

JEFFERSON TOWNSHIP COUNCIL
MEETING LOCATION: JEFFERSON TOWNSHIP MUNICIPAL BUILDING
1033 WELDON ROAD
LAKE HOPATCONG, NJ 07849
CONTACT: 973-208-6132/33
www.jeffersontownship.net

NOVEMBER 12, 2025
REGULAR MEETING – 7:00 PM
AGENDA

1. CALL TO ORDER

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of **November 12, 2025** was included in a list of meetings notice sent to the official newspapers of the Township, the Daily Record and the Star Ledger, on **January 8, 2025** and was posted on the bulletin board in the Municipal Building on **January 8, 2025** and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Per the Township Code regarding Rules of Debate (Chapter 7-99) the proceedings of the Council shall be governed by Roberts Rules of Order. Please silence all cell phones. Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of this meeting.

2. ROLL CALL

	Present	Absent
Mrs. Garruto		
Mr. Schultz		
Mrs. Senatore		
Vice President Kalish		
President Birmingham		
Ms. Leo, Township Attorney		
Ms. Reilly, Township Clerk		

Let the record reflect the following members of the Administration are present: Mayor Eric Wilsusen and Administrator Debi Millikin.

3. SALUTE TO THE FLAG
MOMENT OF SILENCE

4. SPECIAL PRESENTATIONS

- None for November 12, 2025

5. PUBLIC COMMENT

Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

6. ORDINANCES –PUBLIC HEARING AND VOTE FOR ADOPTION

ORDINANCE #25-18 – AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF JEFFERSON TO REVISE VARIOUS SECTIONS OF CHAPTER 490, ZONING

WHEREAS, the Township Council desires to amend various sections of the Jefferson Township Code, Chapter 490 - Zoning.

NOW, THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Jefferson, County of Morris, and State of New Jersey, that the following amendments and revisions are made to the Revised General Ordinances of the Township of Jefferson, Chapter 490, Zoning, as follows:

SECTION I

The following shall be added to Section 490-13, C-1 Neighborhood Business Zone, Section D, as follows:
(5) Billboard Signs

SECTION II

The following shall be added to Section 490-14, C-2 Highway Business Zone, Section D, as follows:
(5) Billboard Signs

SECTION III

The following shall be added to Section 490-15, O Office and Professional Zone, Section D, as follows:
(2) Billboard Signs

SECTION IV

The following shall be added to Section 490-16, IP Industrial Park Zone, Section D, as follows:
(4) Billboard Signs

SECTION V

The following shall be added to Section 490-30A, “Definitions,” of the Sign Ordinance. Where the proposed definition exists, this Ordinance shall replace existing definitions.

GATEWAY AREA

Parcels, or portions of parcels, within one mile of the beginning of commercial zone districts nearest the municipal border and that are zoned for non-residential uses (C-1, C-2, O, and IP) and have frontage along a State Highway.

SIGN, BILLBOARD

A sign containing a commercial message or messages that direct(s) attention to a business, commodity, service, or entertainment conducted, sold, or offered at a location other than the premises on which the sign is located. A sign advertising both businesses on-premises and off-premises is still considered a billboard. See also: Sign, Off-Premises Advertising. There are two (2) types of billboard signs: Multiple Message Billboard Signs and Static Message Billboard Signs, as follows:

- 1. **MULTIPLE MESSAGE BILLBOARD SIGN**
A billboard sign capable of changing the message on the sign electronically, such that the alphabetic, pictographic, or symbolic informational content of which can be changed or altered on a fixed display surface composed of electronically illuminated or electronically actuated or motivated elements.
- 2. **STATIC MESSAGE BILLBOARD SIGN**
A billboard sign that includes, but is not limited to, any graphics that are painted, printed, or otherwise adhered to a sign face that remain static until manually changed, and do not change electronically.

SIGN DISPLAY AREA

The entire area of a sign that is within a perimeter composed of squares or rectangles that enclose the extreme limits of the advertising message, announcement, demonstration, display, illustration, insignia, surface, or space of a similar nature, together with any frame or other material, color, or condition that forms an integral part of the display and is used to differentiate the sign from the wall or background against which it is placed. The display area excludes the necessary supports or uprights on which the sign is placed. The display area shall not be less than 50 percent of the surface area of the sign.

SIGN, DOUBLE-FACED

A freestanding sign with two identical display areas that are back-to-back.

SIGN, FREESTANDING

Any non-movable sign, not affixed to a building, which is permanently erected, constructed, supported, or maintained on a base, post(s), pole(s), or other bracing or supporting device(s).

SIGN, ILLUMINATED

A sign lighted by or exposed to artificial lighting, either exterior to the sign or lit from within (internally illuminated).

SIGN, MULTIPLE MESSAGE

A sign capable of changing the message on the sign electronically, such that the alphabetic, pictographic, or symbolic informational content of which can be changed or altered on a fixed display surface composed of electronically illuminated or electronically actuated or motivated elements.

SIGN, OFF-PREMISES ADVERTISING

A sign containing a message or messages that direct(s) attention to a business, commodity, service, or entertainment conducted, sold, or offered at a location other than the premises on which the sign is located. A sign advertising both businesses on-premises and off-premises is still considered an off-premises advertising sign. See Also: Sign, Billboard.

SIGN, ON-PREMISES ADVERTISING

A sign that identifies a principal activity, product, or service that is conducted, available, offered, or produced on the property where the sign is located, including a sign that exclusively advertises the sale or lease of the property on which the sign is located.

SIGN, STATIC MESSAGE

A sign that includes, but is not limited to, any graphics that are painted, printed or otherwise adhered to a sign face that remain static until manually changed and do not change electronically.

SIGN, V-TYPE

A freestanding sign with a structure or structures with two sign faces, forming the shape of the letter “V” when viewed from above, with an angle between two faces of not more than 60 degrees.

SECTION VI

The following shall be added to Section 490-30 as follows:

- J. General billboard regulations.
 - (1) Any billboard sign to be erected under these regulations shall employ sideline blocking technology, including but not limited to, louver systems to limit visibility from surrounding properties, residential zones and residences.
 - (2) Double-faced-type and V-type billboard signs shall be permitted only under the terms and conditions of this ordinance.
 - (3) Billboard signs shall only be permitted as freestanding signs.
 - (4) No billboard signs shall be permitted that are painted on or attached to a building, railroad bridges, overhead bridges, or any other structure over any highway or overhanging the highway, or within the right-of-way of any highway.
 - (5) No billboard signs shall be affixed to motor vehicles, buildings, bridges, overpasses, or overhead structures. They shall be permanently affixed to a base, post(s), pole(s), or other bracing or supporting device(s), comparable to a freestanding sign.
 - (6) No billboard sign shall be painted, drawn, erected, or maintained upon trees, or other natural features, or public utility poles.

