of \$41,915.20 from Storr Tractor Company, 3191 Route 22, Branchburg, New Jersey 08876.**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-222 “RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED VENDORS THROUGH ESCNJ 24/25-01; CO-OP #65MCESCCPS FOR THE PURCHASE OF NEW PLAYGROUND EQUIPMENT FOR THE EAST SHORE PLAYGROUND”

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the **State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury;** and

WHEREAS, the Township of Jefferson has the need to purchase new playground equipment for the East Shore Playground through **Cooperative Contracts;** and

WHEREAS, **ESCNJ 24/25-01; Co-op #65MCESCCPS** was awarded to **Ben Schaffer Recreation, PO Box 844, Lake Hopatcong, New Jersey 07849** for BCI Burke Company, LLC., playground equipment; and

WHEREAS, the Township of Jefferson desires to purchase the BCI Burke Company, LLC., playground equipment for the East Shore Playground in an amount not to exceed **\$211,455.64** utilizing **ESCNJ 24/25-01; Co-op #65MCESCCPS** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current **New Jersey State Cooperative Purchasing Program;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$211,455.64.**

C-04-55-926-012-932

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township Administrator is authorized to purchase **BCI Burke Company, LLC., playground equipment for the East Shore Playground through Ben Schaffer Recreation, PO Box 844, Lake Hopatcong, New Jersey 07849 in the amount of \$211,455.64.**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-223 “RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12a “SAMUELS, INC – BUY WISE AUTO PARTS””

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids in accordance with N.J.S.A. 40A:11-12a and N.J.A.C.5:34-7.29 (c), purchase goods and services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State of the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, State Contract, **T2761** was awarded to **Samuels, Inc. /Buy Wise Auto Parts, 2091 Springfield Ave, Vauxhall, NJ 07088** for Auto Parts; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$40,000.00 for vehicle and truck parts and accessories** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current New Jersey Cooperative Purchasing Program contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to line item appropriations designated below.

6-01-25-255-255-229	6-01-26-260-291-231
6-01-25-255-256-229	6-01-26-260-292-277
6-01-26-260-291-220	6-01-28-370-370-268
6-01-26-260-291-221	6-05-55-500-000-574
6-01-26-260-291-227	6-07-55-500-000-575
6-01-26-260-291-229	

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to purchase vehicle and truck parts and accessories **in an amount not to exceed \$40,000.00 from Samuels, Inc. /Buy Wise Auto Parts, 2091 Springfield Ave, Vauxhall, NJ 07088 for 2026.**

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-224 “RESOLUTION AUTHORIZING THE PERSON-TO-PERSON AND PLACE-TO-PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE #1414-33-027-008, CURRENTLY A POCKET LICENSE (BRIAN TOBIN) TO MOOSEHOUSE, LLC (T/A TINGA AT THE RIDGE), LOCATED AT 5716 BERKSHIRE VALLEY ROAD”

WHEREAS, an application has been filed for a **person-to-person and place-to-place transfer of Plenary Retail Consumption License #1414-33-027-008**, heretofore issued to **Brian Tobin (currently a pocket license)** (Township of Jefferson), New Jersey; and

WHEREAS, the submitted application forms are complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term **2026-2027**; and

WHEREAS, the applicant, **Moosehouse LLC (t/a Tinga at the Ridge)** is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and

WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the licensed business.

NOW, THEREFORE BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, does hereby approve, **effective July 15, 2026**, the transfer of the aforesaid **Plenary Retail Consumption License #1414-33-027-008, to Moosehouse LLC (t/a Tinga at the Ridge)** and does hereby direct the Township Clerk to endorse the license certificate to the new ownership as follows: **“This license, subject to all its terms and conditions, is hereby transferred to Moosehouse LLC (t/a Tinga at the Ridge), effective July 15, 2026”.**

BE IT FURTHER RESOLVED that the liquor license shall remain in the possession of the Township Clerk until such time as the Township’s Construction Official confirms that the certificate of occupancy has been issued and that the applicant has satisfied all permit requirements and the Township’s Health Officer confirms that the applicants have met all the requirements for the retail food establishment and/or septic system.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-225 “RESOLUTION ADOPTING AN OPRA POLICY FOR PROCESSING VOLUMINOUS AND/OR HIGH-FREQUENCY OPEN PUBLIC RECORDS ACT REQUESTS AND IMPLEMENTING SPECIAL SERVICE CHARGES”

WHEREAS, the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. ("OPRA"), provides the public with access to government records while recognizing that public agencies may impose certain fees and charges as authorized by law; and

WHEREAS, N.J.S.A. 47:1A-5(c) permits a public agency to impose a special service charge whenever the nature, format, manner of collation, or volume of government records requested is such that the record cannot be reproduced by ordinary document-copying equipment in ordinary business size or where extraordinary expenditure of time and effort is required to accommodate the request; and

WHEREAS, the Township Council finds that certain OPRA requests involving exceptionally large volumes of records, repeated requests from the same requestor, requests requiring extensive review, redaction, collation, or information technology assistance may require the expenditure of substantial municipal resources; and

WHEREAS, the Township Council desires to adopt a uniform policy to ensure that such requests are processed fairly, efficiently, and in accordance with OPRA and applicable regulations, which policy is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris and State of New Jersey that the Township Council approves the policy for processing voluminous and/or high-frequency OPRA requests and implementing special service charges, as stated in the policy.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