- (7) There shall be a minimum setback for the billboard sign from the lot line nearest to NJSH Route 15 and 23, which shall be not less than ten feet (10') as measured from the right-of-way line. The minimum side yard setback shall be a minimum of 20 feet per side yard.
- (8) No billboard signs shall interfere with the ability of an operator of a motor vehicle to have a clear and unobstructed view of streets or highways ahead; approaching, merging or intersecting traffic; or official signs, signals or traffic control devices.
- (9) No billboard sign shall interfere with or contain advertisements that resemble any official traffic sign, signal, or device.
- (10) No billboard sign shall be of a type, size, or character, or placed at a location that will endanger or potentially injure public safety or health, or pose a physical threat to property in the vicinity.
- (11) No advertisements shall be permitted on any billboard sign that are deemed to be in violation of federal, state, or local law; offensive to the moral standards of the community; false, misleading or deceptive, or in any way reflect upon the character, integrity or good standing of any organization or individual.
- (12) No billboard sign shall be permitted which have any animated or moving parts or have reflectorized materials that may impair the vision of a motorist.

K. Billboard dimensional requirements.

- (1) The billboard sign display area shall be the entire area of a sign that is within a single perimeter composed of squares or rectangles that enclose the extreme limits of the advertising message, announcement, demonstration, display, illustration, insignia, surface, or space of a similar nature, together with any frame or other material, color, or condition that forms an integral part of the display and is used to differentiate the sign from the wall or background against which it is placed, excluding the necessary supports or uprights on which the sign is placed. On no billboard sign shall the display area be less than 50 percent of the surface area of the billboard sign.
- (2) The sign area of any billboard sign face shall be computed as the product of the largest horizontal width and the largest vertical height of the lettering, illustration, display, or background. Where there is no geometric frame or edge to the sign, the area shall be defined by a projected, enclosed, four-sided (straight sides) geometric shape that most closely outlines the sign. This shall not be construed to include the supporting members of any sign that are used solely for such purpose.
- (3) No billboard sign may exceed the maximum height of 40 feet from the ground level to the highest point of the sign.
- (4) The billboard sign display area shall be rectangular-shaped and not exceed 12 feet by 32 feet for each display area.
- (5) The billboard sign display area shall not exceed 384 square feet for each billboard sign display area. All dimensions include border, trim, cutouts, and extensions, but exclude decorative bases, decorative trim, and supports.

L. Billboard lighting.

- (1) A lighting plan prepared by a qualified individual shall be provided with site plan applications.
- (2) Lighting of billboard signs is permitted 24 hours per day, provided that the sign standards of this section are adhered to.
- (3) The light intensity at ground level shall average 0.5 footcandle; however, variations are permitted depending upon the intensity of the use. The light intensity shall not exceed 0.3 footcandle along any property line and shall be so arranged and shielded to reflect the light away from adjoining streets or properties.
- (4) The lighting plan shall indicate the proposed light intensity (including existing fixtures to remain) at ground level where 0.5 footcandle occurs. Manufacturer's lighting detail and specifications, including footcandle distributions, shall be provided. All lights shall be concealed-source nonglare lighting and shall be installed only to reasonably illuminate the subject billboard sign face(s) from dusk to midnight. The minimum footcandle in the areas used by the public shall be 0.5; the maximum footcandle 1.0.
- (5) No perimeter, strobing, or other attracting type of lighting may be operated in conjunction with a billboard sign.
- (6) Technology to limit glare and light pollution shall be employed for all multiple message billboards, including, but not limited to, automatic dimming technology and honeycomb technology.
- (7) No billboard sign shall be of such intensity or brilliance to cause glare, or be otherwise operated in a manner that impairs the safe operation of a motor vehicle. Illumination of billboard signs shall be shielded, so as to prevent light from being directed at any portion of the highway. All such lighting shall also be subject to any other provision relating to the lighting of signs applicable to highways under the jurisdiction of the State of New Jersey.

M. Multiple message billboard sign specific standards.

- (1) The minimum spacing between multiple message billboard signs on the same side of NJSH Route 15 or 23 shall be 3,000 feet being measured along the nearest edge of the pavement between points directly opposite the side of the sign faced nearest to the center line of the right-of-way of road where the sign shall be erected, and shall apply only to sign faces on the same side of the road in the applicable zones and visible in the same travel direction.
- (2) Notwithstanding the above, the minimum distance between static message billboard signs and multiple message billboard signs on the same side of any road shall be 1,000 feet.

- (3) Multiple message billboard signs shall not be placed within 800 feet, as measured along the edge of the pavement, of an official permanent variable electronic traffic sign, which is capable of displaying any message allowed by the Manual on Uniform Traffic Control Devices (MUTCD).
- (4) A multiple message billboard sign shall be permitted a three (3) foot decorative apron at the bottom of the sign face to include the name of the billboard operator, and such decorative apron shall not be considered when calculating sign face area.
- (5) No more than one (1) billboard sign shall be permitted on any lot. For the purposes of this section, only single-sided billboard signs with a single display shall be permitted.
- (6) The Township of Jefferson shall have access to the multiple message billboard sign(s) for emergency messaging and/or community information displays at one message per cycle.
- (7) Multiple message billboard signs shall contain a default design that will freeze the sign in one position or turn off the sign if a malfunction occurs.
- (8) No static message billboard sign shall be permitted which, because of its size, shape and/or location, may obscure or obstruct the view of vehicular traffic.
- (9) The dwell time for each message on a multiple message billboard sign shall not be less than eight seconds per N.J.A.C. 16:41C-11.1(a)3.
- (10) The change from one display to the next shall be completely accomplished within one second or less and the entire display shall change at the same time.
- (11) No multiple message billboard sign shall be operated so that the meaning of one display is continued on the next display.
- (12) No regulations in this section or portions thereof are intended to be less restrictive than state or federal regulations.

SECTION VII

The following shall be added to Section 490-35 as follows:

R. Billboard Signs

- (1) The terms used in this section are defined in Section 490-30A.
- (2) Billboard signs must comply with Section 490-30J, "General billboard regulations."
- (3) Compliance with State laws for billboard signs.
 - i. All billboard signs must be in compliance with the Roadway Signs Outdoor Advertising Act (N.J.S.A. 27:1A-5, 27:1A-6, 27:5-5 et seq.).
 - ii. No billboard sign shall be permitted unless specifically authorized by permit from the applicable agency of the State of New Jersey having jurisdiction over outdoor advertising signs, where said billboard signs shall be maintained within, or adjacent to, the State of New Jersey or any department thereof right-of-way, or any portion of limited access or unlimited access highways within the State of New Jersey. This prohibition shall not apply to signs, public notices, or markers erected or maintained by the Department of Transportation, the County of Morris or the Township of Jefferson.
- (4) Billboard sign location restrictions.
 - i. Billboard signs shall only be permitted in a gateway area as defined in Section 490-30A.
 - ii. The maximum number of permitted billboards under this ordinance is a total of four (4) on Route 15, with two (2) on the northbound side and two (2) on the southbound side, and a total of four (4) on Route 23, with two (2) on the northbound side and two (2) on the southbound side.
 - iii. Billboard signs are considered principal uses and may be a second principal use on properties meeting the criteria noted above.