12. **ORDINANCES – FIRST READING – Deputy Township Clerk**

ORDINANCE #26-22 ORDINANCE AMENDING THE JEFFERSON TOWNSHIP MUNICIPAL CODE, CHAPTER 429, “STREETS AND SIDEWALKS”, ARTICLE I, “STREET AND ROAD SPECIFICATIONS”, SECTIONS 429-1, 429-6 AND 429-7 AND ARTICLE III, “ROAD EXCAVATIONS”, SECTIONS 429-23 THROUGH 429-32

WHEREAS, The Jefferson Township Council desires to amend the Jefferson Township Municipal Code’s Chapter 429, “Streets and Sidewalk”, Article I, “Street and Road Specifications:”, Sections 429-1, 429-6 and 429-7, and Article III, “Road Excavations”, Sections 429-23 through 429-32, as recommended by the Township Engineer and the Township’s consulting engineers, Greenman-Pedersen, Inc.

NOW, THEREFORE, BE IT ORDAINED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Chapter 429, “Streets and Roads” is amended as follows:

SECTION 1

§ 429-1 “Definitions”, “Standard Specifications” and “Street” are repealed and replaced with the following:

A. **STANDARD SPECIFICATIONS**

Standard Specifications for Road and Bridge Construction, New Jersey State Department of Transportation 2019, as revised and supplemented.

STREET

Includes one or more street or streets, public thoroughfares, roads, highways, lanes and alleys or any part thereof that is currently maintained by the Township of Jefferson.

SECTION 2

§429-6 “Excavations” is repealed and replaced with the following:

A. **Borrow excavation.**

- (1) **Materials.** Material used shall be free of foreign material, debris and organic substances and shall be approved by the Township Engineer prior to acceptance for use.
- (2) **Methods of construction.** Materials under this subsection shall be used to bring subgrade to proper grade. This material shall be placed in layers not to exceed 12 inches and compacted thoroughly by the use of mechanical compaction equipment. Soft or spongy areas in the subgrade shall be excavated at the direction of the Township Engineer to a depth where firm bedding is obtained. Select material shall be placed in the excavation and compacted in layers of 12 inches to match with the surrounding grades. The entire area shall be compacted as follows:
 - (a) Compaction shall be accomplished using a sheepfoot roller or other satisfactory means of compaction as approved by the Township Engineer.
 - (b) The degree of compaction shall be in accordance with Section 203 of the Standard Specifications.
- (3) Rock slopes shall be finished to a uniform surface, and pieces of rock which are loose or may become loose shall be removed. Earth slopes and other surfaces shall be smooth and have a neat finish.
- (4) Where rock is encountered, the rock shall be removed to a minimum depth of six inches below subgrade and replaced with Dense Graded Aggregate in accordance with the material and construction requirements of Sections 302 and 901.10 of the Standard Specifications.

B. **Roadway excavation.**

- (1) Unless otherwise specifically provided, all roadway excavations will be considered unclassified. Roadway excavations shall include the transportation of the materials excavated and the disposal of surplus materials in a manner and at a location satisfactory to the Township Engineer.
- (2) Roadway excavation shall be carried to the lines, grades and slopes shown on the plans, or as directed by the Township Engineer. All materials shall be removed within the prescribed neat lines of excavation.
- (3) Roadway excavation shall be carried out in such a manner that the subgrade is kept well drained at all times.

C. **Embankment.**

- (1) Embankment shall be constructed from excavated material, or approved borrow material as required, in a manner and at locations indicated upon the plans or as directed by the Township Engineer.
- (2) Embankment shall be constructed in accordance with methods of construction as specified in § **429-6A** herein.

D. **Subbase.**

- (1) If, in the opinion of the Township Engineer, the subbase or subgrade material is generally unsuitable, they may require a compacted four inches thick minimum aggregate base course.

- (2) Materials. The material used under this subsection shall be a natural or prepared mixture consisting predominantly of hard durable particles or fragments of stone, slag, gravel or sand and containing some silt-clay or stone dust conforming to the requirements for Dense Graded Aggregate in Section 901.10 of the Standard Specifications.
- (3) Methods of construction. The contractor shall grade and shape the roadway and drive areas to the line and grade as approved by the Township Engineer. After compaction of the roadway and drive areas, the soil aggregate base shall be constructed in accordance with requirements of Section 302 of the Standard Specifications to the thickness as shown on the Detail A.

SECTION 3

§ 429-7 "Pavement construction" is repealed and replaced with the following:

A. Subgrade.

- (1) The subgrade, or subbase where required, shall be prepared after all excavation has been completed, all drains and related structures constructed, all curbs completed and all utilities installed. All unsuitable backfill material shall be removed and replaced.
- (2) The subgrade or subbase shall not be prepared when unstable because of excessive moisture, when it is frozen or during freezing weather.
- (3) The subgrade or subbase shall be shaped and compacted and, when finished, shall conform to the required grade and contour.
- (4) The subgrade shall be compacted with a smooth three-wheel roller weighing not less than 330 pounds per lineal inch of tread of the rear wheels. Soil densities shall conform to the requirements of § **429-6A(2)**. Subbase shall be constructed and compacted to the requirements of § **429-6D(3)**.
- (5) The subgrade or subbase shall be approved by the Township Engineer prior to the construction of any pavement.