SECTION VIII

All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistencies.

SECTION IX

If any article, section, subsection, paragraphs, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION X

This Ordinance shall take effect immediately upon final publication as provided by law.

SECTION XI

The Municipal Clerk is directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board and to all others entitled pursuant to the provisions of N.J.S.A. 40:55D-15. Upon the adoption of this Ordinance, after public hearing, the Municipal Clerk is further directed to publish notice of the passage and to file a copy of this Ordinance, as finally adopted, with the Morris County Planning Board, as required by N.J.S.A. 40:55D-16.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING- Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

COUNCIL – Per the Land Use Board Administrator:
At the Monday, September 22, 2025 meeting, the Land Use Board reviewed the above-referenced Ordinance in order to determine if it is consistent with the Township’s Master Plan. Although it was determined the proposed Ordinance is consistent with the Township’s Master Plan, the Board highly recommends and encourages the Township Council to review the quantity and locations of all existing billboards along the Route 15 corridor, and determine whether or not the Ordinance should be amended.

INTRODUCED: SEPTEMBER 16, 2025ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto			X									
Mr. Schultz		X	X									
Mrs. Senatore	X		X									
Vice President Kalish			X									
President Birmingham			X									

ORDINANCE 25-19 – “ORDINANCE ADOPTING SHIPPING CONTAINER STANDARDS IN SECTION 490 OF THE ZONING ORDINANCE OF THE TOWNSHIP OF JEFFERSON, MORRIS COUNTY”

WHEREAS, the Township Council determined that establishing distinct and predictable standards for use of shipping containers would be beneficial to Township residents; and

WHEREAS, the Township Council wish to clarify the ordinance provisions for use of shipping containers; and

WHEREAS, the Township Council have determined that clarifying the ordinance would be beneficial to the general welfare of the community; and

NOW THEREFORE, BE IT ORDAINED, by the Township Council of the Township of Jefferson, in the County of Morris, and State of New Jersey as follows:

SECTION 1. Chapter 490 “Zoning” Section 490-5 Definitions is amended to read as follows:

§ 490-5 Definitions

HAZARDOUS MATERIALS

Any material, solid, liquid or gas, listed as a hazardous substance or material, including but not necessarily limited to the NFPA Guide of Hazardous Materials, the Department of Transportation Guide Book, the list of hazardous substances and toxic pollutants designated by the Federal Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection pursuant to Section 311 of the Federal Water Pollution Control Act, Amendment of 1972, as amended by the Clean Water Act of 1977 (33 U.S.C. § 1251 et seq.) and the list of toxic pollutants designated by Congress or the EPA pursuant to Section 307 of the Federal Water Pollution Control Act, and hospital or medical waste, including but not limited to syringes, bandages and discarded pharmaceutical products and any material warranting removal or cleanup in the opinion of the Jefferson Township Fire Prevention Bureau.

SHIPPING CONTAINER, ISO CONTAINER, ISO SHIPPING CONTAINER, SEA CONTAINER

Any standardized shipping container constructed in accordance with the standard sizes promulgated by the International Standards Organization (ISO) for use in international intermodal transportation of goods by ship, rail, or truck, which shall include but shall not be limited to containers that are 20 feet in length and 8 feet in width, 40 feet in length and 8 feet in width, and 53 feet in length and 8 feet in width. Shipping containers that have been modified into a permanent structure and no longer appear to be a shipping container shall follow accessory building standards.

SECTION 2. Chapter 490 “Zoning” Section 490-29 Supplemental use and building regulations is amended to read as follows:

§ 490-29 Supplemental use and building regulations.

- O. Shipping containers.
 - (1) Shipping containers placed on any site shall comply with the provisions of this section, except that portable moving containers/moving pods placed on private property for no more than 30 cumulative days in any twelve-month period shall not be regulated by this section.
 - (2) Nonconforming structures. Structures rendered non-conforming by this ordinance may obtain a certification pursuant to N.J.S.A. 40:55D-68 that a use or structure existed prior to the adoption of the ordinance, which rendered the use or structure nonconforming by applying for a zoning permit, subject to the following conditions:
 - (a) The applicant shall have the burden of proof that the structure existed prior to the adoption of this ordinance.
 - (b) The structural integrity of the existing container must receive approval from the Construction Official or the Construction Official’s Designee.
 - (c) All existing shipping containers are grandfathered as of the date this ordinance goes into effect, provided that they meet the color scheme, screening, location in rear yard, and setbacks of the zone.

- (d) Noncompliant shipping containers that exist prior to the adoption of this ordinance have 60 days from the date of adoption to comply with all ordinance requirements.
- (3) Temporary shipping containers. Shipping containers or pods under 200 square feet may be placed on the property for more than 30 days and up to 180 days in one calendar year, beginning on the date of the zoning permit approval, provided that the following standards are met:
- (a) The pod/shipping container is being used for a renovation project with an open building permit.
 - (b) The pod/shipping container is either (1) placed in the driveway of the structure being renovated or (2) placed elsewhere on the property in a location that meets accessory structure standards in the underlying zone.
 - (c) **A one-time 180-day extension for a temporary shipping container, due to open construction permits, may be permitted, upon approval of the Township Zoning Officer.**
- (4) Permit required. Placement of shipping containers or pods in any zone district requires a zoning permit application. Placement of a shipping container over 200 square feet will also require a building permit application. Shipping containers in commercial or industrial districts shall adhere to additional requirements set forth in § 500-93.E. Shipping containers of any size located on farm-assessed properties and used for agricultural uses are exempt from this subsection.
- (5) Residential districts (non-farm assessed). Permanent shipping containers over 200 square feet are prohibited in residential districts. A shipping container under 200 square feet may be used as permanent storage, but must adhere to the following standards:
- (a) Shipping containers shall meet accessory building area and bulk requirements of the underlying zone district. If the shipping container is in any yard that is adjacent to another residential property, or visible from any street, the container must be screened, improved with cladding or siding, painted earth-tone colors, or painted the same color as the principal structure.
 - (b) Shipping containers may not be used as dwelling units.
 - (c) Permanent shipping containers must be placed in the rear yard.
- (6) Commercial districts and industrial districts.
- (a) Shipping containers must adhere to the accessory building area and bulk requirements of the underlying zone district.
 - (b) Shipping containers shall not be used for storage of hazardous material (as defined in § 490-5) and may not be used as dwelling units, commercial sales or service, or other use types.
 - (c) Shipping containers may not be stacked.
 - (d) Screening or buffering must be implemented if a shipping container is within 50 feet of any residential use or district or visible from any public street.
 - (e) One (1) shipping container up to 40 feet in length is allowed without applying for a permit; two (2) or more units, or a unit greater than 40 feet in length, requires a zoning permit.
 - (f) Any shipping container must be painted an earth tone color or the color of the principal structure.