B. Milling.

- (1) Mill HMA to the specified depth, profile, and cross slope. Operate milling machine to produce milled material that passes a 3-inch sieve. Use automatic grade controls to control the line and grade of the milling machine. Use either a stringline or ski reference system. Replace teeth in the milling drum that become dislodged, broken, or unevenly worn. Perform milling operation, including removal of the milled material, in a manner that prevents dust and other particulate matter from escaping into the air.
- (2) Ensure that the milled area is free from gouges, continuous grooves, ridges, and delaminated areas and has a uniform texture consisting of discontinuous longitudinal striations. Ensure that the striations do not deviate more than 1 inch in 200 feet from a line parallel to the center of the traveled way and do not exceed 3/8 inch in depth. Check at least every 25 feet to ensure that the depth of milling is within 1/4 inch of the indicated depth. If directed by the Township Engineer test the finished surface with a fifteen-foot rolling straight edge.
- (3) Mill HMA to the depth specified without damaging underlying HMA. If HMA below the specified milling level becomes dislodged or delaminated, remove and replace. If unbound aggregate material is encountered within the specified milling depth, mill unbound aggregate material without damaging the underlying material. Sawcut at the limit of paving in driveways and at other limits requiring a neat edge between new and existing HMA. Using a mechanical sweeper, clean the milled area before opening to traffic and before subsequent construction or resurfacing. Reuse millings and sweepings as specified in 202.03.03.C.1.
- (4) If the milled area is opened to traffic, ensure that water can drain from the surface and does not become trapped. If the longitudinal edge height of a milled surface exceeds 2 inches, slope the edge to provide a smooth transition from the milled surface to the remaining pavement. At transverse edges of milled areas, provide a smooth transition from the milled surface to the remaining pavement.
- (5) In areas inaccessible to the milling machine, remove HMA with other equipment.
- (1) The pavement base course shall consist of New Jersey Department of Transportation bituminous stabilized base course mix constructed in accordance with the Standard Specifications with the type and compaction to a minimum thickness as specified on Detail A herein. The base course can also be milled surfaces of existing pavement.
- (2) Damaged or ruptured pavement bases shall be removed and replaced prior to construction of the surface course.
- (3) The surface course shall not be constructed until the base course is approved by the Township Engineer. The base should provide smooth, even surface and no more 3/16-inch deviation checking with a 15' rolling straightedge.
- (4) After the surface of the base course has been thoroughly cleaned, a tack coat consisting of RS-1 asphalt emulsion or other approved material shall be uniformly applied to the base course surface at the rate of 0.10 to 0.15 gallon per square yard. SS-1 asphalt emulsion, diluted, may be used when temperatures are above 65° F. Apply tack coat only to those areas to be paved that day, remove any excess material and ensure no streaks or ribbons.
- (5) The pavement surface course shall consist of New Jersey Department of Transportation bituminous surface course mix constructed in accordance with the Standard Specifications with the type and compaction to a minimum thickness as specified on Detail A herein.
- (6) All material shall conform to the Standard Specifications.
- (7) All construction shall conform to the requirements of the Standard Specifications except as modified herein. All equipment shall be in the best mechanical condition. A paving plan shall be submitted to the Township Engineer at least two weeks prior to starting the work, and attendance is required for any pre-paving meeting directed by the Township Engineer. The paving plans shall include proposed crew and equipment certifications, maintenance of continuous operations, grade, quality control, and HMA temperatures, construction of joints. The paving plan shall also include any manholes or inlets that do not match grade and have not already been directed for reset. For locations where the Township Engineer approves resetting those structures, the contractor shall coordinate with the respective utility facility owner to complete the resets prior to paving.
- (8) A minimum of two rollers shall be required: one three-wheel and one tandem roller. All equipment shall be as specified in Division 1000 of the Standard Specifications. Each roller shall be operated by a competent experienced roller operator and shall be kept in continuous operation. Rolling shall be at speeds slow enough to avoid displacement of the material and shall not exceed three miles per hour. At places not accessible to the roller, the mixture shall be thoroughly compacted by flat face compactor.
- (9) Sufficient hauling capacity shall be available to ensure uniform continuous operation of the paver. Intermittent operation will not be permitted. The paver speed shall be adjusted to conform to plant output and haul capacity.

- (10) The construction of bituminous concrete pavement will be permitted only under the following temperature conditions:
- (a) Base course. The subgrade temperature shall not be less than 35° F., provided that the material laydown temperature is not less than 295° F. The air temperature shall not be less than 35° F.
 - (b) Surface course. The material laydown temperature shall be not less than 295° F. The air temperature shall not be less than 35° F.
- (11) Joints shall be formed by cutting back on the previous run so as to expose a vertical face the full depth of the course. When the laying of the course is resumed, a polymerized joint adhesive shall be applied to the exposed edge.
- (12) Prior to paving, the vertical faces of manhole and drainage inlet frames, and below grade curb, shall be cleaned and a polymerized joint adhesive applied. Do not apply to other surfaces of curbs, inlets, manholes or similar structures.
- (13) Where concrete curb does not exist, and where directed by the Township Engineer, pavement shall include construction of an integrated bituminous berm that is six inches wide and three inches high. The berm shall not extend across driveway unless directed by the Township Engineer to prevent drainage overflow. Driveway berms shall be six inches wide and one and a half inch high.
- (14) Where finish pavement grades are higher than existing, a driveway apron shall be paved to provide a smooth transition with or without the driveway berm where directed by the Township Engineer.
- (15) Bituminous crack sealant, approved by the Township Engineer, shall be applied to all pavement joints.
- (16) The finished pavement shall be free from waves and from depressions and projections measuring more than 3/16 inch, when measured with a fifteen-foot rolling straight edge. The pavement shall be uniform in density and composition, thoroughly bonded, watertight, free from porous and rough spots and at the proper grade and contour. Unsatisfactory portions of the pavement shall be replaced to the satisfaction of the Township Engineer.

SECTION 4

§429-24, "Traffic controls for street and highway construction and maintenance operations", is repealed and replaced with the following:

- A. The Council hereby finds and declares that problems of traffic control occur when traffic must be moved through or around street construction, maintenance operations and utility work above or below ground which requires blocking any portion of the street and obstructing the normal flow of traffic; and that such obstructions are or can become dangerous when not properly controlled. These impacts shall be considered a roadway closure. In order to better promote the public health, safety, peace and welfare, it is necessary to establish controls and regulations directed to the safe and expeditious movement of traffic through construction and maintenance zones and to provide safety for the work forces performing these operations.
- B. The Township of Jefferson in the County of Morris, State of New Jersey, does hereby adopt the current Manual on Uniform Traffic Control Devices, 2025 Edition, and any edition hereafter, know commonly as "MUTCD," except as hereby supplemented and amended, as it controls and regulates whenever construction, maintenance operations or utility work obstructs the normal flow of traffic. Any person, contractor or utility which fails to comply with the provisions of MUTCD while performing such work is in violation of this section. A copy of said manual shall be on file with the Township Police Department.

SECTION 5

§429-25, "Road opening permit; fee; preconstruction review", is repealed and replaced with the following:

- A. No person shall install any utility or construct any improvements requiring the opening up of any Township road or right-of-way in the Township of Jefferson without first having received a permit to do so, and all work completed in conformance with the Township requirements, including, but not limited to:
 - (1) Openings of roadways are not permitted between November 1 and April 20, unless approved by the Township Engineer.
 - (2) Milling and paving shall be completed as specified in § 429-7, with inspection as specified in § 429-16
- B. Permit application; traffic plan.
 - (1) Any person desiring a permit to open up any Township road or right-of-way shall file, in triplicate, written application with the Department of Public Works of the Township of Jefferson, stating the name and address of the applicant, the length of time for which a permit is desired, the road or roads to be opened up, the part of the road to be opened and the location where the opening is to take place, the size of the opening and the purpose thereof, as well as the anticipated dates of opening and closing. Each applicant shall file an application fee of \$100, which shall be nonrefundable.
 - (2) Applications for installation or replacement of utility facilities, including gas, water, sewer, electric, telephone/cable, or others do not cover the right to make local connections for those facilities. A separate permit application must be obtained including required approvals from the location to be connection and other required agencies.
 - (3) A copy of the permit application will be forwarded to the Chief of Police or their designee, along with a copy of the road closure and traffic routing plan, for approval. The Chief of Police or their designee will also be part of all pre- construction meetings prior to allowing any road closures or detour plans.
 - (4) A traffic plan is to be provided to the Chief of Police or their designee, which will conform to the Manual on Uniform Traffic Control Devices, Part VI. This plan will consist of a written explanation of the roadway closure plan and traffic routing plan, along with a diagram of said plan. For excavations greater than 3", the plan must provide suitable barriers. This plan will be kept with the supervisor at the scene of such road closure for review by the Chief of Police or their designee when requested. The road closure and traffic routing plan will also be kept and made part of the road opening permit. No road will be permitted to have construction begin until this plan is approved by the Chief of Police or their designee.
- C. The Department of Public Works shall forward a copy of the permit to the Chief of Police of the Jefferson Township Police Department to determine if additional safety measures are required for the safe movement of traffic during such period of construction or work. Any person, contractor or utility who fails to comply with this section prior to the start of such work is in violation of this section. Public utilities conducting routine maintenance work need not comply with the preconstruction review requirement. If the Chief of Police or their designee shall determine that additional safety measures are required for the safe movement of traffic, then the applicant or applicants shall meet with the Chief of Police or their designee to determine which measures shall be implemented, including, in the discretion of the Chief of Police or their designee, whether or not the applicant is required to contract for police services in accordance with § 7-38, Contracted police services; outside employment regulations, of the Jefferson Township Municipal Code.