SECTION 3. All ordinances of the Township of Jefferson, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 5. This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

SECTION 6. This Ordinance may be renumbered for codification purposes.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING- Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

COUNCIL – Per the Land Use Board Administrator:

At the last meeting on Monday, October 27, 2025, the Land Use Board determined that the above-referenced Ordinance is consistent with the Township's Master Plan. However, in reference to the addition of Section 490-29 (3)(c), it was recommended that the initial permit should be for a 90-day period, with the option for an extension of an additional 90 days, if necessary.

INTRODUCED: OCTOBER 1, 2025

ADOPTED:

Council Member	By	2 nd	Yes	No	Abstain	Absent	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto			X									
Mr. Schultz	X		X									
Mrs. Senatore		X	X									
Vice President Kalish						X						
President Birmingham			X									

ORDINANCE 25-20 – “ORDINANCE AMENDING CHAPTER 490 AND ADOPTING STANDARDS FOR HIGHLANDS COUNCIL REGIONAL MASTER PLAN CONFORMANCE IN THE PLANNING AREA”

SUMMARY: This Ordinance establishes and applies development regulations and governs management and protection of resources, in accordance with the Highlands Act and the Highlands Regional Master Plan. The Highlands Preservation and Planning Areas are established, as well as exclusion and exemptions to Ordinance standards. Septic density, water standards, affordable housing and contaminant regulations are established.

If adopted this Ordinance shall take effect after publication and passage as provided by law.

PUBLIC HEARING- Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

COUNCIL – Per the Land Use Board Administrator:
Ordinance #25-20 was discussed at the Land Use Board’s Monday, October 27, 2025 meeting, and was found to be consistent with the Township’s Master Plan.

INTRODUCED: OCTOBER 1, 2025ADOPTED:

Council Member	By	2nd	Yes	No	Abstain	Absent	By	2nd	Yes	No	Abstain	Absent
Mrs. Garruto		X	X									
Mr. Schultz			X									
Mrs. Senatore	X		X									
Vice President Kalish						X						
President Birmingham			X									

7. COUNCIL AND MAYOR DISCUSSION
 - None for November 12, 2025
8. ADMINISTRATIVE REPORTS OF MAYOR AND ADMINISTRATOR
9. COUNCIL REPORTS
10. COUNCIL BUSINESS
 - ✓ League Sample Resolution Opposing Legislation Preempting Local Zoning
 - ✓ Strategic Financial Plan

RESOLUTION #25-299 - “RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Business Administrator has reviewed and approved purchase orders requested by the Township Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Finance Office has approved payment, upon certification from the Township Department Heads that the goods and/or services have been rendered to the Township; and

WHEREAS, purchases under State Contract or under Morris County Cooperative Purchasing Agreement were made where applicable.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the current bills, dated November 12, 2025 and on file and available for public inspection in the Office of the Treasurer and approved by him/her for payment, be paid.

Council Member	By	2nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-300 - “RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AGGREGATE RECYCLING SERVICES TO DAG MOBILE AGGREGATE RECYCLING, INC.

WHEREAS, the Township of Jefferson has a need for Aggregate Recycling services; and

WHEREAS, the Township of Jefferson has decided to award the contract for goods and services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Jefferson solicited and received three (3) proposals/quotes; and

WHEREAS, DAG Mobile Aggregate Recycling, Inc., has submitted a proposal for Aggregate Recycling services with a proposal price of \$43,956.00; and

WHEREAS, DAG Mobile Aggregate Recycling, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit DAG Mobile Aggregate Recycling, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of the services will exceed the Pay-to-Play threshold of \$17,500; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below:

C-04-55-924-010-904C-04-55-925-011-903

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this Non-Fair and Open contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

- Section 1.The Business Administrator or designee is hereby authorized and directed to execute an agreement with DAG Mobile Aggregate Recycling, Inc. for Aggregate Recycling services to the Township of Jefferson for a fee not to exceed \$43,956.00.
- Section 2.The Business Entity Disclosure Certification and the Determination of Value will be placed on file with this resolution.
- Section 3.The term of this agreement shall be one year, or until project completion.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-301 - “RESOLUTION AUTHORIZING A NON-FAIR AND OPEN CONTRACT FOR CARPORT BUILDING/STRUCTURE FOR THE ANIMAL CONTROL VEHICLE AT THE MUNICIPAL ANIMAL SHELTER FOR PIONEER POLE BUILDINGS, INC.”

WHEREAS, the Township of Jefferson has a need for a **Carport Building/Structure for the Animal Control Vehicle at the Municipal Animal Shelter**; and

WHEREAS, the Township of Jefferson has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Township of Jefferson solicited three (3) proposals/quotes; and

WHEREAS, PIONEER POLE BUILDINGS, INC. has submitted a proposal for a **Carport Building/Structure for the Animal Control Vehicle at the Municipal Animal Shelter** with an expected cost of \$29,137.00; and

WHEREAS, PIONEER POLE BUILDINGS, INC. has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit PIONEER POLE BUILDINGS, INC. from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has determined and certified in writing that the value of each acquisition will exceed the Pay-To-Play threshold of \$17,500.00; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation designated below:

C-04-55-924-008-930C-04-55-925-010-929T-15-56-860-000-808

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

- Section 1.The Mayor and Township Clerk are hereby authorized and directed to execute an agreement with PIONEER POLE BUILDINGS, INC., 716 South Route 183, Schuylkill, PA 17972 for a **Carport Building/Structure for the Animal Control Vehicle at the Municipal Animal Shelter** with the Township of Jefferson, not to exceed \$29,137.00.
- Section 2.The Business Entity Disclosure Certification and the Determination of Value will be placed on file with this resolution.
- Section 3.The term of this agreement shall be until project completion.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-302 - “RESOLUTION AUTHORIZING AGREEMENT FOR GEOGRAPHIC INFORMATION SYSTEMS AND RELATED SERVICES WITH H2M ARCHITECTS AND ENGINEERS FOR THE WATERSHED IMPROVEMENT PLAN PHASE 1”

WHEREAS, the Township of Jefferson has a need for Geographic Information System and Related Services for the preparation of the Watershed Improvement Plan Phase 1 in accordance with requirements in the NJDEP Tier A Municipal Stormwater General Permit that authorizes the discharge of stormwater from Jefferson Township’s municipal separate storm sewer system (MS4); and

WHEREAS, the Township of Jefferson has decided to award the contract for this service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5; and

WHEREAS, the Chief Financial Officer (CFO) of the Township has submitted a Determination of Value certifying in writing that the value of the services will exceed the Pay to Play threshold of \$17,500; and

WHEREAS, the Township of Jefferson received a proposal from **H2M ARCHITECTS AND ENGINEERS** dated November 4, 2025 with an amount not to exceed \$45,600.00; and

WHEREAS, **H2M ARCHITECTS AND ENGINEERS** has completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political candidate, committee or employee for those positions listed on the Business Entity Disclosure Certification Form in the previous one year, and that the contract will prohibit **H2M ARCHITECTS AND ENGINEERS** from making any reportable contributions through the term of the contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriation below.

G-01-41-726-000-001

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Jefferson, in the County of Morris, State of New Jersey that this professional contract is hereby authorized and approved by the Township Council.