D. Prohibition streets.

- (1) Newly constructed or resurfaced streets shall be termed "prohibition streets" within this chapter. Permission to excavate in prohibition streets will not be granted for five years after the completion of street overlays. Utilities shall plan well enough in advance to determine alternate methods of making necessary repairs to avoid excavating in newly resurfaced streets.
- (a) Exceptions to the above policy are as follows:
- [1] Emergencies that endanger life or property as determined by the Township Engineer and the Business Administrator.
 - [2] Interruption of essential utility service as determined by the Township Engineer and the Business Administrator.
 - [3] Work that is mandated by local, state, or federal law as determined by the Township Engineer and the Business Administrator in consultation with the Township Attorney.
- (b) The Township Engineer or their designee shall maintain a list of all prohibition streets indicating the location limits, the date of the completion of construction or resurfacing and the date the prohibition expires. The list shall be made available to the public and be kept current. If an exception is granted under this subsection, the individual or entity obtaining the road opening permit shall repave the entire portion of the street that is disturbed by the street opening from the edge of the pavement to the edge of the pavement on the opposite side of the street, unless the Township Engineer directs otherwise.
- (2) Approval by the Township Engineer or their designee shall be obtained prior to any excavation in a prohibition street under the exceptions listed above. To request a waiver, the applicant must submit a written request to the Township Engineer or his or her designee immediately or within 24 hours under an eminent hazard condition where time is of the essence. In granting the waiver, the Township Engineer or his or her designee shall consider the following:
- (a) The location of the excavation.
 - (b) Description of the work to be performed.
 - (c) The reason(s) the work was not performed before the street was paved.
 - (d) The reason(s) the work cannot be deferred until after the prohibition period.
 - (e) The reason(s) the work cannot be performed at another location.
 - (f) The reason(s) it is justified as an emergency to excavate the prohibition street.
 - (g) The Township Engineer or their designee will verify that the applicant has analyzed all feasible alternatives to make the necessary repairs using a trenchless method in prohibition streets to avoid excavating a newly resurfaced street whenever possible.
- (3) Any person seeking a waiver for any other reason than those listed in the exceptions listed above shall require approval from the Township Council. The Township Council shall only grant a waiver after determining that the waiver is deemed in the best interest of the Township of Jefferson and that the waiver is necessary for unforeseen circumstances not anticipated in this article.

SECTION 6

§429-27, "Estimate to restore road", is repealed and replaced with the following:

The Permittee is responsible for restoring at their cost any conditions disturbed or destroyed by their operations that was not covered under the Permit. This includes other utilities, drainage piping/structures, curbing, along with driveways, sidewalks, mailboxes, grass, vegetation, and signs outside the pavement limits.

For utility facility installations that impact the road, the permittee is required to mill and pave the full width of the roadway impacted by the utility installations within the time frame specified by the Township Engineer after acceptance of the utility facility installation work. If specified in the approved permit, the permittee may only be responsible for the cost to mill and pave 50% of the roadway width for the limits of the permit work. The Township will cover the cost of the other 50%, either through 1) trade equal sized paving limits for streets under construction by the permittee or 2) permittee directs funds to the Township based the mill and pave cost estimate for required permittee paving limits as provided by the Township Engineer. Milling and paving shall be completed as specified in §429-7, with inspection as specified in §429-16.

SECTION 7

Chapter 429-28, "Performance guaranty", is repealed and replaced with the following:

Prior to the issuance of a permit for new road construction, the applicant shall post with the Director of Public Works a performance guaranty equal to 120% of the estimate for the restoration of the roadway as prepared by the Director of the Department of Public Works or Township Engineer. Said performance guaranty shall be paid in cash, bank or certified check or a letter of credit issued by a commercial lending institution doing business within the State of New Jersey. In the event that the applicant fails to restore the road to its original condition following installation of the utility within the time set forth in the application, the Township may use the proceeds of said guaranty to pay the cost of restoring said road, and any amount in excess of said costs shall be returned to the applicant. No performance guaranty shall earn any interest, nor shall the applicant be entitled to any interest. In the event that the applicant does restore said road to its original condition within the time set forth in said application, the Township shall return the full amount of said guaranty to the applicant.

SECTION 8

§429-29, "Certificate of insurance", is repealed and replaced with the following:

Insurance and Indemnification

A. Insurance Requirements: The person to whom a permit is issued ("permittee") shall maintain the following insurance and provide certificates of insurance to the Township of Jefferson as evidence of insurance in the following amounts:

- (1) Workers' Compensation: Statutory, as required by the State of New Jersey, including employer's liability limits of \$1,000,000 and other states endorsement.

- (2) Commercial General Liability including Bodily Injury, Property Damage and Personal Injury Liability, including contractual

liability and products/completed operations in an amount not less than \$1,000,000 each occurrence/\$2,000,000 general aggregate. Per project limit applies.

- (3) Commercial Automobile Liability: \$1,000,000 per occurrence for Bodily Injury and Property Damage. Coverage is to be provided for owned, hired and non-owned automobiles.
- (4) Commercial Excess or Umbrella Liability Coverage: \$5,000,000 each occurrence/annual aggregate.

All policies, binders or interim insurance contacts with respect to insurance maintained by Contractor hereunder shall:

- (a) Designate the Township of Jefferson (except in the case of Workers' Compensation insurance) as an additional insured;
- (b) Provide that such insurance shall be primary insurance without any right of contribution from any other insurance carried by the Township of Jefferson to the extent that other insurance provides the Township of Jefferson with contingent and/or excess insurance.
- (c) Provide that the Township of Jefferson shall be furnished with at least thirty (30) days prior written notice of any material change, cancellation, expiration or non-renewal of coverage and that no unilateral change, cancellation, expiration or non-renewal shall be effective absent such notice;
- (d) Waive any right of subrogation of the insurers thereunder against the Township of Jefferson and any right of the insurer to any set off or counterclaim or any other deduction, whether by attachment or otherwise, in respect of any liability of such person/party insured under such policy.
- (e) No Cross Liability or Cross Suits exclusions or limitations
- (f) No self-insured coverage in excess of \$25,000.
- (g) If any insurance expires prior to all work required to be performed under the permit has been completed, inspected and accepted by the Township of Jefferson, the permittee shall provide a replacement certificate of insurance prior to the insurance expiring.

All insurance coverages required by this Section 429-29 shall be underwritten by Insurers with a minimum A.M. Best Rating of A-VII and all Insurers shall be licensed or authorized to do business in the State of New Jersey.

Compliance by permittee with the carrying of insurance and furnishing a certificate of insurance or its equivalent, shall not in any way relieve the permittee from any liability or diminish their obligations to maintain the insurance coverages required herein, or with any agreement with the Township or by law.

- B. Indemnification. To the fullest extent permitted by applicable law, the permittee shall indemnify, defend and hold harmless, the Township of Jefferson, its governing body members, officers, business administrator, engineers, employees, agents, successors and assigns (collectively the "Township Indemnitees") from and against any and all claims, actions, causes of action, suits, proceedings, costs, expenses, damages, losses, fines, judgments, settlements and liabilities of every kind and nature, including reasonable attorney fees, expert fees, court costs and costs of investigation (collectively "claims"), whether incurred before suit, during suit, on appeal, in bankruptcy, or in connection with enforcement of any judgment or settlement, arising out of, resulting from, relating to, or in any way connected with the permit, as well as any work performed by permittee and/or any person acting on behalf of or at their direction or request, including any act or omission of any person performing any work.

Covered claims include, without limitation, claims for bodily injury, sickness, disease, death, property damage, loss of use, or other injury or damage or damage to any person or property, including claims asserted by permittee's employees, subcontractors, sub-subcontractors, suppliers, invitees, agents, and any other third party. This indemnity applies regardless of whether any such claim is alleged to have been caused in whole or in part by any act, omission, fault, or negligence of a Township Indemnatee; provided, however, that permittee shall not be obligated under this Section to indemnify a Township Indemnatee to the extent a final non-appealable judgment determines that the claim was caused solely by the willful misconduct of such Township Indemnatee or by any other conduct for which indemnification cannot be required under applicable law.

The permittee shall, at their sole cost and expense, promptly defend the Township Indemnitees against any claim with counsel reasonably acceptable to the Township Indemnitees. Notwithstanding the foregoing, the Township of Jefferson and/or a Township Indemnatee may elect to participate in any defense with counsel of its own choosing, at permittee's expense, and the Township of Jefferson may assume control of the defense of any claim at permittee's expense if the Township of Jefferson reasonably determines that a conflict of interest exists, that permittee has failed to provide an adequate defense, that the claim seeks non-monetary relief against a Township Indemnatee, or that the claim may adversely affect the Township of Jefferson or a Township Indemnatee beyond the immediate claim. The permittee shall not settle any claim affecting any Township Indemnatee without such Indemnatee's prior written consent if the settlement imposes any obligation on, admits fault by, or fails to unconditionally release the applicable Township Indemnatee. If the permittee fails to assume or diligently maintain the defense of any claim, the Township of Jefferson may do so and the permittee shall reimburse the Township of Jefferson or the Township Indemnatee, depending on who paid, on demand for all resulting costs and expenses.

The obligations in this Section 429-29 are independent of, and shall not be limited by, any insurance maintained by the Township of Jefferson or permittee. The permittee's obligations under this Section 429-29 shall survive the completion of all work under the permit.

SECTION 9

§ 429-30, "Trench detail", is repealed and replaced with the following:

- A. Excavate and complete pipe, culvert, or other facility installations only to the length that can be completed within the same day, including backfill and placement of pavement. When work extends across the full width of the road, only one half of the work can be done and backfilled to the surface with dense graded aggregate before the other half can be started.
- B. The full depth of existing pavement shall be sawcut to a neat vertical line at least six inches outside the width of the trench required for the facility installation. A milling machine may be used to remove the existing pavement if approved by the Township Engineer. Trench shall have minimum ten-inch clearance on each side of the facility, with a two-foot minimum trench width. The width at the bottom of the trench shall not be greater than at the top of the trench below the existing pavement section. Where rock or other unsuitable material is encountered, remove a minimum of six inches and replace with compacted ¾-inch crushed stone.
- C. Each excavation shall be backfilled in the following manner. Install the pipe, culvert or other facility within the trench on the proper bedding as authorized by the Township Engineer or Director of Public Works (DPW). At minimum, the bedding shall be ¾-inch crushed stone (or other as approved by the Township Engineer) at a minimum eight-inch depth below the facility extending to the top of the facility. The trench shall then be backfilled using the existing excavated material if it is deemed suitable by the Township Engineer or DPW Director prior to the backfill operation occurring. Using either existing backfill or imported fill, or RAP if approved by Township Engineer the trench shall be filled in lifts not to exceed six inches in thickness. The fill shall be compacted by mechanical tamper or vibratory flat face compactor to 90% proctor (behind the curb or edge of pavement) and 95% proctor for