BE IT ALSO RESOLVED:

- Section 1.

The Mayor and Township Clerk are hereby authorized and directed to execute and agreement with **H2M ARCHITECTS AND ENGINEERS** for Geographic Information System and Related Services for the preparation of the Watershed Improvement Plan Phase 1 as set forth in a proposal for an amount **not to exceed \$45,600.00**.
- Section 2.

This contract is awarded as a “Professional Service” in accordance with N.J.S.A. 40A: 11-5 (1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.
- Section 3.

The term of this agreement shall be for one year, or project completion.
- Section 4.

A notice of this action shall be printed once in the legal newspaper of the Township of Jefferson.
- Section 5.

The resolution authorizing the award of the contract for “Professional Services” and the contract itself must be available for public inspection per the requirement of the Local Public Contract Law (N.J.S.A. 40A:11-1 et seq).
- Section 6.

The Business Entity Disclosure Certification and the Determination of Value be placed on file with the resolution.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-303 - “RESOLUTION AUTHORIZING CONTRACT WITH A.C. SHULTES, INC. FOR PEAKS WELL REHABILITATION –JEFF2511”

WHEREAS, the Township of Jefferson received bids for the Peaks Well Rehabilitation on October 28, 2025 at 10:00 a.m.; and

WHEREAS, one (1) bid was received from A.C. Schultes, Inc of Woodbury Heights, NJ and they are the lowest responsible bidder with a bid **for the Base Bid plus the Alternate Bid #1 of \$274,480.00**, 16% below the Engineers Estimate; and

WHEREAS, the Township Engineer, James S. Lutz recommends award based on the bid review letter by H2M Associates, Inc. dated October 31, 2025; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and totaling **\$274,480.00.**

C-06-55-522-009-503
C-06-55-525-007-503
C-06-55-525-007-505

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson hereby awards the contract for the **Peaks Well Rehabilitation to A.C. Schultes, Inc., 664 S. Evergreen Avenue, Woodbury Heights, New Jersey 08097, in the amount of \$274,480.00 for the Base Bid plus the Alternate Bid #1** and authorize the Mayor and Municipal Clerk to sign the contracts for the Peaks Well Rehabilitation.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-304 - “RESOLUTION AUTHORIZING AWARD FOR PURCHASE OF CERTAIN WATER/WASTEWATER CHEMICALS NOT ON MCCPC CONTRACT – (ORTHOPHOSPHATE)” - SHANNON CHEMICAL CORPORATION”

WHEREAS, this Township has heretofore, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for **Water/Wastewater Chemicals not on MCCPC contract**; and

WHEREAS, two separate vendors provided bids for Line Items 1-5 as follows:

	Shannon Chemical Corporation				Miracle Chemical Company, Inc.			
	P.O. Box 376				Attn: Steven Castelli			
ITEMS	Malvern, PA 19355				1151B NJ 33			
	610-363-9090				Farmingdale, NJ 07727			
	_____ per gallon				_____ per gallon			
	yr. 1	yr. 2	yr. 3	s/c	yr. 1	yr. 2	yr. 3	s/c
#1 GPAC 2000	no bid				no bid			
#2 Methanol-bulk	no bid				no bid			
#2 Methanol-drums	no bid				no bid			
					per bag			
#3 Dry Soda Ash 50# bags dense	no bid				\$30.00	\$32.00	\$34.24	-
#4 Citric Acid 50# bags dry	no bid				no bid			
	per gallon							
#5 Orthophosphate	\$38.17	\$38.17	\$41.17	-	no bid			

WHEREAS, Shannon Chemical Corp was the sole bidder for Line Item #5 Orthophosphate for Two Years.

WHEREAS, Miracle Chemical Cop’s bid on Item #3 Dry Soda Ash 50# Bags Dense has been rejected due to failure to attach required MSDS sheet with their bid submission.

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to line item appropriations designated below and **totaling an amount not to exceed \$50,000.00.**

5-05-55-500-000-552 5-07-55-500-000-552

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the **contract for the purchase of Water/Wastewater Chemicals not on MCCPC contracts (specifically Orthophosphate)** is hereby awarded to Shannon Chemical Corporation for Two Years.

BE IT FURTHER RESOLVED that the Mayor and Clerk of this Township be and are hereby authorized and directed to execute the contract and other necessary documents in order to effectuate the purpose of this resolution and that the Certificate of Availability of Funds supplied by the Chief Financial Officer (CFO) of this Township shall be attached to the original copy of this resolution.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-305 - “RESOLUTION AUTHORIZING BID AWARD OF SNOW PLOW CONTRACT FOR PERIOD OF TWO YEARS COMMENCING NOVEMBER 2025”

WHEREAS, this Township has heretofore, in accordance with the Local Public Contracts Law of the State of New Jersey, received bids for **Snow Plow Contract 2025-2027**; and

WHEREAS, attached is a list of the lowest bidders, and therefore, the contract should be awarded to said **contractors based on attached memo** pending inspection of equipment by the Department of Public Works as follows: #1 V.E.S. Construction, #2 Riverview Paving, Inc., #3 Chamberlain Landscape & Design, LLC., #4 All American Environmental; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below and **totaling \$50,000.00** for the 2025 budget year.

5-01-26-260-292-264
6-01-26-260-292-264
T-15-56-860-000-846

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the **Snow Plow Contract 2025-2027** is hereby awarded to the following contractors: #1 V.E.S. Construction, #2 Riverview Paving, Inc., #3 Chamberlain Landscape & Design, LLC., #4 All American Environmental as per the attached list and as per the bid tabulation sheet in the amounts as listed.

BE IT FURTHER RESOLVED that the Mayor and Clerk of this Township be and are hereby authorized and directed to execute the contract and other necessary documents in order to effectuate the purpose of this resolution and that the Certificate of Availability of Funds supplied by the Chief Financial Officer (CFO) of this Township shall be attached to the original copy of this resolution.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-306 - “RESOLUTION TO RENEW PARTICIPATION IN THE NORTH JERSEY MUNICIPAL EMPLOYEE BENEFITS FUND”

WHEREAS, a number of public entities in the State of New Jersey have joined together to form the **North Jersey Municipal Employee Benefits Fund**, hereafter referred to as "FUND", as permitted by N.J.S.A. 11:15-3, 17:1-8.1, and 40A:10-36 et seq., and

WHEREAS, the FUND was approved to become operational by the Departments of Insurance and Community Affairs and has been operational since that date, and

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a FUND; and

WHEREAS, the governing body of the Township of Jefferson, hereinafter referred to as "LOCAL UNIT" has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the LOCAL UNIT hereby agrees as follows:

- i. Become a member of the FUND for the period outlined in the LOCAL UNIT's Indemnity and Trust Agreements.
- ii. Will participate in the following type (s) of coverage (s):
 - a.) Health Insurance and/or Dental and/or Prescription as defined pursuant to N.J.S.A. 17B:17-4, the FUND's Bylaws, and Plan of Risk Management.
- iii. Adopts and approves the FUND's Bylaws.
- iv. Execute an application for membership and any accompanying certifications.

BE IT FURTHER RESOLVED that the governing body of the LOCAL UNIT authorizes and directs the Mayor and Township Clerk to execute the Indemnity and Trust Agreement and such other documents signifying membership in the FUND as required by the FUND's Bylaws, and to deliver these documents to the FUND's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the LOCAL UNIT by the FUND.
- ii. Receipt from the LOCAL UNIT of a Resolution accepting assessment.
- iii. Approval by the New Jersey Department of Insurance and Department of Community Affairs.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-307 - “RESOLUTION OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS AND STATE OF NEW JERSEY AUTHORIZING COMPETITIVE CONTRACTING FOR TOWNSHIP ATTORNEY AND LABOR ATTORNEY”

WHEREAS, P.L. 1999 c440 amended the Local Public Contracts Law and created a new category of contracting called Competitive Contracting; and

WHERAS, the Township of Jefferson desires to use competitive contracting to secure such service in accordance with N.J.S.A. 40A:11-4.1 of the Local Public Contracts Law; and

WHEREAS, N.J.S.A. 40A: 11-4.3(a) requires that in order to initiate competitive contracting the governing body shall pass a resolution authorizing the use of competitive contracting each time specialized goods and services enumerated in 40A: 4.1 are desired to be contracted’ and

WHEREAS, N.J.S.A. 40A: 11-4.3(b) requires that the competitive contracting process shall be administered by a purchasing agent qualified pursuant to N.J.S.A. 40A: 11-9, or by legal counsel of the contracting unit, or by an administrator of the contracting unit.

NOW, THEREFORE, BE IT RESOLVED that the Township Administrator be and is hereby authorized to initiate a competitive contracting for the Township Attorney and Labor Attorney. This Resolution shall take effect immediately.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

RESOLUTION #25-320 - “RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF JEFFERSON, COUNTY OF MORRIS APPROVING CANNABIS RETAIL LICENSE FOR GAS & GRASS, LLC”

WHEREAS, Gas & Grass, LLC obtained a resolution in support of its application for a local cannabis retail license for its property located at 778 Route 15 North, Block 273, Lot 2.01 (the “Property”) from the Jefferson Township Council, on February 7, 2024; and

WHEREAS, the Jefferson Township Land Use Board, on August 26, 2024, adopted a resolution granting a conditional use variance and minor site plan approval to Gas & Grass, for a Class 5 retail license for retail sale of cannabis products on the Property; and

WHEREAS, Gas & Grass, LLC shall pay the Township the required two percent (2%) of the receipts from each sale as a cannabis retailer tax, as set forth in Jefferson Township Code Section 446-20, et seq; and

WHEREAS, Gas & Grass, LLC has met the requirements to obtain a municipal cannabis license, as set forth in Jefferson Township Code Section 170-1, et seq., including: receipt of State license, alarm registration, safety and security plan submission, payment of the non-refundable \$10,000 annual fee, Township department sign off sheet, approved site plan submission, and Planning Board approval; and

WHEREAS, Gas & Grass, LLC shall comply with all federal, state and municipal laws and regulations, including, but not limited to, Jeferson Township Code Section 170-1, et seq. This municipal license is non-transferrable.

NOW THEREFORE BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, Sate of New Jersey, hereby adopts this resolution approving the retail cannabis license application of Gas & Grass, LLC, which approval is conditioned upon compliance with all relevant laws and regulations.

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

11. ORDINANCES – FIRST READING
- None for November 12, 2025

12. CONSENT AGENDA*

Matters listed on the Consent Agenda Resolution are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

- *LICENSES:
- None for November 12, 2025

- *APPOINTMENTS:
- Fire Company #2 – Steven F. Allaman, Jr.

- *CONSENT AGENDA RESOLUTIONS:
- 25-308 Resolution Authorizing the Refund of Overpayment(s) of Taxes
- 25-309 Resolution Authorizing Refund of Overpayment(s) of Recreation Fees
- 25-310 Resolution Authorizing the Refund of Overpayment(s) of Fire Bureau Fees
- 25-311 Resolution Authorizing a Refund for Road Opening Bond – Road Opening Permit No. 25-100R, Block 112, Lot 2, 8 N Alpine Drive
- 25-312 Resolution Authorizing a Disabled Veterans Exemption and the Cancellation of Taxes – Block 149, Lot 5
- 25-313 Resolution Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website
- 25-314 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the Community Benefit Payment Per Redevelopment Agreement in the Amount of \$40,000.00
- 25-315 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the National Opioid Settlement Funds in the Amount of \$37,449.61
- 25-316 Resolution Requesting Approval of Item of Revenue and Appropriation Under N.J.S.A. 40A:4-87 for the SIF Risk Control Grant in the Amount of \$7,500.00
- 25-317 Resolution Authorizing Contracts with Certain Approved Somerset County Cooperative Pricing System & Morris County Cooperative Pricing Council Contracts Vendor for Contracting Units – National Highway Products, Inc.
- 25-318 Resolution Authorizing Contracts for Traffic Striping on Various Roads by Dan Swayze & Sons Inc. Through MCCPC Contract #36
- 25-319 Resolution Rescinding Resolution #25-205 and Authorizing Purchase from Ciocca Ford of Flemington Through State Contract T2102/24-Fleet-88820 2026 for Ford 450 Regular Cab/Chassis 4x4 DRW for the Sewer Department

Council Member	By	2 nd	Yes	No	Abstain	Absent
Mrs. Garruto						
Mr. Schultz						
Mrs. Senatore						
Vice President Kalish						
President Birmingham						

13. PUBLIC COMMENT
- Please state and spell your name for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.
14. EXECUTIVE SESSION
- None for November 12, 2025

15. ADJOURNMENT AT _____ PM _____ Motion to Adjourn _____ Second _____ All in Favor

Michele Reilly, RMC, CMR
Township Clerk
973-208-6133 mreilly@jeffersontownship.net

FUTURE MEETINGS will **begin at 7:00 p.m.** on each of the dates set forth below, at the **Jefferson Township Municipal Building, 1033 Weldon Road, Lake Hopatcong, New Jersey**, unless otherwise noticed below or as amended during the year by a vote of the Township Council.