areas within the street. The placement or compaction of material with excess water content shall not be permitted. The trench shall be finish-graded using at least six inches of suitably compacted dense graded aggregate base course (NJDOT Section 302 or as approved by the Township Engineer), five inches of bituminous stabilized base course (NJDOT HMA 19M 64) and two inches of bituminous concrete surface course (NJDOT HMA 9.5M 64 or as approved by Township Engineer). A prime coat (CSS-1) shall be applied to the aggregate base prior to installation of the bituminous stabilized base course. A tack coat (RS-1) shall be applied to the vertical saw cut faces of the existing pavement and bituminous stabilized base course prior to installation of the next layer. Bituminous crack sealant, approved by the Township Engineer, shall be applied to the sawcut joints. In paved areas, the final trench surface shall be flush with the existing road surface, or not greater than 1/8 inch higher, and the trench patch shall not deflect, redirect or funnel stormwater from its prior course until the required milling and paving of the entire road or other settlement period as directed by the Township Engineer. During that time period, or a minimum of twelve months, the area will be repaired as directed by the Township Engineer. At the discretion of the Township Engineer, six inches of bituminous stabilized base course may be allowed as temporary pavement until planned milling and paving of the entire road.

- D. At the discretion of the Director of Public Works or the Township Engineer, the trench construction can be modified to address certain concerns as is related to the affected road opening permit or driveway construction permit.

SECTION 10

§429-31, “Road closings and detours”, is repealed and replaced with the following:

Road closings and/or traffic detours shall not be permitted unless approved by the Chief of Police of the Jefferson Township Police Department or their designee.

SECTION 11

§429-32, “Traffic directors”, is repealed and replaced with the following:

Traffic directors shall be posted at all construction or maintenance sites when determined by the Jefferson Township Police that same is necessary to provide for the safety and expeditious movement of traffic.

SECTION 12

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION 13

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION 14

This Ordinance shall take effect immediately upon final publication as provided by law.

Following introduction, the above Ordinance will be published in accordance with the law, and a Public hearing will be held on August 5, 2026.

INTRODUCTION:

ADOPTION:						
Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

13. MINUTES – Deputy Township Clerk
June 10, 2026 – Regular Meeting

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

June 10, 2026 – Executive Session

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

- 14. CONSENT AGENDA* - Deputy Township Clerk**
Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***LICENSES:**
• None for July 15, 2026

- *APPOINTMENTS:
- None for July 15, 2026

- *CONSENT AGENDA RESOLUTIONS:
- 26-226 RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2026 RECYCLING TONNAGE GRANT IN THE AMOUNT OF \$30,191.67
- 26-227 RESOLUTION CANCELLING GRANT APPROPRIATIONS AND RECEIVABLES
- 26-228 RESOLUTION APPROVING CURRENT ESTIMATE NO. 1– RIVERVIEW PAVING, INC. – FOR COMPTON GOBEL TRAIL PHASE 2, CONTRACT NO. REC-26-1
- 26-229 RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, GRANTING AN AMUSEMENT GAME LICENSE TO CASTLE COVE MINI GOLF, LLC, TO OPERATE AT THE PREMISES LOCATED AT 705/709 ROUTE 15 SOUTH, LAKE HOPATCONG, NEW JERSEY

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

15. PUBLIC COMMENT – Presiding Officer
Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

16. EXECUTIVE SESSION – Presiding Officer

RESOLUTION #26-230 - “RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12”

WHEREAS, the Township Council of the Township of Jefferson is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Council of the Township of Jefferson to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

- ☐ (1) Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
- ☐ (2) Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
- ☐ (3) Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.
- ☐ (4) Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
- ☐ (5) Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
- ☐ (6) Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.
- ☐ (7) Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
- ☒ (8) Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose right could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
 - Personnel – Clerk candidate interviews and evaluations
- ☐ (9) Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris and State of New Jersey, assembled in public session on **July 15, 2026 at 7:00 P.M.** in the Township Municipal Building, 1033 Weldon Road,

Lake Hopatcong, New Jersey, that the Township Council shall meet in Executive Session, from which the public shall be excluded, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED that it is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Council that the public interest will no longer be served by such confidentiality.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

RESOLUTION #26-231 “RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, AUTHORIZE APPOINTMENT OF _____ AS MUNICIPAL CLERK”

WHEREAS, in accordance with N.J.S.A. 40A:9-133(a), Jefferson Township is required to appoint a municipal clerk to fill the municipal clerk position vacancy; and

WHEREAS, in accordance with N.J.S.A. 40A:9-133, the Jefferson Township Council may appoint a registered municipal clerk for a three (3) year term or an acting municipal clerk for a period not to exceed one (1) year after a vacancy; and

WHEREAS, the Township Council interviewed applicants and determined that _____ is best qualified to be appointed as Municipal Clerk for Jefferson Township; and

WHEREAS, the Jefferson Township Council wishes to appoint _____, to serve as the Municipal Clerk for a _____ year term, effective July ____, 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the Township authorizes the appointment of _____, to the position of Municipal Clerk for the Township of Jefferson for a _____ year term effective July ____, 2026, with annual compensation of \$_____.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mr. Birmingham						
Mr. Schultz						
Mrs. Senatore						
Vice President Garruto						
President Kalish						

16. ADJOURNMENT – Presiding Officer
AT _____ PM _____ Motion to Adjourn _____ Second _____ All in Favor

Amanda Nevins, RMC, CMR
Deputy Township Clerk
973-208-6132 anevins@jeffersontownship.net

FUTURE MEETINGS will begin at 7:00 p.m. on each of the dates set forth below, at the Jefferson Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey, unless otherwise noticed below or as amended during the year by a vote of the Township Council.