Wednesday, December 3 Wednesday, December 17 Wednesday, January 7, 2026 - Reorganization

CONSENT AGENDA RESOLUTION #25-308

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF TAXES”

WHEREAS, there appears on the tax records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Collector of Taxes recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

1. Incorrect Payment

5. Third Party Lien

9. Overpayment
2. Adjustment of Assessment

6. Duplicate Payment

10. Return of Premium
- CODE OF REASONS

3. Overbilled

7. Exempt

11. Return of Recording Fee
4. Vets, Senior Citizen Deduction

8. County/State Board Appeal

BLOCK	LOT	NAME	AMOUNT	CODE	YEAR
325	1	NJSL 301, LLC	\$1,013.67	5	2025
325	1	NJSL 301, LLC	\$100.00	10	2025
52	27	PRO CAP 8	\$12,081.03	5	2025
52	27	PRO CAP 8	\$25,000.00	10	2025
323	12	BALA PARTNERS LLC	\$1,204.28	5	2025
323	12	BALA PARTNERS LLC	\$600.00	10	2025
452.04	10	FUNDPALITY II LLC	\$57,511.74	5	2025
452.04	10	FUNDPALITY II LLC	\$49,500.00	10	2025
			TOTAL	\$147,010.72	

CONSENT AGENDA RESOLUTION #25-309

“RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT(S) OF RECREATION FEES”

WHEREAS, there appears on the Recreation Department records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Recreation Department recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

1. Incorrect Payment

4. Program Cancelled
2. Duplicate Payment

5. Expelled Participant
3. Withdrawal from Program

PAYEE	PROGRAM	AMOUNT	CODE
Donna Lemond	2025 Rockettes	435.00	3
	Total Refunds:	435.00	

CONSENT AGENDA RESOLUTION #25-310

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT(S) OF FIRE BUREAU FEES”

WHEREAS, there appears on the Fire Bureau records overpayment(s) as shown below; and

WHEREAS, said overpayment(s) were created by the reasons indicated; and

WHEREAS, the Fire Official recommends the refund(s) of such overpayment(s).

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey that the proper officers are hereby authorized and directed to issue checks to refund such overpayment(s) as hereafter shown below:

CODE OF REASONS

1. Incorrect Payment	2. Duplicate Payment	3. Project Cancelled
4. Vendor/Business Submitted in Error		

NOTES	NAME	AMOUNT	CODE
Haunted House 10/18/25 - 10/19/25	Alda Grill	\$54	4

CONSENT AGENDA RESOLUTION #25-311

**“RESOLUTION AUTHORIZING A REFUND FOR ROAD OPENING BOND -
ROAD OPENING PERMIT NO. 25-100R, BLOCK 112, LOT 2, 8 N ALPINE DRIVE”**

WHEREAS, the Township Engineer recommends a refund of \$500.00 received as a bond for a road opening permit, as all road improvements to Block 112, Lot 2 for work done connecting to the town water line at 8 N Alpine Drive has been restored and completed as required by **Permit No. 25-100R**, and

WHEREAS, the Township Engineer, has certified that the necessary improvements have been satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Chief Financial Officer (CFO) be and is hereby authorized to issue a check in the amount of \$500.00 to Keith Vetter, 19 N Alpine Drive, Lake Hopatcong, New Jersey 07849.

CONSENT AGENDA RESOLUTION #25-312

**“RESOLUTION AUTHORIZING A DISABLED VETERANS EXEMPTION AND
THE CANCELLATION OF TAXES –BLOCK 149 LOT 5”**

WHEREAS, the Tax Assessor has approved an application for a totally Disabled Veteran Exemption for a resident property owner; and

WHEREAS, based on the approved permanently Disabled Veterans application date of October 24, 2025, the resident property owner is entitled to an exemption of taxes in accordance with N.J.S.A. 54:4-3.32; and

WHEREAS, the Mayor of the Township of Jefferson does recommend a prorated refund of the 4th Quarter payment of taxes paid based on date of approved permanently Disabled Veterans application, October 24, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Chief Financial Officer be and is hereby authorized to issue a check for the payment appearing on the tax records as follows:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Block 149 Lot 5	6 Spring Rd	\$1,062.59	4 th 2025 (Prorated)

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson, County of Morris, State of New Jersey, that the Tax Collector be and is hereby authorized to cancel said taxes as follows:

<u>BLOCK/LOT</u>	<u>ADDRESS</u>	<u>AMOUNT</u>	<u>QUARTER/YR</u>
Block 149 Lot 5	6 Spring Rd	\$1,062.59	4 th 2025 (ProRated)
		\$1,374.30	1 st 2026
		\$1,374.29	2 nd 2026

CONSENT AGENDA RESOLUTION #25-313

**“RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE
ON AN ONLINE AUCTION WEBSITE”**

WHEREAS, the Township of Jefferson has determined that the personal property described on Schedule A attached thereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Township of Jefferson intends to utilize the online auction services of Municibid located at 1635 Market Street Suite 1600, Philadelphia, Pennsylvania 19103; and

WHEREAS, the sales are being conducted pursuant to N.J.S.A. 40A:11-36 and the guidance set forth in the Division of Local Government Services’ Local Finance Notice 2019-15.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson in the County of Morris, State of New Jersey, that the Township is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled municibid.com.

BE IT FURTHER RESOLVED, that the terms and conditions of the agreement entered into between Municibid and the Township of Jefferson are available at municibid.com and in the Township Clerk’s Office.

SCHEDULE A: SURPLUS ITEMS

Item Description	VIN # or Serial #
2015 Ford Explorer	IFM5K8ARIFGB83366
2002 Toro Z Master Mower 44" in Cut	220000879

2008 Kawasaki Mule 3010	KAF950D
John Deere 325 Lawn Tractor	MOO325CO70118
2004 U.S.Cargo Trailer	4X4UUST284WO16376

CONSENT AGENDA RESOLUTION #25-314

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE COMMUNITY BENEFIT PAYMENT PER REDEVELOPMENT AGREEMENT IN THE AMOUNT OF \$40,000.00”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **COMMUNITY BENEFIT PAYMENT** in the amount of **\$40,000.00** and wishes to amend its **2023** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services approve the insertion of an item of revenue in the budget of the year **2023** in the total amount of **\$40,000.00**, which will be available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with Prior Written	
Consent of the Director of Local Government Services – Public	
And Private Revenues Offset with Appropriations:	
COMMUNITY BENEFIT PAYMENT	\$40,000.00

BE IT FURTHER RESOLVED that a like sum of **\$40,000.00** be and the same is hereby appropriated under the caption of:

General Appropriations	
A. Operations – Excluded from CAPS	
Public and Private Programs Offset by Revenues:	
COMMUNITY BENEFIT PAYMENT	\$40,000.00

BE IT FURTHER RESOLVED that the Chief Financial Officer electronically submit the Chapter 159 certification form and a copy of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #25-315

“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A:4-87 FOR THE NATIONAL OPIOID SETTLEMENT FUNDS IN THE AMOUNT OF \$37,449.61”

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded National Opioid Settlement Funds in the amount of **\$37,449.61** and wishes to amend its **2025** budget to include the following payments as an item of revenue:

CHECK DATE	REC'D DATE	AMOUNT	PAYMENT TYPE
4/15/2025	4/21/2025	2,833.66	WALGREENS PAYMENT 3
6/16/2025	6/26/2025	10,465.30	JANNSENN PAYMENT 5
8/8/2025	8/15/2025	11,418.57	DISTRIBUTOR PAYMENT 5
8/8/2025	8/11/2025	3,415.13	ALLERGAN PAYMENT 3
8/8/2025	8/18/2025	6,037.07	CVS PAYMENT 3
8/8/2025	8/18/2025	3,279.88	TEVA PAYMENT 3
		37,449.61	