2026 REGULAR MEETING SCHEDULE

Wednesday, January 21	Wednesday, July 15
Wednesday, February 11	Wednesday, August 5
Tuesday, February 17 – Budget, 6 pm	Wednesday, September 2
Wednesday, February 25 – 6 pm	Tuesday, September 15
Wednesday, March 4 – Budget, 6 pm	Wednesday, October 7
Wednesday, March 11	Wednesday, October 21
Wednesday, March 18 – Budget, 6 pm	Tuesday, November 10
Wednesday, March 25	Wednesday, December 2
Wednesday, April 8	Wednesday, December 16
Wednesday, April 22	Wednesday, January 6, 2027 - Reorganization
Wednesday, May 6	
Wednesday, May 20	
Wednesday, June 10	
Wednesday, June 24	

CONSENT AGENDA RESOLUTION #26-226

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE 2026 RECYCLING TONNAGE GRANT IN THE AMOUNT OF \$30,191.67”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **2026 Recycling Tonnage Grant** in the amount of **\$30,191.67** and wishes to amend its **2026** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2026** in the total amount of **\$30,191.67**, which will be available as a revenue from:

- Miscellaneous Revenues
- Special Items of General Revenue Anticipated with Prior Written
- Consent of the Director of Local Government Services – Public
- And Private Revenues Offset with Appropriations:

BE IT FURTHER RESOLVED that a like sum of **\$30,191.67** be and the same is hereby appropriated under the caption of:
General Appropriations

- A. Operations – Excluded from CAPS
Public and Private Programs Offset by Revenues:
2026 Recycling Tonnage Grant
- \$30,191.67**

BE IT FURTHER RESOLVED that the Chief Financial Officer electronically submit the Chapter 159 certification and a copy of this resolution and appropriate documentation to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #26-227

“RESOLUTION CANCELLING GRANT APPROPRIATIONS AND RECEIVABLES”

WHEREAS, there is a need to cancel the following Grant/Budget Appropriations and Receivables:

ACCOUNT No.	ACCOUNT TYPE	DESCRIPTION	AMOUNT
G-01-41-760-000-001	BUDGET	Distracted Driving Grant	140.00
G-01-41-760-001	REVENUE	Distracted Driving Grant	140.00

NOW, THEREFORE, BE IT RESOLVED by the Township of Jefferson, Morris County, New Jersey, that the above referenced Appropriations and Receivables be cancelled.

CONSENT AGENDA RESOLUTION #26-228

“RESOLUTION APPROVING CURRENT ESTIMATE NO. 1– RIVERVIEW PAVING, INC.
– FOR COMPTON GOBEL TRAIL PHASE 2, CONTRACT NO. REC-26-1”

WHEREAS, a contract was awarded to Riverview Paving, Inc. for Compton Gobel Trail Phase 2, **Contract REC-26-1**; and

WHEREAS, the Township Engineer has submitted **Current Estimate No. 1** in the amount of **\$214,163.43** for work completed and accepted; and

WHEREAS, the Chief Financial Officer has certified that funds are available for said payment.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby approves **Current Estimate No. 1 for a payment in the amount of \$214,163.43** to Riverview Paving, Inc., **859 Willow Grove Street, Hackettstown, NJ 07840.**

BE IT FURTHER RESOLVED that this payment will be made pending receipt of the State of New Jersey Monthly Project Manning Report and certified payroll records.

CONSENT AGENDA RESOLUTION #26-229

“RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS, GRANTING AN
AMUSEMENT GAME LICENSE TO CASTLE COVE MINI GOLF, LLC, TO OPERATE AT THE PREMISES LOCATED
AT 705/709 ROUTE 15 SOUTH, LAKE HOPATCONG, NEW JERSEY”

WHEREAS, Castle Cove Mini Golf, LLC, has submitted an application to the Township Clerk’s Office for an Amusement Game License pursuant to Chapter 280 of the Jefferson Township Code; and

WHEREAS, the applicant operates a family entertainment facility located at 705/709 Route 15 South, Lake Hopatcong, New Jersey, and seeks approval to operate amusement games at its facility; and

WHEREAS, the Township Clerk’s Office finds that the applicant has complied with all requirements for the issuance of an Amusement Game License, so long as the requirements of Chapter 280 of the Township Code are met.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that Castle Cove Mini Golf, LLC, is hereby granted an Amusement Game License to operate amusement games at its family entertainment facility located at 705/709 Route 15 South, Lake Hopatcong, New Jersey, effective upon adoption of this Resolution, through December 31, 2026, subject to compliance with all applicable Township, County and State statutes, regulations, and ordinances, including Chapter 280 of the Township Code.

BE IT FURTHER RESOLVED, pursuant to N.J.A.C 13:3-1.13(b), a certified copy of this Resolution, together with a copy of any application endorsed to show the granting of a municipal license to Castle Cove Mini Golf, LLC, shall be transmitted to the Legalized Games of Chance Control Commission within three business days of the municipal license being granted.