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2025** in the total amount of **\$37,449.61** which will be available as a revenue from:

Miscellaneous Revenues	
Special Items of General Revenue Anticipated with Prior Written	

Consent of the Director of Local Government Services – Public
And Private Revenues Offset with Appropriations:
National Opioid Settlement Funds

\$37,449.61

BE IT FURTHER RESOLVED that a like sum of **\$37,449.61** be and the same is hereby appropriated under the caption of:
General Appropriations

- A. Operations – Excluded from CAPS
Public and Private Programs Offset by Revenues:
National Opioid Settlement Funds

\$37,449.61

BE IT FURTHER RESOLVED that the Chief Financial Officer electronically submit the Chapter 159 certification form and a copy of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #25-316

**“RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION
UNDER N.J.S.A. 40A:4-87 FOR THE 2025 SIF RISK CONTROL GRANT IN THE AMOUNT OF \$7,500.00”**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Jefferson, has been awarded a **2025 SIF Risk Control Grant** in the amount of **\$7,500.00** and wishes to amend its **2025** budget to include this amount as an item of revenue.

NOW THEREFORE, BE IT RESOLVED that the Township Council of the Township of Jefferson, County of Morris, State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year **2025** in the total amount of **\$7,500.00**, which will be available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services – Public
And Private Revenues Offset with Appropriations:

2025 SIF Risk Control Grant

\$7,500.00

BE IT FURTHER RESOLVED that a like sum of **\$7,500.00** be and the same is hereby appropriated under the caption of:
General Appropriations

- A. Operations – Excluded from CAPS
Public and Private Programs Offset by Revenues:
2025 SIF Risk Control Grant

\$7,500.00

BE IT FURTHER RESOLVED that the Chief Financial Officer electronically submit the Chapter 159 certification form and a copy of this resolution to the Director of the Division of Local Government Services.

CONSENT AGENDA RESOLUTION #25-317

**“RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
SOMERSET COUNTY COOPERATIVE PRICING SYSTEM & MORRIS COUNTY COOPERATIVE PRICING COUNCIL CONTRACTS
VENDOR FOR CONTRACTING UNITS – NATIONAL HIGHWAY PRODUCTS, INC.”**

WHEREAS, the Township of Jefferson, may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the Somerset County Cooperative Pricing System, approved Co-op #2-SOCCP & Morris County Cooperative Pricing Council contracts entered into on behalf of the Township of Randolph; and

WHEREAS, the Township of Jefferson has the need on a timely basis to purchase goods or services utilizing County contracts; and

WHEREAS, the Somerset County Cooperative Pricing System contract **#CC-0099-24** & the Morris County Cooperative Pricing Council contract #28, were awarded to National Highway Products, Inc. for Traffic Safety Supplies; and

WHEREAS, the Township of Jefferson desires to purchase, in an **amount not to exceed \$35,000.00** for Traffic Safety Supplies through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the current Somerset County Cooperative Pricing System & Morris County Cooperative Pricing Council contracts; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that funds for said contract are available and are designated to a line item appropriations designated below and totaling \$35,000.00.

**5-01-25-255-256-200
5-01-26-260-291-200**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to Traffic Safety Supplies **from the Somerset County Cooperative Pricing System contract #CC-0099-24 & Morris County**

Cooperative Pricing Contract #28 in an amount not to exceed \$35,000.00 from National Highway Products, Inc., 301 Riverside Drive, Millville, NJ 08332.

CONSENT AGENDA RESOLUTION #25-318

**“RESOLUTION AUTHORIZING CONTRACTS FOR TRAFFIC STRIPING ON VARIOUS ROADS
BY DAN SWAYZE & SONS INC. THROUGH MCCPC CONTRACT #36”**

WHEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the State Contract; and

WHEREAS, the Township of Jefferson needs to complete traffic striping on various roads; and

WHEREAS, MCCPC Contract #36 for the traffic striping of various roads contract was awarded to Dan Swayze & Sons Inc., 2351 Waldheim Avenue, Scotch Plains, NJ 07076; and

WHEREAS, the Township of Jefferson desires to purchase in the amount of **\$22,509.95 the traffic striping of various roads through MCCPC Contract #36** through this resolution and properly executed contract, which shall be subject to all the conditions applicable to the MCCPC Contract; and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriation designated below and totaling **\$22,509.95**

C-04-55-923-012-910

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that the Township Administrator is authorized to entire into contract for the traffic striping on various roads the Township of Jefferson through **MCCPC Contract #36 in the amount of \$22,509.95 to Dan Swayze & Sons Inc., 2351 Waldheim Avenue, Scotch Plains, NJ 07076.**

CONSENT AGENDA RESOLUTION #25-319

**“RESOLUTION RESCINDING RESOLUTION #25-205 AND AUTHORIZING PURCHASE FROM CIOCCA FORD OF FLEMINGTON
THROUGH STATE CONTRACT T2102/24-FLEET-88820 2026 FOR FORD 450 REGULAR CAB/CHASSIS 4X4 DRW FOR THE
SEWER DEPARTMENT”**

WHEREAS, the Township Council of the Township of Jefferson previously authorized the acquisition of a 2026 Ford F350 pick up for the Township Sewer Department for a cost of \$65,424.00 from Ciocca Ford through the Morris County Cooperative Pricing Council (MCCPC) in Resolution #25-205; and

WHEREAS, the Sewer Department has determined that a Ford 450 would better serve its needs than the Ford F350; and

WHEREAS, the Township Council desires to rescind Resolution #25-205 and authorize the purchase of a 2026 Ford 450 Regular Cab/Chassis 4X4 DRW for the Sewer Department; and

WEREAS, the Township of Jefferson may by resolution and without advertising for bids, in accordance with N.J.S.A. 40A:11-11 of the Local Public Contracts Law, purchase goods or services under the contracts entered on behalf of the MCCPC; and

WHEREAS, the Township of Jefferson intends to enter into a contract in an amount not to exceed **\$77,453.00 with CIOCCA Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822, for 2026 Ford 450 Regular Cab/Chassis 4X4 DRW through this resolution and properly executed contract, which shall be subject to all the conditions and applicable to the State Contract T2102/24-FLEET-88820;** and

WHEREAS, pursuant to N.J.A.C. 5:30-5.5 (b) a certificate showing availability of funds has been provided to the Township by the Chief Financial Officer of the Township, certifying that the funds for said contract are available and are designated to a line item appropriations designated below.

**C-08-55-521-012-501
C-08-55-524-007-501
C-08-55-525-008-501**

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Jefferson that:

1. Resolution #25-205, authorizing the purchase or a 2026 Ford F350 pickup for the Township Sewer Department is rescinded; and
2. The Township authorizes the purchase for the Township Sewer Department of **a 2026 Ford450 Regular Cab/Chassis 4X4 DRW State Contract T2102/24-FLEET-88820 in the amount of \$77,453.00 from CIOCCA Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822.**